

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1451489
Vendor Name: Chicago Metro Construction,DBA Arlingto
Invoice Number: 21093
Invoice Date: 10/20/2022
PO Number: P0004497
Check Number: 0307128
Check Amount: \$ 8,855.00
Check Date: 01/18/2023
Voucher Number: V0767422
Document Type: AP Invoice

Document Below

ARLINGTON GLASS & MIRROR

Chicago, IL 60630

Phone #(773) 283-0737 Fax #(773) 283-0755

Invoice

Date _____

21093

10/20/2022

Bill To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Ship To

College of DuPage PEC BLDG
425 Fawell Blvd.
Glen Ellyn, IL 60137
Deon King
1-773-842-6812

[illegible]

Total \$2,710.00

[External] invoice for job 70199

Accounting <accounting@arlingtonglass.com>

Wed, Dec 21, 2022 at 05:04 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good morning,

Thank you for doing business with us. We appreciate having the opportunity to serve you.

However, in reviewing your account details, it has come to my attention that your payment is overdue.

I'm sure that this is simply an oversight, and if your payment has already been mailed, please disregard this notice.

Otherwise, for your convenience, I have included a duplicate copy of your invoice.

Please remit your payment as soon as possible.

In the meantime, I thank you again for being a valued customer. If you have any questions or concerns regarding this matter, please do not hesitate to contact us.

Have a great day!
Jaritza Rodriguez

Union Glazing Contractor

4547 N. Milwaukee Ave | Chicago, Illinois 60630

T 773 283 0737

F 773 283 0755

4 attachments

image001.jpg

70199 - PE Bldg Staircase glass - Inv 20518 06-29-2022.pdf

70590-PEC Building Unit Inv. 21093 10.20.22.pdf

70554 - SRC Handrail Glass - Inv# 20923 9-19-22.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1451489

Vendor Name: Chicago Metro Construction, DBA Arlingto

Invoice Number: 21458

Invoice Date: 1/5/2023

PO Number: P0005341

Check Number: 0307128

Check Amount: \$ 8,855.00

Check Date: 01/18/2023

Voucher Number: V0767783

Document Type: AP Invoice

Document Below

4547 N. Milwaukee Ave
Chicago, IL 60630
Phone #(773) 283-0737 Fax #(773) 283-0755

Invoice

Date

21458

1/5/2023

Bill To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Ship To

SRC Building
Library
425 Fawell
Glen Ellyn, IL

P.O. No.	Terms	Completed	Job No.
	Net 30		70944- SRC Library Glass
Description	Quantity	Price Each	Amount
Furnish and install clear tempered glass in existing frame in Room SRC3121	1	1,620.00	1,620.00

Total \$1,620.00

[External] 70944 - SRC Library Glass

Accounting <accounting@arlingtonglass.com>

Thu, Jan 5, 2023 at 11:07 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good afternoon,

Attached is our invoice for glass work provided in SRC Library Room SRC 3121. Please advise if anything else is needed from us to process.

Thank you,

Sarah Jacinto

Union Glazing Contractor

4547 N. Milwaukee Ave | Chicago, Illinois 60630

T 773 283 0737 EXT. 113

F 773 283 0755

2 attachments

image001.jpg

70944- SRC Library Glass inv 21458 01-05-2023.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1451489

Vendor Name: Chicago Metro Construction, DBA Arlington

Invoice Number: 20518

Invoice Date: 6/29/2022

PO Number: P0003742

Check Number: 0307128

Check Amount: \$ 8,855.00

Check Date: 01/18/2023

Voucher Number: V0768169

Document Type: AP Invoice

Document Below

4547 N. Milwaukee Ave
Chicago, IL 60630
Phone # (773) 283-0737 Fax # (773) 283-0755

Invoice

Date

20518

6/29/2022

Bill To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Ship To

[illegible]

Total \$2,080.00

[External] invoice for job 70199

Accounting <accounting@arlingtonglass.com>

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Union Glazing Contractor

4547 N. Milwaukee Ave | Chicago, Illinois 60630

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F 773 283 0755

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70590-PEC Building Unit Inv. 21093 10.20.22.pdf

70554 - SRC Handrail Glass - Inv# 20923 9-19-22.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1451489

Vendor Name: Chicago Metro Construction, DBA Arlington

Invoice Number: 20923

Invoice Date: 9/19/2022

PO Number: P0004180

Check Number: 0307128

Check Amount: \$ 8,855.00

Check Date: 01/18/2023

Voucher Number: V0768170

Document Type: AP Invoice

Document Below

4547 N. Milwaukee Ave
Chicago, IL 60630
Phone # (773) 283-0737 Fax # (773) 283-0755

Invoice

Date

20923

9/19/2022

Bill To

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Ship To

SRC Building
425 Fawell
Glen Ellyn, IL

[illegible]

Total \$2,445.00

Purchase Order**Purchase Order #: P0004180**

CHICAGO METRO CONSTRUCTION

Order Total: 2,445.00 USD

Date: 08/24/2022
Transaction #: 3020993
Authorized By: Eric Frick

Requested By: Deon King
Requester Email: kingd680@cod.edu
Phone: 630-942-2320

Supplier Address:
CHICAGO METRO CONSTRUCTION
4547 North Milwaukee Ave.
Chicago, IL 60630
United States
Attn: Bob Bartee
Phone: 999-999-9999

Ship To:
College of DuPage
College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: Deon King
Phone: 630-942-2238

Bill To:
College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States
Attn: invoicing@cod.edu
Phone: 630-942-2228

Order Comments:

Line #	Item #	Description	UOM	QTY	Unit Price	Line Total
1		The SRC - S Exterior Staircase Glass Replacement Project	Each	1	2,445.00 USD	2,445.00 USD
		Ship To Attn: Deon King	MFG/Provider: Chicago Metro Construction			

Subtotal: 2,445.00 USD**Tax:** 0.00 USD**S & H:** 0.00 USD**Order Total:** 2,445.00 USD**General Terms**

PLEASE NOTE: ALL SHIPMENTS ARE REQUIRED TO BE DELIVERED TO WAREHOUSE SERVICES. FAILURE TO COMPLY WILL JEOPARDIZE OR DELAY THE PAYMENT PROCESS.

EXCEPTIONS WITH PRIOR APPROVAL BY PROCUREMENT SERVICES WILL PRINT ON THE P.O.

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices in PDF format. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu with one document per email. For questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer weekly. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under a separate cover that outlines the set-up instructions, your log-in, and your temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once a month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by the College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. The Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

13. This Agreement is the entire agreement between the College of DuPage ("Customer") (including Customer's employees and other End Users) and Vendor ("Seller") unless specifically indicated and supported by previously mutually approved terms. In the event that Seller enters into terms of use agreements or other agreements, policies, or understandings, whether on Seller's purchase order, website, electronic, click-through, verbal or in writing, with Customer's employees or other End Users, such agreements shall be null, void and without effect, and the terms of this Agreement shall apply. The customer will not be bound to any other terms and conditions set forth in any documents, agreements, or policies posted on the Seller's website unless such terms and conditions are also set forth in this Agreement. Seller may not unilaterally change any term or condition of this Agreement.

Powered By: ESM Solutions.

[External] invoice for job 70199

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