

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1672162

Vendor Name: Amazon Capital Services, Inc.

Invoice Number: 1L1T-36W7-JLLX

Invoice Date: 1/8/2023

PO Number: B0001229

Check Number: 0307088

Check Amount: \$ 231.59

Check Date: 01/18/2023

Voucher Number: V0767731

Document Type: AP Invoice

Document Below



1/9/23 BO # 0001229

Please note
remittance addressInvoice
Invoice # 1L1T-36W7-JLLX | January 08, 2023For customer support, visit www.amazon.com/contact-us.**Invoice summary***Payment due by February 22, 2023*

Item subtotal before tax	\$ 231.59
Shipping & handling	\$ 13.21
Promos & discounts	(\$ 13.21)
Total before tax	\$ 231.59
Tax	\$ 0.00
Amount due	\$ 231.59 USD

Pay by**Electronic funds transfer (EFT/ACH/Wire)**

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630410782928959
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # A1UDNUM913MBUT**Payment terms** Net 45**Purchase date** 03-Jan-2023**Purchased by** COD Acquisitions**PO #** 737**Registered business name**

College of DuPage Library

Bill to

College of DuPage Library
425 Fawell Blvd
SRC 2034
Glen Ellyn, IL 60137

Ship to

College of DuPage Library
425 FAWELL BLVD SRC 2034
GLEN ELLYN, IL 60137-6708

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or

Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Description	Qty	Unit price	Item subtotal before tax	Tax
1 OKLILI QC2-5902-000 35mm Photo Negative Film Guide Slide Holder Compatible with Canon CanoScan 8000F 8400F 8800 8800F 9000 9000F,9000F Mark II	1	\$15.79	\$15.79	0.000%
ASIN: B08CRG1DVV Sold by: Ningbo oukelilidianzishangwu CO., LTD. Order # 112-9169809-8363429				

Description	Qty	Unit price	Item subtotal before tax	Tax
2 Patron Saints of Nothing	20	\$10.79	\$215.80	0.000%
ASIN: 0525554920 Sold by: Amazon.com Services LLC Order # 112-9169809-8363429				
3 Shipping & handling			\$13.21	0.000%
4 Promotions & discounts			(\$13.21)	0.000%
Total before tax				\$231.59
Tax				\$0.00
Amount due				\$231.59

FAQs

How is tax calculated?Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190**How are digital products and services taxed?**Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0001229 Amazon Invoice 1L1T-36W7-JLLX

"Miller, Larisa" <millerl@cod.edu>

Mon, Jan 9, 2023 at 04:14 PM UTC

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

amazon invoice 1L1T-36W7-JLLX.pdf