

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1191236

Vendor Name: J W Pepper Music

Invoice Number: 363957322BAL

Invoice Date: 1/19/2022

PO Number:

Check Number: E0090281

Check Amount: \$ 1.00

Check Date: 06/29/2022

Voucher Number: V0742596

Document Type: AP Invoice

Document Below

**Bill To:**

College Of Du Page  
Attn: Accounts Payable  
425 Fawell Blvd  
Building Mac Room 219  
Glen Ellyn, IL 60137

**Ship To:**

College Of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Invoice Date

**01/19/22**

INVOICE #

**363957322**

Terms

30 NET

**Due: 02/18/22**

Purchase Order #

P0001806

Ship Via

G-BEST WAY  
GROUND**Sold to:** College Of Dupage

Sales Order #	Sales Order Date	Account #	Contact	Ship Whse	Ship Date	Bill Date
2630905	01/19/22	535274	Jones, Sharon	250 ATL	01/19/22	01/19/22

#	Description	Ordered	Quantity Billed	Unit Price	Extended Amount
1	10760586, We'll Meet Again-	50	50	\$ 2.15	\$ 107.50

**Remit Payment in USD to:****J.W. Pepper & Son, Inc.**

PO Box 786212

Philadelphia, PA 19178-6212

Phone: 1-800-345-6296

Fax: 1-800-260-1482

www.jwpepper.com

billing@jwpepper.com

\*Standard shipping charges  
appear on the first invoice billed.  
You are not charged shipping for  
ePrint or digital items.

Additional charges may apply for  
premium and international  
shipments as well as shipments  
sent directly from the manufacturer.

**SUBTOTAL**

\$ 107.50

**TAX**

\$ 0.00

**SHIPPING\***

\$ 15.99

**HANDLING**

\$ 1.00

**TOTAL**

\$ 124.49

**PAYMENTS/CREDITS**

\$ -123.49

**AMOUNT DUE****\$ 1.00**

**Bill To:**

College Of Du Page  
Attn: Accounts Payable  
425 Fawell Blvd  
Building Mac Room 219  
Glen Ellyn, IL 60137

**Ship To:**

College Of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Invoice Date
<b>03/07/22</b>
INVOICE #
<b>364115440</b>
Terms
30 NET
<b>Due: 04/06/22</b>
Purchase Order #
P0002242
Ship Via
G-BEST WAY GROUND

**Sold to:** College Of Dupage

Sales Order #	Sales Order Date	Account #	Contact	Ship Whse	Ship Date	Bill Date
2740307	03/06/22	535274	Jones, Sharon	250 ATL	03/07/22	03/07/22

#	Description	Ordered	Quantity Billed	Unit Price	Extended Amount
3	2185155, Splanky-	1	1	\$ 50.00	\$ 50.00

**Remit Payment in USD to:**  
**J.W. Pepper & Son, Inc.**  
PO Box 786212  
Philadelphia, PA 19178-6212

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<b>SUBTOTAL</b>	\$ 50.00
<b>TAX</b>	\$ 0.00
<b>SHIPPING*</b>	\$ 10.99
<b>HANDLING</b>	\$ 1.00
<b>TOTAL</b>	\$ 61.99
<b>PAYMENTS/CREDITS</b>	\$ -60.99
<b>AMOUNT DUE</b>	<b>\$ 1.00</b>

**Bill To:**

College Of Du Page  
Attn: Accounts Payable  
425 Fawell Blvd  
Building Mac Room 219  
Glen Ellyn, IL 60137

**Ship To:**

College Of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

Invoice Date

**02/25/22**

INVOICE #

**364088227**

Terms

30 NET

**Due: 03/27/22**

Purchase Order #

P0002183

Ship Via

G-BEST WAY  
GROUND**Sold to:** College Of Dupage

Sales Order #	Sales Order Date	Account #	Contact	Ship Whse	Ship Date	Bill Date
2720306	02/24/22	535274	Jones, Sharon	250 ATL	02/25/22	02/25/22

#	Description	Ordered	Quantity Billed	Unit Price	Extended Amount
1	11316622, Death Came A-Knockin'-	25	25	\$ 3.05	\$ 76.25

**Remit Payment in USD to:****J.W. Pepper & Son, Inc.**

PO Box 786212  
Philadelphia, PA 19178-6212

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shipments as well as shipments  
sent directly from the manufacturer.

**SUBTOTAL**

\$ 76.25

**TAX**

\$ 0.00

**SHIPPING\***

\$ 10.99

**HANDLING**

\$ 1.00

**TOTAL**

\$ 88.24

**PAYMENTS/CREDITS**

\$ -87.24

**AMOUNT DUE****\$ 1.00**

"Zerrudo, Maria" <zerrudom@cod.edu>

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**FW: [External] Re: Invoice 364088227**

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"Zerrudo, Maria" <zerrudom@cod.edu>

Tue, Jun 7, 2022 at 05:23 PM GMT

CC:

BCC:

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**From:** J.W. Pepper Billing <billing@jwpepper.com>  
**Sent:** Tuesday, May 31, 2022 2:26 PM  
**To:** Zerrudo, Maria <zerrudom@cod.edu>  
**Cc:** jones347@cod.edu  
**Subject:** [External] Re: Invoice 364088227

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Maria,

My sincerest apologies for the delay in action and response. I have applied the payment in the amount of \$726.81 as detailed from your provided remittance information. Please note that the \$3.00 open balance under invoice #364088227 was brought about as the \$1.00 handling fees were missed on invoices #364115440 and #363957322. Both of the invoices have been adjusted to reflect the remittance information, and I have attached the updated invoices to this email for verification and documentation. If you have additional questions or requests, please feel free to ask or contact our support center with the number provided below.

Enjoy the rest of your day,

**Jonathan A. Miranda**  
*Accounts Receivable*  
J.W. Pepper & Son, Inc.  
1-800-345-6296  
billing@jwpepper.com

On Tue, May 17 at 3:29 PM , Zerrudo, Maria <zerrudom@cod.edu> wrote:

Hi,

Attached is Invoice 364088227 received on 5/16/22 showing an amount due of \$3.00.

Also attached is an ACH notification sent to your company via email on 3/15/22 showing the invoices paid. Please note the payment made for Inv# 364088227 for \$ 76.25 and 10.99, adding it up comes up to \$ 87.24.

The remaining amount due should only be \$1.00 instead of \$3.00 as shown on the attached invoice.

Please review the attached invoice. The payments/credits should be for \$87.24 and not \$85.24.

Thank you

**Marivic Zerrudo**

**Accounts Payable Team Leader**

**College of DuPage**

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2601 | [zerrudom@cod.edu](mailto:zerrudom@cod.edu)

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**1 attachment**

INV363957322\_364088227\_364115440.PDF