

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1202534
Vendor Name: Elsevier
Invoice Number: M579966
Invoice Date: 12/24/2022
PO Number: P0005481
Check Number: 0307154
Check Amount: \$ 8,235.55
Check Date: 01/18/2023
Voucher Number: V0768106
Document Type: AP Invoice

Document Below

Council Directive 2006/112, Article 56(k)

Regional Account Support Department
230 Park Avenue
New York, NY 10169-0005
USA
Telephone: +1-888-615-4500
E-mail: invoicing_Americas@elsevier.com

Renewal Invoice

Invoice No	M579966
Invoice Date	24-Dec-22
Due Date	22-Feb-23
Terms	per the contract

Subject Collection - Subscription - Subscription

	Currency	
SD College Edition Journals Collection - Health and Life Sciences	USD	4,117.78
SD College Edition Journals Collection - Physical Sciences	USD	4,117.77
Grand Total:		8,235.55

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

Science Direct FY23 Renewal invoice ready for payment

"Konkel, Mary" <konkel@cod.edu>

Fri, Jan 13, 2023 at 03:41 PM UTC

CC:

BCC:

The attached invoice for Science Direct FY23 renewal is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

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Mary S. Konkel

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

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Glen Ellyn, IL 60137-6599

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<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

1 attachment

Science Direct FY23 Renewal and Authorization.pdf