

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1468110

Vendor Name: Breakthru Beverage Illinois, LLC

Invoice Number: 346958917

Invoice Date: 12/15/2022

PO Number:

Check Number: 0306989

Check Amount: \$ 420.68

Check Date: 01/03/2023

Voucher Number: V0767275

Document Type: AP Invoice

Document Below

NOTICE OF FINANCE CHARGE: If this notice is not paid within 30 days of invoice date, a one and one half percent (1.5%) per month compounded, finance charge will be added to the invoice Total Amount Due. The Total Amount Due, including finance charge and collection costs, including court costs and reasonable attorney's fees must be paid before a retailer will be considered not delinquent and removed from the ILCC Delinquency List. BREAKAGE: Breakage or shortage must be reported at the time of delivery. PRICES: Prices are subject to change without notice. TAXES: Payment of Federal and Illinois Liquor Tax are made by vendor issuing this invoice.

"Zerrudo, Maria" <zerrudom@cod.edu>

FW: Manual check approval Breakthru Beverage

"Zerrudo, Maria" <zerrudom@cod.edu>

Tue, Jan 3, 2023 at 07:31 PM UTC

CC:

BCC:

From: McGowan, Ellen <mcgowan@cod.edu>
Sent: Tuesday, January 3, 2023 12:47 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Cc: Junokas, Molly <junokasm@cod.edu>
Subject: FW: Manual check approval Breakthru Beverage

This was approved by Ellen R before the holiday.

Ellen McGowan

Business Manager

McAninch Arts Center

X3009

From: Humphrey, Vera <humphreyv@cod.edu>
Sent: Friday, December 16, 2022 9:23 AM
To: Sekerka, Joyce <sekerkaj@cod.edu>
Cc: McGowan, Ellen <mcgowan@cod.edu>; Junokas, Molly <junokasm@cod.edu>
Subject: FW: Manual check approval Breakthru Beverage

Hi Joyce,

Ellen has approved.

Please see string of emails below.

Vera Humphrey

Administrative Assistant to the

Vice President of Administrative Affairs

College of DuPage 425 Fawell Blvd SRC 2130 Glen Ellyn, IL 60137

630-942-4285 (ph) 630-942-2297 (fax)

From: Roberts, Ellen <roberts@cod.edu>
Sent: Thursday, December 15, 2022 2:48 PM

To: Humphrey, Vera <humphreyv@cod.edu>
Subject: RE: Manual check approval Breakthru Beverage

Vera,

Attached please find the approved request.

Thank you,

Ellen

Ellen M. Roberts

Vice President, Administrative Affairs

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

roberts@cod.edu

630-942-2218

From: Humphrey, Vera <humphreyv@cod.edu>
Sent: Thursday, December 15, 2022 2:36 PM
To: Roberts, Ellen <roberts@cod.edu>

Subject: FW: Manual check approval Breakthru Beverage
Importance: High

Hi Ellen,

For your approval.

Thank you,

Vera Humphrey

Administrative Assistant to the

Vice President of Administrative Affairs

College of DuPage 425 Fawell Blvd SRC 2130 Glen Ellyn, IL 60137

630-942-4285 (ph) 630-942-2297 (fax)

From: McGowan, Ellen <mcgowan@cod.edu>
Sent: Thursday, December 15, 2022 2:17 PM
To: Humphrey, Vera <humphreyv@cod.edu>
Cc: Junokas, Molly <junokasm@cod.edu>
Subject: Manual check approval Breakthru Beverage
Importance: High

Hi Vera,

Thank you so much for working with us on these manual approvals.

Please have Ellen R approve the attached for our New Year's Eve alcohol purchase. The check cannot wait until the Jan 20th run.

Joyce,

Please print for us by Jan 6th the latest. We will pick up when it is ready.

Thank you.

Ellen McGowan

Business Manager

McAninch Arts Center

College of DuPage

425 Fawell Boulevard

Glen Ellyn, IL 60137

Office 630-942-3009

Cell 630-205-3627

2 attachments

Breakthru Beverage Inv 346958917 420.68 12-15-22.pdf

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