

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 458779539858

Invoice Date: 7/7/2022

PO Number: B0000737

Check Number: 0301599

Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0747732

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

7/13/22 BO # 0000737

Invoice # : 458779539858 9SU  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56849810 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/7/2022 **Store:** 0001  
**Due Date:** 08/30/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1526140497	Emmanuel Macron and the two ye	1	EA	\$14.95	\$14.95
0595716407	Anglo-Indian Food and Customs:	1	EA	\$21.00	\$21.00
1632401711	Encyclopedia of Aircraft Techn	1	EA	\$91.89	\$91.89
1032257156	The Deep Roots of American Neo	1	EA	\$44.95	\$44.95
MISC	SHIPPING	1	EA	\$1.97	\$1.97
0367626969	Criminal Law: The Basics	1	EA	\$25.95	\$25.95
	SALES TAX	1	EA	\$0.00	\$0.00
0367776316	Food and Mental Health: A Guid	1	EA	\$39.95	\$39.95
1498567924	Genderblindness in American So	1	EA	\$95.00	\$95.00

**Subtotal:** \$335.66

**Tax:** \$0.00

**Total Invoice:** \$335.66

**Adjustments:** \$0.00

**Payments Applied:** \$0.00

**Total Amount Outstanding:** \$335.66

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 437394875547

Invoice Date: 7/15/2022

PO Number: B0000737

Check Number: 0301599

Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0748221

Document Type: AP Invoice

Document Below

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SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

7/20/22 BO # 0000737

For Inquiries, call at :  
866-634-8381

Invoice #: 437394875547 250  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57090654 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/15/2022 **Store:** 0001  
**Due Date:** 09/17/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0593183193	The House Across the Lake: A N	1	EA	\$17.47	\$17.47
1538704633	I'd Like to Play Alone, Please	1	EA	\$17.69	\$17.69
1984821679	Suspects: A Novel	1	EA	\$19.42	\$19.42
1250278198	Nightwork: A Novel	1	EA	\$14.99	\$14.99
0063204207	The Measure: A Novel	1	EA	\$16.14	\$16.14
0593440870	Book Lovers	1	EA	\$16.99	\$16.99
0425286649	Meant to Be: A Novel	1	EA	\$17.21	\$17.21
075955434X	Run, Rose, Run: A Novel	1	EA	\$15.00	\$15.00
0316258679	The Hotel Nantucket	1	EA	\$14.50	\$14.50
0399562966	Horse: A Novel	1	EA	\$19.49	\$19.49
	SALES TAX	1	EA	\$0.00	\$0.00
0385549326	Sparring Partners: Novellas	1	EA	\$14.47	\$14.47
0316499447	Escape (A Billy Harney Thrille	1	EA	\$14.50	\$14.50
0593318935	Nightcrawling: A novel	1	EA	\$18.17	\$18.17
0063003058	The Paris Apartment: A Novel	1	EA	\$17.99	\$17.99
0593358600	Star Wars: Shadow of the Sith	1	EA	\$15.34	\$15.34
0316397539	James Patterson by James Patte	1	EA	\$14.50	\$14.50
0593300262	Lapvona: A Novel	1	EA	\$17.70	\$17.70
				<b>Subtotal:</b>	<b>\$281.57</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$281.57</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$281.57</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Scott L. Brady, CPA**  
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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000737 Amazon Invoice 437394875547**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Jul 20, 2022 at 01:41 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 437394875547.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 963344439564

Invoice Date: 7/16/2022

PO Number: B0000737

Check Number: 0301599

Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0748222

Document Type: AP Invoice

Document Below



**PAYMENTS ADDRESS**

SYNCB/AMAZON 7/20/22 BO # 0000737  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 963344439564 ZIP  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57090625 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/16/2022 **Store:** 0001  
**Due Date:** 09/17/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
	ALTERNATE TENDER	1	EA	(\$6.03)	(\$6.03)
1523087005	Leadership in Higher Education	1	EA	\$29.95	\$29.95
1119397561	The Leadership Challenge Workb	1	EA	\$24.49	\$24.49
	SALES TAX	1	EA	\$0.00	\$0.00
1119278961	The Leadership Challenge: How	1	EA	\$17.69	\$17.69
				<b>Subtotal:</b>	<b>\$66.10</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$66.10</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$66.10</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000737 Amazon Invoice 963344439564**

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"Miller, Larisa" <millerl@cod.edu>

Wed, Jul 20, 2022 at 01:40 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 963344439564.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 569494787387

Invoice Date: 7/23/2022

PO Number: B0000737

Check Number: 0301599

Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0748645

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 7/25/22 BO # 0000737  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice #: 569494787387 29R  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57178433 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/23/2022 **Store:** 0001  
**Due Date:** 09/22/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1974727106	Jujutsu Kaisen, Vol. 15 (15)	1	EA	\$7.68	\$7.68
	SALES TAX	1	EA	\$0.00	\$0.00
1421587025	My Hero Academia, Vol. 5 (5)	1	EA	\$9.97	\$9.97
1421564610	One-Punch Man, Vol. 3 (3)	1	EA	\$9.49	\$9.49
197472512X	One-Punch Man, Vol. 23 (23)	1	EA	\$7.70	\$7.70
1974704610	One-Punch Man, Vol. 16 (16)	1	EA	\$9.99	\$9.99
1974722902	One-Punch Man, Vol. 22 (22)	1	EA	\$8.99	\$8.99
1974702561	My Hero Academia, Vol. 17 (17)	1	EA	\$9.99	\$9.99
197471764X	One-Punch Man, Vol. 21 (21)	1	EA	\$9.97	\$9.97
197472848X	Spy x Family, Vol. 7 (7)	1	EA	\$9.86	\$9.86
197470100X	My Hero Academia, Vol. 15 (15)	1	EA	\$9.99	\$9.99
1974704602	My Hero Academia, Vol. 19 (19)	1	EA	\$7.56	\$7.56
1421585642	One-Punch Man, Vol. 1 (1)	1	EA	\$8.99	\$8.99
1974722880	My Hero Academia, Vol. 28 (28)	1	EA	\$7.28	\$7.28
1974707733	My Hero Academia, Vol. 20 (20)	1	EA	\$7.98	\$7.98
1974725324	Jujutsu Kaisen, Vol. 14 (14)	1	EA	\$7.98	\$7.98
1974700577	Demon Slayer: Kimetsu no Yaiba	1	EA	\$9.99	\$9.99
1421586568	One-Punch Man, Vol. 8 (8)	1	EA	\$8.48	\$8.48
1974728986	Jujutsu Kaisen, Vol. 16 (16)	1	EA	\$7.68	\$7.68
1974717607	Demon Slayer: Kimetsu no Yaiba	1	EA	\$9.89	\$9.89
1974700534	Demon Slayer: Kimetsu no Yaiba	1	EA	\$6.38	\$6.38
1974727157	My Hero Academia, Vol. 30 (30)	1	EA	\$7.59	\$7.59
1974722848	Jujutsu Kaisen, Vol. 11 (11)	1	EA	\$8.99	\$8.99
1974704556	Demon Slayer: Kimetsu no Yaiba	1	EA	\$8.99	\$8.99
1974718719	Jujutsu Kaisen, Vol. 8 (8)	1	EA	\$9.99	\$9.99
1974718115	Demon Slayer: Kimetsu no Yaiba	1	EA	\$8.15	\$8.15
1974710033	Jujutsu Kaisen, Vol. 2 (2)	1	EA	\$6.39	\$6.39
1974709655	My Hero Academia, Vol. 22 (22)	1	EA	\$7.20	\$7.20
1974721035	Spy x Family, Vol. 4 (4)	1	EA	\$7.99	\$7.99
1974723429	Jujutsu Kaisen, Vol. 13 (13)	1	EA	\$7.69	\$7.69
1974702235	One-Punch Man, Vol. 15 (15)	1	EA	\$9.99	\$9.99
1421585111	My Hero Academia, Vol. 4 (4)	1	EA	\$9.99	\$9.99

1974723631	Demon Slayer: Kimetsu no Yaiba	1	EA	\$7.71	\$7.71
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<b>Subtotal:</b>	<b>\$276.51</b>
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<b>Tax:</b>	<b>\$0.00</b>
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<b>Total Invoice:</b>	<b>\$276.51</b>
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<b>Adjustments:</b>	<b>\$0.00</b>
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<b>Payments Applied:</b>	<b>\$0.00</b>
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<b>Total Amount Outstanding:</b>	<b>\$276.51</b>
----------------------------------	-----------------

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
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[image002.png](#)

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**BO # 0000737 Amazon Invoice 569494787387**

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"Miller, Larisa" <millerl@cod.edu>

Mon, Jul 25, 2022 at 02:34 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 569494787387.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082163  
Vendor Name: Amazon.com LLC  
Invoice Number: 974983757753  
Invoice Date: 7/30/2022  
PO Number: B0000737  
Check Number: 0301599  
Check Amount: \$ 2,976.71  
Check Date: 08/16/2022  
Voucher Number: V0749369  
Document Type: AP Invoice

Document Below

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**8/8/22 BO # 0000737**

For Inquiries, call at :  
866-634-8381

Invoice #: 974983757753 3JR  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57392313 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/30/2022 **Store:** 0001  
**Due Date:** 10/04/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0399545530	The Year We Learned to Fly	1	EA	\$12.72	\$12.72
	SALES TAX	1	EA	\$0.00	\$0.00
0374602018	Call Me Cassandra: A Novel	1	EA	\$16.49	\$16.49
1484728351	Solimar: The Sword of the Mona	1	EA	\$15.49	\$15.49
059340582X	I am Oprah Winfrey (Ordinary P	1	EA	\$11.01	\$11.01
1681199440	Legacy: Women Poets of the Har	1	EA	\$14.59	\$14.59
1419744895	The Writer's Crusade: Kurt Von	1	EA	\$17.99	\$17.99
0735278229	Undersong	1	EA	\$16.92	\$16.92
1631497693	On Girlhood: 15 Stories from t	1	EA	\$13.99	\$13.99
1623701708	Juneteenth for Mazie (Fiction	1	EA	\$13.77	\$13.77
1368055443	Aru Shah and the Nectar of Imm	1	EA	\$11.90	\$11.90
052542850X	I am Jim Henson (Ordinary Peop	1	EA	\$9.99	\$9.99
0759554471	Troublemaker	1	EA	\$11.59	\$11.59
059318534X	What the Fireflies Knew: A Nov	1	EA	\$17.29	\$17.29
1250766508	Even Greater Mistakes: Stories	1	EA	\$19.48	\$19.48
1538755165	Half-Blown Rose: A Novel	1	EA	\$13.99	\$13.99
0062671189	The Night Watchman	1	EA	\$16.92	\$16.92
0525554246	A New Day	1	EA	\$8.99	\$8.99
1529069327	Northwind	1	EA	\$11.42	\$11.42
1338784854	Cat Kid Comic Club: Perspectiv	1	EA	\$8.66	\$8.66
0393881423	New York, My Village: A Novel	1	EA	\$13.97	\$13.97
0593436695	The Hacienda	1	EA	\$13.59	\$13.59
1250786177	Olga Dies Dreaming: A Novel	1	EA	\$13.99	\$13.99
1647790360	How to Date a Flying Mexican:	1	EA	\$18.93	\$18.93
1635923239	Born Hungry: Julia Child Becom	1	EA	\$14.99	\$14.99
1948509369	The Long Way Home: Detours and	1	EA	\$19.99	\$19.99
1982156120	The School for Good Mothers: A	1	EA	\$18.19	\$18.19
0063137771	Free Love: A Novel	1	EA	\$19.39	\$19.39
0062971069	I Promise	1	EA	\$12.98	\$12.98
1338801945	Cat Kid Comic Club: On Purpose	1	EA	\$8.49	\$8.49
0525428534	I am Sacagawea (Ordinary Peopl	1	EA	\$10.49	\$10.49

198216316X	Yonder: A Novel	1	EA	\$17.67	\$17.67
0593405889	I am Malala Yousafzai (Ordinar	1	EA	\$10.80	\$10.80
1684058414	Teenage Mutant Ninja Turtles:	1	EA	\$20.99	\$20.99
150647151X	Toni Morrison's Spiritual Visi	1	EA	\$16.99	\$16.99
1984879022	The Young H. G. Wells: Changin	1	EA	\$14.99	\$14.99
0803740867	I am Jackie Robinson (Ordinary	1	EA	\$10.46	\$10.46
0525428526	I am Martin Luther King, Jr. (	1	EA	\$9.99	\$9.99
1534439463	Ain't Burned All the Bright	1	EA	\$14.26	\$14.26
0525521321	The Final Case: A novel	1	EA	\$16.99	\$16.99
0593112628	Bodies Are Cool	1	EA	\$12.79	\$12.79
0735228752	I am Walt Disney (Ordinary Peo	1	EA	\$9.79	\$9.79
1643750747	The Ogress and the Orphans	1	EA	\$10.19	\$10.19
068987376X	All Different Now: Juneteenth,	1	EA	\$12.53	\$12.53
1324019379	Packing for Mars for Kids	1	EA	\$8.79	\$8.79
				<b>Subtotal:</b>	<b>\$615.43</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$615.43</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$615.43</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

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**Scott L. Brady, CPA**  
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**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000737 Amazon Invoice 974983757753**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, Aug 8, 2022 at 01:50 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 974983757753.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 445773435563

Invoice Date: 7/27/2022

PO Number: B0000737

Check Number: 0301599

Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0749370

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCR/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

**8/2/22 BO # 0000738**

For Inquiries, call at :  
866-634-8381

Invoice # : 445773435563 ISD  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57310789 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 07/27/2022 **Store:** 0001  
**Due Date:** 09/30/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1546099875	The Choice	1	EA	\$17.52	\$17.52
	SALES TAX	1	EA	\$0.00	\$0.00
1982187344	Here's the Deal: A Memoir	1	EA	\$18.79	\$18.79
1610914651	Seven Modern Plagues: and How	1	EA	\$25.00	\$25.00
073522871X	I am Harriet Tubman (Ordinary	1	EA	\$10.79	\$10.79
0393868419	Strongmen: Mussolini to the Pr	1	EA	\$15.95	\$15.95
0415333490	Plotinus (The Routledge Philos	1	EA	\$38.63	\$38.63
1621640485	Black and Pro-Life in America:	1	EA	\$19.95	\$19.95
0198811586	The Oxford Handbook of Virgini	1	EA	\$145.00	\$145.00
B00002QUKR	DYMO LabelWriter Address Label	1	EA	\$10.48	\$10.48
1665922079	The Summer I Turned Pretty (Su	1	EA	\$9.23	\$9.23
1681376075	The Netanyahu: An Account of	1	EA	\$14.95	\$14.95
0985093831	Latitude (Winners of the Ameri	1	EA	\$15.00	\$15.00
059323703X	A Good Country: My Life in Twe	1	EA	\$28.99	\$28.99
1416995560	It's Not Summer Without You	1	EA	\$9.36	\$9.36
1250221978	Let the People Pick the Presid	1	EA	\$13.45	\$13.45
1784726273	World Atlas of Beer: The Essen	1	EA	\$24.99	\$24.99
0312552726	Cold Shot to the Heart (Crissa	1	EA	\$20.99	\$20.99
1138390259	Crime Prevention	1	EA	\$65.74	\$65.74
0312650752	The Barbed-Wire Kiss: A Novel	1	EA	\$22.99	\$22.99
1635575575	A Court of Mist and Fury (A Co	1	EA	\$19.59	\$19.59
1476669406	Reproductive Rights Issues in	1	EA	\$26.48	\$26.48
0525552693	I Am Gandhi: A Graphic Biograp	1	EA	\$8.99	\$8.99
0691215227	Now Comes Good Sailing: Writer	1	EA	\$17.99	\$17.99
0816543232	Science Be Dammed: How Ignorin	1	EA	\$19.95	\$19.95
0803740832	I am Abraham Lincoln (Ordinary	1	EA	\$12.29	\$12.29
1639550496	The Hurting Kind	1	EA	\$17.99	\$17.99
0691203687	Unequal and Unrepresented: Pol	1	EA	\$22.95	\$22.95
0525552936	I am Unstoppable: A Little Boo	1	EA	\$7.99	\$7.99
0679758690	Killing the Black Body: Race,	1	EA	\$15.99	\$15.99
1416995595	We'll Always Have Summer (The	1	EA	\$9.31	\$9.31

0375701362	Virginia Woolf	1	EA	\$23.99	\$23.99
1250153778	Complacent Class	1	EA	\$17.00	\$17.00
0593490266	The Twilight World: A Novel	1	EA	\$21.99	\$21.99
0593096371	We Are the Brontë Sisters (Xav	1	EA	\$5.99	\$5.99

---

<b>Subtotal:</b>	<b>\$776.29</b>
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<b>Tax:</b>	<b>\$0.00</b>
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<b>Total Invoice:</b>	<b>\$776.29</b>
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<b>Adjustments:</b>	<b>\$0.00</b>
---------------------	---------------

<b>Payments Applied:</b>	<b>\$0.00</b>
--------------------------	---------------

<b>Total Amount Outstanding:</b>	<b>\$776.29</b>
----------------------------------	-----------------



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000738 Amazon Invoice 445773435563**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Aug 2, 2022 at 01:05 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 445773435563.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 996547648944

Invoice Date: 8/6/2022

PO Number: B0000737

Check Number: 0301599

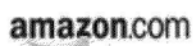
Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0749504

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 8/9/22 BO # 0000737  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 996547648944 1VF  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57436447 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 08/06/2022 **Store:** 0001  
**Due Date:** 10/07/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1648762867	The History of the Titanic: A	1	EA	\$7.91	\$7.91
1685394418	The History of Juneteenth: A H	1	EA	\$7.99	\$7.99
1506340962	Marriages and Families in the	1	EA	\$116.54	\$116.54
1737478560	The Bodies of Others: The New	1	EA	\$22.99	\$22.99
B09TMSBQXC	"Sorry Guys, We Stormed the Ca	1	EA	\$16.99	\$16.99
0615931316	Peer Recovery Support Speciali	2	EA	\$5.38	\$10.76
0007548036	Microadventures: Local Discove	1	EA	\$21.99	\$21.99
1648769101	The History of Pearl Harbor: A	1	EA	\$7.89	\$7.89
1638079358	The History of the Civil War:	1	EA	\$7.99	\$7.99
	SALES TAX	1	EA	\$0.00	\$0.00
0385548222	When Women Were Dragons: A Nov	1	EA	\$15.39	\$15.39
1506283209	MCAT Complete 7-Book Subject R	1	EA	\$234.24	\$234.24
1400231256	Opal Lee and What It Means to	1	EA	\$11.98	\$11.98
163807934X	The History of the Civil Right	1	EA	\$7.99	\$7.99

**Subtotal:** \$490.65

**Tax:** \$0.00

**Total Invoice:** \$490.65

**Adjustments:** \$0.00

**Payments Applied:** \$0.00

**Total Amount Outstanding:** \$490.65

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000737 Amazon Invoice 996547648944**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, Aug 9, 2022 at 02:14 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 996547648944.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 674594996443

Invoice Date: 8/7/2022

PO Number: B0000737

Check Number: 0301599

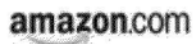
Check Amount: \$ 2,976.71

Check Date: 08/16/2022

Voucher Number: V0749746

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 8/9/22 BO # 0000737  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 674594996443 093  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 57436422 **P.O.#/Job Name:** BO 0000737  
**Sale Date:** 08/07/2022 **Store:** 0001  
**Due Date:** 10/07/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0615931316	Peer Recovery Support Speciali	25	EA	\$5.38	\$134.50
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$134.50</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$134.50</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$134.50</b>



**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000737 Amazon Invoice 674594996443**

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"Miller, Larisa" <millerl@cod.edu>

Tue, Aug 9, 2022 at 02:12 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

amazon invoice 674594996443.pdf