

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087707
Vendor Name: MSC Industrial Supply
Invoice Number: 98808025
Invoice Date: 8/2/2022
PO Number: P0003385
Check Number: 0301904
Check Amount: \$ 8,082.40
Check Date: 08/25/2022
Voucher Number: V0749392
Document Type: AP Invoice

Document Below



PO Box 1870
Ashland VA 23005-4870

INVOICE

Invoice Number	Purchase Order No.
98808025	P0003385

Ordered by: JIM TUMAVICH

Sub-Total:	3,232.96
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$3,232.96

Customer Number: 00421143

01384



ORIGINAL PACKING SLIP #: 9880802

Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Page 1 of 1

Any questions or concerns? Please call your local branch or 1-800-645-7270 between 7:00AM and 11:00PM EST.

Packing Slip No.	Order Date	Invoice Date	Ship Via			Merchandise Total		
9880802	08/02/22	08/04/22	UPS GROUND			3,232.96		
Quantity Ordered	Quantity Shipped	Unit of Measure	MSC Item / Description	Manufacturer Item	Your Item	Unit Price	Extended Price	Tax
10	4	EA	79783312	810-SET-25		808.24	3,232.96	N
<small>upc code: 2750641701 25PC1/8-7/8X32ND R3COL LYNDX R8 COLLET SETS</small>								

THANK YOU FOR YOUR ORDER

MSC products and services are subject to U.S. export control laws and regulations. Diversion contrary to U.S. law is prohibited.
See MSC's standard terms and conditions of sale for further information.

This purchase is governed exclusively by MSC's Terms and Conditions that can be found in MSC's current catalog and at www.mscdirect.com. MSC's acceptance of your order is predicated on your assent to MSC's Terms and Conditions, unless you have entered into a separate product purchase agreement with MSC that continues to be in effect on the date of your order. Such agreement, depending upon its terms, may supersede MSC's Terms and Conditions.

IMPORTANT - Please detach and return this portion to ensure proper credit. Be sure to include your customer number on your check.

MSC now offers paperless invoicing. To enroll send your Customer Number & E-mail address to cust_service@mscdirect.com

Please Note: Tax Exempt forms should be sent to tax@mscdirect.com or faxed to 1-800-753-7959 (Do not send with payments)

Ordered By: JIM TUMAVICH
Payment Terms: OPEN ACCOUNT - N/30
Invoice Type: Open Account
Due Date: 09/03/22

Remit To:



MSC INDUSTRIAL SUPPLY CO.
PO BOX 953635
SAINT LOUIS MO 63195-3635



Sub-Total:	3,232.96
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$3,232.96

Customer Name	
COLLEGE OF DUPAGE	
Customer Number	Invoice Number
00421143	98808025
Amount Due	Amount Enclosed
\$3,232.96	

004211439000323296700010988080257

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net>

**[External] MSC Invoice 98808025, WOOD DALE IL 60191-0000, Your PO# P0003385
(DXED#2022217085857070D840)**

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net> Fri, Aug 5, 2022 at 01:03 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Valued Customer:

Attached is your electronic invoice/credit memo.

Effective January 1, 2020 customers will have the option to choose MSC's eInvoice portal as their primary method of invoice/credit memo delivery. Please note that customers choosing to "opt in" will no longer receive PDF formatted invoices/credit memos. Participating customers will have access to their most recent 120 days of billing on the portal and will receive e-mail notifications which include a hyperlink (below) to their invoices/credits.

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[View Invoices](#)

To opt in, please click the "opt in" button located on the portal screen which can be accessed via the above hyperlink.

Any questions or concerns? Please call 1-800-645-7270 or e-mail us at invoicing@msc-direct.com

We appreciate your continued business!

Sincerely,

MSC Industrial Supply Co.

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Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from the computer or device.

2 attachments

MSC2.jpg

98808025_00421143.PDF

Check Request Form

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Administrative Procedure 10-65, Vendor Payment — Non-Purchase Order.

Date: 8/23/2022 Vendor ID: 1087707 Vendor Name: MSC Industrial Supply
 Payee Address: PO Box 953635, Saint Louis, MO 63195-3635 Payment Due Date: 8/23/2022

Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
98808025	06-10-02638-5806001	Instructional Equipment	3,232.96
98808035	06-10-02638-5806001	Instructional Equipment	4,849.44
Total			\$ 8,082.40

Check the appropriate box below:

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Description on Check:

Inv# 98808025
 Inv# 98808035

APPROVED
 By Ellen M. Roberts at 1:30 pm, Aug 24, 2022

Other Instructions:

Please remit payment to above address

All requests will require the following approvals:

Requester: Tiana Baymon Digitally signed by Tiana Baymon Date: 2022.08.24 10:50:31 -05'00' Print Name: Tiana Baymon
 Budget Officer: Jonita Ellis Digitally signed by Jonita Ellis Date: 2022.08.23 09:44:14 -05'00' Print Name: Jonita Ellis

Requests \$5,000 and over will require the additional approvals below:

Next Level Supervisor (if applicable): Lisa Stock Digitally signed by Lisa Stock Date: 2022.08.24 10:48:31 -05'00' Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$5,000 and over): Lisa Stock Digitally signed by Lisa Stock Date: 2022.08.24 10:49:50 -05'00' Print Name: _____

Area Cabinet Officer (only required if request is \$10,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

Check Request Form (*cont.*)

Processing a Check Request:

To expedite the processing of a check request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Procurement Office.
Payment cannot be made to a vendor until this process has been completed.
2. Complete and review this check request form and confirm that all relevant supporting documentation is attached including fully executed contracts, if applicable.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the general ledger account number is included and correct.
5. Maintain a copy of the approved check request form for department records.
6. Submit the completed check request form to the Accounts Payable Office.

The check request form will be returned to the budget officer if the information is incomplete, not in compliance with College Policy, or if budget is not available.



PO Box 1870
Ashland VA 23005-4870

INVOICE

Invoice Number	Purchase Order No.
98808025	P0003385

Customer Number: 00421143

01384



Ordered by: JIM TUMAVICH	
Sub-Total:	3,232.96
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$3,232.96

ORIGINAL PACKING SLIP #: 9880802

Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Page 1 of 1

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10	4	EA	79783312	810-SET-25		808.24	3,232.96	N
ups order 2758541701 25PC1/8-7/8X32ND R8COLLYNDEX R8 COLLET SETS								

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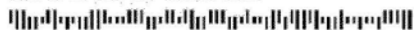
Please Note: Tax Exempt forms should be sent to tax@msdirect.com or faxed to 1-800-753-7959 (Do not send with payments)

Ordered By: JIM TUMAVICH
Payment Terms: OPEN ACCOUNT - N/30
Invoice Type: Open Account
Due Date: 09/03/22

Remit To:



MSC INDUSTRIAL SUPPLY CO.
PO BOX 953635
SAINT LOUIS MO 63195-3635



Sub-Total:	3,232.96
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$3,232.96

Customer Name	
COLLEGE OF DUPAGE	
Customer Number	Invoice Number
00421143	98808025
Amount Due	Amount Enclosed
\$3,232.96	

004211439000323296700010988080257

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net>

**[External] MSC Invoice 98808025, WOOD DALE IL 60191-0000, Your PO# P0003385
(DXED#2022217085857070D840)**

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net> Fri, Aug 5, 2022 at 01:03 PM GMT

CC:

BCC:

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[View Invoices](#)

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We appreciate your continued business!

Sincerely,

MSC Industrial Supply Co.

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2 attachments

MSC2.jpg

98808025_00421143.PDF



PO Box 1870
Ashland VA 23005-4870

Customer Number: 00421143

02835



INVOICE

Invoice Number	Purchase Order No.
98808035	P0003385

Ordered by: JIM TUMAVICH

Sub-Total:	4,849.44
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$4,849.44

ORIGINAL PACKING SLIP #: 9880803

Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Page 1 of 1

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Packing Slip No.	Order Date	Invoice Date	Ship Via			Merchandise Total		
9880803	08/02/22	08/02/22	UPS GROUND			4,849.44		
Quantity Ordered	Quantity Shipped	Unit of Measure	MSC Item / Description	Manufacturer Item	Your Item	Unit Price	Extended Price	Tax
10	6	EA	79783312	810-SET-25		808.24	4,849.44	N
ups order 2758541701 25PC1/8-7/8X32ND R8COLLYNDEX R8 COLLET SETS								

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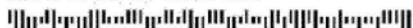
Please Note: Tax Exempt forms should be sent to tax@msdirect.com or faxed to 1-800-753-7959 (Do not send with payments)

Ordered By: JIM TUMAVICH
Payment Terms: OPEN ACCOUNT - N/30
Invoice Type: Open Account
Due Date: 09/01/22

Remit To:



MSC INDUSTRIAL SUPPLY CO.
PO BOX 953635
SAINT LOUIS MO 63195-3635



Sub-Total:	4,849.44
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$4,849.44

Customer Name	
COLLEGE OF DUPAGE	
Customer Number	Invoice Number
00421143	98808035
Amount Due	Amount Enclosed
\$4,849.44	

004211439000484944300010988080354

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net>

**[External] MSC Invoice 98808035, WOOD DALE IL 60191-0000, Your PO# P0003385
(DXED#20222151528453271E6F)**

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net> Wed, Aug 3, 2022 at 07:35 PM GMT

CC:

BCC:

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[View Invoices](#)

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Sincerely,

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2 attachments

MSC2.jpg

98808035_00421143.PDF

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087707
Vendor Name: MSC Industrial Supply
Invoice Number: 98808035
Invoice Date: 8/2/2022
PO Number: P0003385
Check Number: 0301904
Check Amount: \$ 8,082.40
Check Date: 08/25/2022
Voucher Number: V0749394
Document Type: AP Invoice

Document Below



PO Box 1870
Ashland VA 23005-4870

INVOICE

Invoice Number	Purchase Order No.
98808035	P0003385

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Total:	\$4,849.44

ORIGINAL PACKING SLIP #: 9880803

Customer Number: 00421143

02839



Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Page 1 of 1

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COLLEGE OF DUPAGE	
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00421143	98808035
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Invoice Number	GL Account number(s) e.g. 01-80-00757-5401001	GL Account Name e.g. Office Supplies	Amount
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98808035	06-10-02638-5806001	Instructional Equipment	4,849.44
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 Inv# 98808035

APPROVED
 By Ellen M. Roberts at 1:30 pm, Aug 24, 2022

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Next Level Supervisor (if applicable): _____ Print Name: _____

Next Level Supervisor (if applicable): _____ Print Name: _____

Area Administrator (only required if request is \$5,000 and over): Lisa Stock Digitally signed by Lisa Stock Date: 2022.08.24 10:49:50 -05'00' Print Name: _____

Area Cabinet Officer (only required if request is \$10,000 and over): _____ Print Name: _____

Board Approval Date (only required if request is \$25,000 and over): _____

Return approved request and all supporting documentation to Accounts Payable (SRC 2132A), invoicing@cod.edu

Check Request Form (cont.)

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PO Box 1870
Ashland VA 23005-4870

INVOICE

Invoice Number	Purchase Order No.
98808025	P0003385

Customer Number: 00421143

01384



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Sales Tax:	0.00
Total:	\$3,232.96

ORIGINAL PACKING SLIP #: 9880802

Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

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ups order 2758541701 25PC1/8-7/8X32ND R8COLLYNDEX R8 COLLET SETS								

THANK YOU FOR YOUR ORDER

MSC products and services are subject to U.S. export control laws and regulations. Diversion contrary to U.S. law is prohibited.
See MSC's standard terms and conditions of sale for further information.

This purchase is governed exclusively by MSC's Terms and Conditions that can be found in MSC's current catalog and at www.msdirect.com. MSC's acceptance of your order is predicated on your assent to MSC's Terms and Conditions, unless you have entered into a separate product purchase agreement with MSC that continues to be in effect on the date of your order. Such agreement, depending upon its terms, may supersede MSC's Terms and Conditions.

IMPORTANT - Please detach and return this portion to ensure proper credit. Be sure to include your customer number on your check.

MSC now offers paperless invoicing. To enroll send your Customer Number & E-mail address to cust_service@msdirect.com

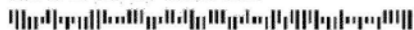
Please Note: Tax Exempt forms should be sent to tax@msdirect.com or faxed to 1-800-753-7959 (Do not send with payments)

Ordered By: JIM TUMAVICH
Payment Terms: OPEN ACCOUNT - N/30
Invoice Type: Open Account
Due Date: 09/03/22

Remit To:



MSC INDUSTRIAL SUPPLY CO.
PO BOX 953635
SAINT LOUIS MO 63195-3635



Sub-Total:	3,232.96
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$3,232.96

Customer Name	
COLLEGE OF DUPAGE	
Customer Number	Invoice Number
00421143	98808025
Amount Due	Amount Enclosed
\$3,232.96	

004211439000323296700010988080257

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net>

**[External] MSC Invoice 98808025, WOOD DALE IL 60191-0000, Your PO# P0003385
(DXED#2022217085857070D840)**

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net> Fri, Aug 5, 2022 at 01:03 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear Valued Customer:

Attached is your electronic invoice/credit memo.

Effective January 1, 2020 customers will have the option to choose MSC's eInvoice portal as their primary method of invoice/credit memo delivery. Please note that customers choosing to "opt in" will no longer receive PDF formatted invoices/credit memos. Participating customers will have access to their most recent 120 days of billing on the portal and will receive e-mail notifications which include a hyperlink (below) to their invoices/credits.

Customers that do not opt in will continue to receive PDF Invoices/credit memos/Periodic Billing via email and have access to their most recent 30 days of billing on the portal, accessible by the hyperlink (below). Please click the hyperlink below to access your invoice/credit memo history on the portal.

[View Invoices](#)

To opt in, please click the "opt in" button located on the portal screen which can be accessed via the above hyperlink.

Any questions or concerns? Please call 1-800-645-7270 or e-mail us at invoicing@mscdirect.com

We appreciate your continued business!

Sincerely,

MSC Industrial Supply Co.

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged information.

Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from the computer or device.

2 attachments

MSC2.jpg

98808025_00421143.PDF



PO Box 1870
Ashland VA 23005-4870

INVOICE

Invoice Number	Purchase Order No.
98808035	P0003385

Customer Number: 00421143

02835



Ordered by: JIM TUMAVICH	
Sub-Total:	4,849.44
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$4,849.44

ORIGINAL PACKING SLIP #: 9880803

Bill To: COLLEGE OF DUPAGE
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

Ship To: COLLEGE OF DUPAGE
SHIPPING/RECEIVING
425 FAWELL BLVD
GLEN ELLYN IL 60137

Page 1 of 1

Any questions or concerns? Please call your local branch or 1-800-645-7270 between 7:00AM and 11:00PM EST.

Packing Slip No.	Order Date	Invoice Date	Ship Via			Merchandise Total		
9880803	08/02/22	08/02/22	UPS GROUND			4,849.44		
Quantity Ordered	Quantity Shipped	Unit of Measure	MSC Item / Description	Manufacturer Item	Your Item	Unit Price	Extended Price	Tax
10	6	EA	79783312	810-SET-25		808.24	4,849.44	N
ups cooer 2758541701 25PC1/8-7/8X32ND R8COLLYNDEX R8 COLLET SETS								

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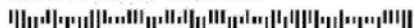
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Ordered By: JIM TUMAVICH
Payment Terms: OPEN ACCOUNT - N/30
Invoice Type: Open Account
Due Date: 09/01/22

Remit To:



MSC INDUSTRIAL SUPPLY CO.
PO BOX 953635
SAINT LOUIS MO 63195-3635



Sub-Total:	4,849.44
Shipping, Handling & Surcharge:	0.00
Sales Tax:	0.00
Total:	\$4,849.44

Customer Name	
COLLEGE OF DUPAGE	
Customer Number	Invoice Number
00421143	98808035
Amount Due	Amount Enclosed
\$4,849.44	

004211439000484944300010988080354

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net>

**[External] MSC Invoice 98808035, WOOD DALE IL 60191-0000, Your PO# P0003385
(DXED#20222151528453271E6F)**

"MSC Industrial Supply Co." <eStatementNotify@DocSight.net> Wed, Aug 3, 2022 at 07:35 PM GMT

CC:

BCC:

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2 attachments

MSC2.jpg

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