

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1083275

Vendor Name: CARLI-UIUC

Invoice Number: USIN83VC

Invoice Date: 1/3/2023

PO Number: P0005393

Check Number: 0307122

Check Amount: \$ 3,978.00

Check Date: 01/18/2023

Voucher Number: V0767421

Document Type: AP Invoice

Document Below



**Invoice Number: USIN83VC**  
**Invoice Date: 01/03/2023**

Bill To:  
College of DuPage  
BatchID: USI10516

**P0005393**  
msk 142023

Your GAR account number is: @01187491  
Please include the GAR number and invoice number with your check.

No Credit Card Payments Accepted  
January 1, 2023 through December 31, 2023

<u>Vendor</u>	<u>Database</u>	<u>Amount</u>
<b>AAAS</b>	Science	\$ 972.00
<b>ARTstor</b>	ARTstor Annual Access Fee	\$ 1,295.00
<b>Sage Publications</b>	CQ Researcher	\$ 1,611.00
	Sage E-Reference Collection Annual Fee	\$ 100.00
<b>Total:</b>		<b>\$ 3,978.00</b>

Please note that you will receive a statement from the University of Illinois General Accounts Receivable (GAR) department each month until this invoice is paid. Interest charges may accrue on unpaid balances that are over 30 days old. If this invoice has been paid, please disregard the statement from GAR.  
If you have any questions, please contact : support@carli.illinois.edu

If processing Purchase Orders, please send to the following address:

University of Illinois  
CARLI  
Attn: Katrina Little  
100 Trade Centre Drive  
Suite 303  
Champaign, IL 61820

Upon receipt of the invoice, the payment should be sent to:

University of Illinois Payment Center  
General Accounts Receivable  
28394 Network Place  
Chicago, IL 60673-1283

If you have any questions regarding the billing of the databases, please contact Katrina Little at klittle@uillinois.edu or 217-244-7753.

If you have questions about the subscription or questions of a



# CARLI

technical nature, please contact:

Jenny Taylor at [emanuelj@uillinois.edu](mailto:emanuelj@uillinois.edu) or (217)265-8437 or

Nicole Ream-Sotomayor at [ream2@uillinois.edu](mailto:ream2@uillinois.edu) or (217)300-4316.

BatchID: USI10516

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**CARLI January Start Databases 2023 invoice ready for payment**

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"Konkel, Mary" <konkel@cod.edu>

Wed, Jan 4, 2023 at 08:26 PM UTC

CC:

BCC:

The attached invoice for CARLI January Start Databases 2023 renewal is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

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**1 attachment**

CARLI January Start Databases 2023 and Authorization.pdf