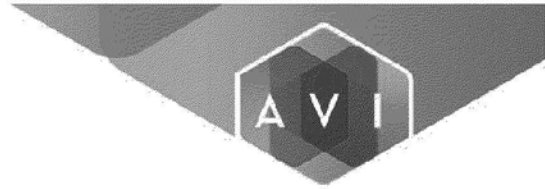


Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1292341
Vendor Name: AVI Systems, Inc
Invoice Number: 88802613
Invoice Date: 5/31/2022
PO Number: B0000711
Check Number: E0090885
Check Amount: \$ 74,716.70
Check Date: 08/04/2022
Voucher Number: V0748926
Document Type: AP Invoice

Document Below

Invoice Summary



INVOICE NUMBER: 88802613

INVOICE DATE: May 31, 2022

DUE DATE: July 30, 2022

PO: P0002511

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd

Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

PRODUCTS AND SERVICES SUMMARY THIS INVOICE

	Taxable	Non-Taxable	Tax	Total
PO Line 01	\$0.00	\$23,234.10	\$0.00	\$23,234.10
PO Line 02	\$0.00	\$21,613.00	\$0.00	\$21,613.00
PO Line 04	\$0.00	\$800.00	\$0.00	\$800.00
Grand Total	\$0.00		\$0.00	\$45,647.10 Pay This

Original Contract \$731,754.00

Change Orders to Date \$0.00

Total Contract Value \$731,754.00

Total Contract Billed to Date \$330,556.16

(Less) Previous Amounts Billed \$284,909.06

Total Billed this Invoice \$45,647.10

Total Contract Billed with this Invoice \$45,647.10

(Less) Previously Paid/Credited \$0.00

Total Balance Due \$45,647.10

Past Due \$0.00

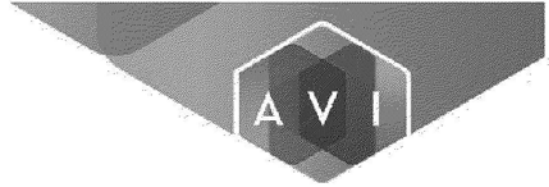
This is a summary of the attached invoice. Please see detailed invoice included with this cover page.

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

THANK YOU FOR YOUR BUSINESS!

INVOICE



INVOICE NUMBER: 88802613
 INVOICE DATE: May 31, 2022
 DUE DATE: July 30, 2022

BILL TO: College of Dupage
 425 Fawell Blvd
 Community College Dist 502
 Glen Ellyn, IL 60137-5999

SITE: College of Dupage
 425 Fawell Blvd
 Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

SALESPERSON		P.O. NUMBER	PROJECT	CUST NO.	TERMS
Thomas Burns		P0002511	969957 - College of DuPage - 969957 - Multimedia	1984	NET 60
QTY	PART NUMBER	PART DESCRIPTION		UNIT PRICE	TOTAL PRICE
		PO Line 01			
2.00	32MCK-ST	1RU 12G-SDI Mid-Sized Video Patchbay w/32 Normal Through		\$3,271.32	\$6,542.64
4.00	BMD-CONVCM	Micro Converter SDI to HDMI 12G PSU		\$181.77	\$727.08
12.00	MCVPC004F-BK	Micro Patch Cable 4-Foot 12G-SDI 75 Ohm for Canare 32MCK-ST Patchbay Only		\$57.08	\$684.96
1.00	OG-X-FR	2RU, 20-Slot Frame, Single Power Supply, made by Ross Serial No: 30142427065		\$1,731.00	\$1,731.00
1.00	OG-X-PS	Additional power supply for AJA openGear frame, made by Ross		\$786.00	\$786.00
2.00	RCP-ME	Ethernet Enabled 40 Button LCD Display Control Panel		\$1,185.23	\$2,370.46
2.00	ULTRISCAPE	Ultriscap Multiviewer License Serial No: S3083046800, S3083046801		\$5,195.98	\$10,391.96
		Subtotal: PO Line 01			\$23,234.10
		PO Line 02			
	BR-PROJECTMG	Project Management			\$15,200.00
	CE-ENGINEERIN	Engineering and Drawings			\$6,413.00
		Subtotal: PO Line 02			\$21,613.00
		PO Line 04			
1.00	SHIPHANDLE-AD	Shipping and Handling Adjustment		\$800.00	\$800.00
		Subtotal: PO Line 04			\$800.00

Page 1 of 1

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
 NW8393, PO BOX 1450
 Minneapolis, MN 55485-8393
 Federal ID#: 45-0321251

CONTACT US AT: CustomerService@avisystems.com

SUBTOTAL:	\$45,647.10
SALES TAX:	\$0.00
TOTAL:	\$45,647.10
PAYMENT/CREDIT:	\$0.00
BALANCE DUE:	\$45,647.10
DUE AFTER JULY 30, 2022:	\$46,331.80

avisystems.com

Jim Carpenter <jim.carpenter@avisystems.com>

[External] Invoice_ 88802613 PO P0002511

Jim Carpenter <jim.carpenter@avisystems.com>

Wed, Jun 1, 2022 at 05:58 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Please find attached AVI invoice ready for processing.

For electronic payments, please send remittance advice to NewCashReceipts@avisystems.com

Thank you,

Jim Carpenter

Accounts Receivable Specialist

d 913-577-1147

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

AVI Global Support | 800-488-4954 | support@avisystems.com

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3 attachments

image002.jpg

INVOICE_88802613.pdf

image001.png

Invoice Summary



INVOICE NUMBER: 88802613

INVOICE DATE: May 31, 2022

DUE DATE: July 30, 2022

PO: P0002511

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd

Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

PRODUCTS AND SERVICES SUMMARY THIS INVOICE

	Taxable	Non-Taxable	Tax	Total
PO Line 01	\$0.00	\$23,234.10	\$0.00	\$23,234.10
PO Line 02	\$0.00	\$21,613.00	\$0.00	\$21,613.00
PO Line 04	\$0.00	\$800.00	\$0.00	\$800.00
Grand Total	\$0.00		\$0.00	\$45,647.10 Pay This

Original Contract \$731,754.00

Change Orders to Date \$0.00

Total Contract Value \$731,754.00

Total Contract Billed to Date \$330,556.16

(Less) Previous Amounts Billed \$284,909.06

Total Billed this Invoice \$45,647.10

Total Contract Billed with this Invoice \$45,647.10

(Less) Previously Paid/Credited \$0.00

Total Balance Due \$45,647.10

Past Due \$0.00

This is a summary of the attached invoice. Please see detailed invoice included with this cover page.

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

THANK YOU FOR YOUR BUSINESS!

INVOICE



INVOICE NUMBER: 88802613
 INVOICE DATE: May 31, 2022
 DUE DATE: July 30, 2022

BILL TO: College of Dupage
 425 Fawell Blvd
 Community College Dist 502
 Glen Ellyn, IL 60137-5999

SITE: College of Dupage
 425 Fawell Blvd
 Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

SALESPERSON		P.O. NUMBER	PROJECT	CUST NO.	TERMS
Thomas Burns		P0002511	969957 - College of DuPage - 969957 - Multimedia	1984	NET 60
QTY	PART NUMBER	PART DESCRIPTION		UNIT PRICE	TOTAL PRICE
		PO Line 01			
2.00	32MCK-ST	1RU 12G-SDI Mid-Sized Video Patchbay w/32 Normal Through		\$3,271.32	\$6,542.64
4.00	BMD-CONVCM	Micro Converter SDI to HDMI 12G PSU		\$181.77	\$727.08
12.00	MCVPC004F-BK	Micro Patch Cable 4-Foot 12G-SDI 75 Ohm for Canare 32MCK-ST		\$57.08	\$684.96
1.00	OG-X-FR	Patchbay Only 2RU, 20-Slot Frame, Single Power Supply, made by Ross Serial No: 30142427065		\$1,731.00	\$1,731.00
1.00	OG-X-PS	Additional power supply for AJA openGear frame, made by Ross		\$786.00	\$786.00
2.00	RCP-ME	Ethernet Enabled 40 Button LCD Display Control Panel		\$1,185.23	\$2,370.46
2.00	ULTRISCAPE	Ultriscap Multiviewer License Serial No: S3083046800, S3083046801		\$5,195.98	\$10,391.96
		Subtotal: PO Line 01			\$23,234.10
		PO Line 02			
	BR-PROJECTMG	Project Management			\$15,200.00
	CE-ENGINEERIN	Engineering and Drawings			\$6,413.00
		Subtotal: PO Line 02			\$21,613.00
		PO Line 04			
1.00	SHIPHANDLE-AD	Shipping and Handling Adjustment		\$800.00	\$800.00
		Subtotal: PO Line 04			\$800.00

Page 1 of 1

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
 NW8393, PO BOX 1450
 Minneapolis, MN 55485-8393
 Federal ID#: 45-0321251

CONTACT US AT: CustomerService@avisystems.com

SUBTOTAL:	\$45,647.10
SALES TAX:	\$0.00
TOTAL:	\$45,647.10
PAYMENT/CREDIT:	\$0.00
BALANCE DUE:	\$45,647.10
DUE AFTER JULY 30, 2022:	\$46,331.80

avisystems.com

Jim Carpenter <jim.carpenter@avisystems.com>

[External] Invoice_88802613 PO P0002511

Jim Carpenter <jim.carpenter@avisystems.com>

Wed, Jun 1, 2022 at 05:58 PM GMT

CC:

BCC:

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Please find attached AVI invoice ready for processing.

For electronic payments, please send remittance advice to NewCashReceipts@avisystems.com

Thank you,

Jim Carpenter

Accounts Receivable Specialist

d [913-577-1147](tel:913-577-1147)

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

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3 attachments

image002.jpg

INVOICE_88802613.pdf

image001.png

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1292341

Vendor Name: AVI Systems, Inc

Invoice Number: 88790238

Invoice Date: 3/31/2022

PO Number: B0000711

Check Number: E0090885

Check Amount: \$ 74,716.70

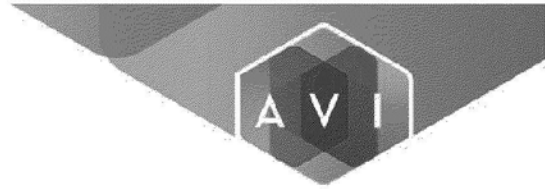
Check Date: 08/04/2022

Voucher Number: V0748927

Document Type: AP Invoice

Document Below

Invoice Summary



INVOICE NUMBER: 88790238

INVOICE DATE: March 31, 2022

DUE DATE: May 30, 2022

PO: B0000711

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd

Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

PRODUCTS AND SERVICES SUMMARY THIS INVOICE

	Taxable	Non-Taxable	Tax	Total
PO Line 02	\$0.00	\$28,640.00	\$0.00	\$28,640.00
Grand Total	\$0.00		\$0.00	\$28,640.00 Pay This

Original Contract	\$731,754.00
Change Orders to Date	\$0.00

Total Contract Value	\$731,754.00
-----------------------------	--------------

Total Contract Billed to Date	\$28,640.00
(Less) Previous Amounts Billed	\$0.00

Total Billed this Invoice	\$28,640.00
----------------------------------	-------------

Total Contract Billed with this Invoice	\$28,640.00
(Less) Previously Paid/Credited	\$0.00

Total Balance Due	\$28,640.00
--------------------------	-------------

Past Due	\$0.00
-----------------	--------

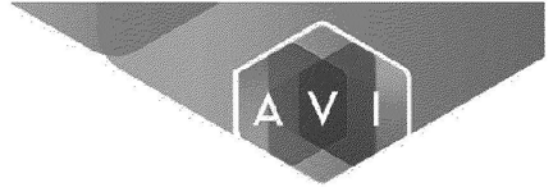
This is a summary of the attached invoice. Please see detailed invoice included with this cover page.

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

THANK YOU FOR YOUR BUSINESS!

INVOICE



INVOICE NUMBER: 88790238

INVOICE DATE: March 31, 2022

DUE DATE: May 30, 2022

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

SALESPERSON		P.O. NUMBER	PROJECT	CUST NO.	TERMS
Thomas Burns		B0000711	969957 - R1 COD Multimedia Services 4K-12G Facility	1984	NET 60
QTY	PART NUMBER	PART DESCRIPTION		UNIT PRICE	TOTAL PRICE
		PO Line 02			
	BR-ENGINEERIN	Engineering and Drawings.			\$28,640.00
		Subtotal: PO Line 02			\$28,640.00

Page 1 of 1

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

CONTACT US AT: CustomerService@avisystems.com

SUBTOTAL:	\$28,640.00
SALES TAX:	\$0.00
TOTAL:	\$28,640.00
PAYMENT/CREDIT:	\$0.00
BALANCE DUE:	\$28,640.00
DUE AFTER MAY 30, 2022:	\$29,069.60

avisystems.com

"Zerrudo, Maria" <zerrudom@cod.edu>

FW: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

"Zerrudo, Maria" <zerrudom@cod.edu>

Mon, Jul 25, 2022 at 03:11 PM GMT

CC:

BCC:

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Monday, July 25, 2022 10:06 AM

To: Zerrudo, Maria <zerrudom@cod.edu>

Subject: FW: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

Hi Marivic,

Please provide payment status to this vendor.

Thanks,
Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10, 2022-August 12, 2022

From: Jim Carpenter <jim.carpenter@avisystems.com>

Sent: Friday, July 22, 2022 2:17 PM

To: Sekerka, Joyce <sekerkaj@cod.edu>

Subject: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Joyce,

After reviewing my aged receivables, I noticed that invoice 88790238 hadn't been paid yet. Do you have everything you need from us in order to process payment?

Thank you,

Jim Carpenter

Accounts Receivable Specialist

d [913-577-1147](tel:913-577-1147)

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

AVI Global Support | 8004884954 | support@avisystems.com

From: Jim Carpenter
Sent: Wednesday, June 22, 2022 12:10 PM
To: 'Sekerka, Joyce' <sekerkaj@cod.edu>; Barb Kolczewski <Barb.Kolczewski@avisystems.com>;
Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>
Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Tom Melms <Tom.Melms@avisystems.com>
Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Joyce,

Please see the attached, revised invoices reflecting the PO# change. Please process for payment as soon as possible.

Thank you for your help with this.

Jim Carpenter

Accounts Receivable Specialist

d [913-577-1147](tel:913-577-1147)

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

AVI Global Support | 8004884954 | support@avisystems.com

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Wednesday, June 22, 2022 10:37 AM

To: Barb Kolczewski <barb.kolczewski@avisystems.com>; Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter

<jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Thank you, yes, B0000711 can be used to pay the two invoices.

Please update the invoices and resend to me with the new BO and I will take care of them from here.

Thanks,

Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10,2022-August 12,2022

From: Barb Kolczewski <barb.kolczewski@avisystems.com>

Sent: Wednesday, June 22, 2022 10:33 AM

To: Sekerka, Joyce <sekerkaj@cod.edu>; Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hello,

Please see attached invoice 88790238.

Thanks,
Barb

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Wednesday, June 22, 2022 10:31 AM

To: Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Thomas,

Can you please update your invoices to reflect the correct B0000711? Since the invoices show the incorrect PO number, this is an audit violation. We also do not have a copy of invoice 88790238. Can you advise how much that invoice is for? Then, I can verify if the BO will cover the invoice amounts.

You can send them to me directly with the updated BO and I will make sure we get the correct invoices processed?

Thank you,

Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10,2022-August 12,2022

From: Nocera, James <nocera@cod.edu>

Sent: Wednesday, June 22, 2022 7:55 AM

To: Sekerka, Joyce <sekerkaj@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Tom,

Please contact Joyce Sekerka (sekerkaj@cod.edu) for all accounting-related questions.

Joyce, can you answer AVI Systems questions below. Also, if AVI should be talking to somebody else, please let Tom know.

Thank you.

Jim Nocera

Manager, Multimedia Services

College of DuPage

630-942-4033

cod.edu/multimedia

From: Thomas Burns <thomas.burns@avisystems.com>

Sent: Tuesday, June 21, 2022 8:33 PM

To: Hiar, Jennifer <hiarj@cod.edu>

Cc: Nocera, James <nocera@cod.edu>; Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

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Jennifer, we have a few questions from our accounting department that we would like to get responses on.

1. Will COD pay AVI invoices 88802613 and 88790238 that are showing PO # P0002511?
2. Can COD confirm that the new blanket PO **B0000711** will cover the remaining unbilled portion of the project.

The remainder is around \$401,197.84

Thomas Burns CTS
Senior Account Manager
d 630-477-2354 **m** 847-217-1033

703 West Algonquin Road
Unit 102
Arlington Heights, IL 60005
w avisystems.com

AVI Support Helpdesk | 630-477-2373

From: Hiar, Jennifer <hiarj@cod.edu>
Sent: Tuesday, June 21, 2022 8:48 AM
To: Thomas Burns <thomas.burns@avisystems.com>
Cc: Nocera, James <nocera@cod.edu>
Subject: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Tom,

We had some internal discussions with our financial department here at the College and we instructed to create a blanket order instead of a purchase order for our facility upgrade.

Our previous PO number was PO2511 – **Going forward, can you please place the BO number: B0000711 on any invoice related to the facility upgrade?**

If you have any questions, please let us know.

Thanks.

Jen Hiar
Administrative Assistant

College of DuPage
Multimedia Services – CHC2023
425 Fawell Blvd.
Glen Ellyn, IL 60137

hiarj@cod.edu

630-942-3299

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10 attachments

image010.jpg

image007.png

image014.jpg

image011.gif

image009.jpg

image013.png

INVOICE_88790238.pdf

image001.png

image012.png

image008.jpg

Invoice Summary



INVOICE NUMBER: 88790238

INVOICE DATE: March 31, 2022

DUE DATE: May 30, 2022

PO: B0000711

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd

Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

PRODUCTS AND SERVICES SUMMARY THIS INVOICE

	Taxable	Non-Taxable	Tax	Total
PO Line 02	\$0.00	\$28,640.00	\$0.00	\$28,640.00
Grand Total	\$0.00		\$0.00	\$28,640.00 Pay This

Original Contract	\$731,754.00
Change Orders to Date	\$0.00

Total Contract Value	\$731,754.00
-----------------------------	--------------

Total Contract Billed to Date	\$28,640.00
(Less) Previous Amounts Billed	\$0.00

Total Billed this Invoice	\$28,640.00
----------------------------------	-------------

Total Contract Billed with this Invoice	\$28,640.00
(Less) Previously Paid/Credited	\$0.00

Total Balance Due	\$28,640.00
--------------------------	-------------

Past Due	\$0.00
-----------------	--------

This is a summary of the attached invoice. Please see detailed invoice included with this cover page.

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

THANK YOU FOR YOUR BUSINESS!

INVOICE



INVOICE NUMBER: 88790238

INVOICE DATE: March 31, 2022

DUE DATE: May 30, 2022

BILL TO: College of Dupage
425 Fawell Blvd
Community College Dist 502
Glen Ellyn, IL 60137-5999

SITE: College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137-5999

CONTACT: Norma Lewis

CONTACT: Norma Lewis

SALESPERSON		P.O. NUMBER	PROJECT	CUST NO.	TERMS
Thomas Burns		B0000711	969957 - R1 COD Multimedia Services 4K-12G Facility	1984	NET 60
QTY	PART NUMBER	PART DESCRIPTION		UNIT PRICE	TOTAL PRICE
		PO Line 02			
	BR-ENGINEERIN	Engineering and Drawings			\$28,640.00
		Subtotal: PO Line 02			\$28,640.00

Page 1 of 1

MAKE ALL CHECKS PAYABLE TO:

AVI Systems, Inc.
NW8393, PO BOX 1450
Minneapolis, MN 55485-8393
Federal ID#: 45-0321251

CONTACT US AT: CustomerService@avisystems.com

SUBTOTAL:	\$28,640.00
SALES TAX:	\$0.00
TOTAL:	\$28,640.00
PAYMENT/CREDIT:	\$0.00
BALANCE DUE:	\$28,640.00
DUE AFTER MAY 30, 2022:	\$29,069.60

avisystems.com

"Zerrudo, Maria" <zerrudom@cod.edu>

FW: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

"Zerrudo, Maria" <zerrudom@cod.edu>

Mon, Jul 25, 2022 at 03:11 PM GMT

CC:

BCC:

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Monday, July 25, 2022 10:06 AM

To: Zerrudo, Maria <zerrudom@cod.edu>

Subject: FW: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

Hi Marivic,

Please provide payment status to this vendor.

Thanks,
Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10,2022-August 12,2022

From: Jim Carpenter <jim.carpenter@avisystems.com>

Sent: Friday, July 22, 2022 2:17 PM

To: Sekerka, Joyce <sekerkaj@cod.edu>

Subject: [External] College of DuPage #1984 PO B0000711 Invoice 88790238 Payment Update

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Joyce,

After reviewing my aged receivables, I noticed that invoice 88790238 hadn't been paid yet. Do you have everything you need from us in order to process payment?

Thank you,

Jim Carpenter

Accounts Receivable Specialist

d [913-577-1147](tel:913-577-1147)

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

AVI Global Support | 8004884954 | support@avisystems.com

From: Jim Carpenter
Sent: Wednesday, June 22, 2022 12:10 PM
To: 'Sekerka, Joyce' <sekerkaj@cod.edu>; Barb Kolczewski <Barb.Kolczewski@avisystems.com>;
Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>
Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Tom Melms <Tom.Melms@avisystems.com>
Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Joyce,

Please see the attached, revised invoices reflecting the PO# change. Please process for payment as soon as possible.

Thank you for your help with this.

Jim Carpenter

Accounts Receivable Specialist

d [913-577-1147](tel:913-577-1147)

e jim.carpenter@avisystems.com

8019 Bond Street

Lenex , K 6621
a S 4

w avisystems.com

AVI Global Support | 8004884954 | support@avisystems.com

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Wednesday, June 22, 2022 10:37 AM

To: Barb Kolczewski <barb.kolczewski@avisystems.com>; Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter

<jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Thank you, yes, B0000711 can be used to pay the two invoices.

Please update the invoices and resend to me with the new BO and I will take care of them from here.

Thanks,

Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10,2022-August 12,2022

From: Barb Kolczewski <barb.kolczewski@avisystems.com>

Sent: Wednesday, June 22, 2022 10:33 AM

To: Sekerka, Joyce <sekerkaj@cod.edu>; Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hello,

Please see attached invoice 88790238.

Thanks,
Barb

From: Sekerka, Joyce <sekerkaj@cod.edu>

Sent: Wednesday, June 22, 2022 10:31 AM

To: Nocera, James <nocera@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Thomas,

Can you please update your invoices to reflect the correct B0000711? Since the invoices show the incorrect PO number, this is an audit violation. We also do not have a copy of invoice 88790238. Can you advise how much that invoice is for? Then, I can verify if the BO will cover the invoice amounts.

You can send them to me directly with the updated BO and I will make sure we get the correct invoices processed?

Thank you,

Joyce

Joyce Sekerka

Accounts Payable Supervisor

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

630-942-2293

Email: sekerkaj@cod.edu

Summer Hours: Fridays Closed beginning June 10,2022-August 12,2022

From: Nocera, James <nocera@cod.edu>

Sent: Wednesday, June 22, 2022 7:55 AM

To: Sekerka, Joyce <sekerkaj@cod.edu>; Thomas Burns <thomas.burns@avisystems.com>; Hiar, Jennifer <hiarj@cod.edu>

Cc: Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: RE: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Tom,

Please contact Joyce Sekerka (sekerkaj@cod.edu) for all accounting-related questions.

Joyce, can you answer AVI Systems questions below. Also, if AVI should be talking to somebody else, please let Tom know.

Thank you.

Jim Nocera

Manager, Multimedia Services

College of DuPage

630-942-4033

cod.edu/multimedia

From: Thomas Burns <thomas.burns@avisystems.com>

Sent: Tuesday, June 21, 2022 8:33 PM

To: Hiar, Jennifer <hiarj@cod.edu>

Cc: Nocera, James <nocera@cod.edu>; Barb Kolczewski <barb.kolczewski@avisystems.com>; Brandon Zyzda <brandon.zyzda@avisystems.com>; Credit <credit@avisystems.com>; Jim Carpenter <jim.carpenter@avisystems.com>

Subject: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

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Jennifer, we have a few questions from our accounting department that we would like to get responses on.

1. Will COD pay AVI invoices 88802613 and 88790238 that are showing PO # P0002511?
2. Can COD confirm that the new blanket PO [B0000711](#) will cover the remaining unbilled portion of the project.

The remainder is around \$401,197.84

Thomas Burns CTS
Senior Account Manager
d 630-477-2354 **m** 847-217-1033

703 West Algonquin Road
Unit 102
Arlington Heights, IL 60005
w avisystems.com

AVI Support Helpdesk | 630-477-2373

From: Hiar, Jennifer <hiarj@cod.edu>
Sent: Tuesday, June 21, 2022 8:48 AM
To: Thomas Burns <thomas.burns@avisystems.com>
Cc: Nocera, James <nocera@cod.edu>
Subject: [External] College of DuPage - going forward please use B0000711 for any invoices related to the facility upgrade

Hi Tom,

We had some internal discussions with our financial department here at the College and we instructed to create a blanket order instead of a purchase order for our facility upgrade.

Our previous PO number was PO2511 – **Going forward, can you please place the BO number: B0000711 on any invoice related to the facility upgrade?**

If you have any questions, please let us know.

Thanks.

Jen Hiar

Administrative Assistant

College of DuPage

Multimedia Services – CHC2023

425 Fawell Blvd.

Glen Ellyn, IL 60137

hiarj@cod.edu

630-942-3299

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10 attachments

image010.jpg

image007.png

image014.jpg

image011.gif

image009.jpg

image013.png

INVOICE_88790238.pdf

image001.png

image012.png

image008.jpg