


Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1082133
Vendor Name: Alibris
Invoice Number: 88270839
Invoice Date: 8/2/2022
PO Number: B0000987
Check Number: 0301596
Check Amount: \$ 26.44
Check Date: 08/16/2022
Voucher Number: V0749503
Document Type: AP Invoice

Document Below

8/9/22 BO # 0000987

 1250 45th Street
Emeryville, CA 94608
<http://www.alibris.com/library>
Books you thought you'd never find.

Page: 1 of 1
Invoice: 88270839
Invoice Date: Aug 2, 2022
Due Date: Sep 1, 2022
Customer Code: 135506
Shipment ID: 81704731

Invoice

Bill To: College of DuPage Library
425 Fawell Boulevard
SRC 2034
Glen Ellyn, IL USA 60137
Attn: Larisa Miller

Shipped To: Larisa Miller
425 Fawell Boulevard
SRC 2034
Glen Ellyn, IL USA 60137
Attn: College of DuPage Library

Invoice Detail

Your PO #	Alibris Ref #	Alibris Order #	Title / Author / ISBN	Price	Shipping	Amount Due
20034	N/A	<u>70623349-1</u>	Sharks in the Rivers / Limón, Ada / 9781571314383	\$21.95	\$4.49	\$26.44
Items: 1				Totals:	\$21.95 \$4.49	\$26.44
Total Due:						USD \$26.44

FID: 94-3300477
GST/HST: 778107466RT0001

Thank you for your order. We appreciate your business.
Please reference the Alibris Order # in any communications related to this invoice.
Also please note that if you ordered multiple books from us, some books may ship separately.

Contact: libraries@alibris.com
(877) ALIBRIS (254-2747)

Remit to: Alibris, inc.
75 Remittance Drive
Dept. 6046
Chicago, IL 60675-6046

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicutt, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000987 Alibris Invoice 88270839

"Miller, Larisa" <millerl@cod.edu>

Tue, Aug 9, 2022 at 02:11 PM GMT

CC:

BCC:

Larisa Miller

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

alibris invoice 88270839.pdf