

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1512676  
Vendor Name: Sue Franzen  
Invoice Number: BE35001601A  
Invoice Date: 6/10/2022  
PO Number: P0003108  
Check Number: E0090197  
Check Amount: \$ 3,284.00  
Check Date: 06/21/2022  
Voucher Number: V0741483  
Document Type: AP Invoice

Document Below

## Original Bill

Proforma Premiums  
Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

Bill Number BE35001601A  
Bill Date 6/10/2022  
Due Date 8/8/2022  
Terms Net 60  
Sales Order SE35001601  
Sales Person Sue Franzen

### Sold To

Sheri Gross  
College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
Phone: 630-942-2626  
[grosss384@cod.edu](mailto:grosss384@cod.edu)

### Shipped To

College of Dupage  
Kimberly Still  
Rec #P0003108  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

### Customer PO: P0003108

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
Lanyard	7/8" Ultra Smooth Lanyard Dye Sublimated Lobster claw See template for imprint area	300	300	0	2.1000	Each	-	\$630.00
set-up charge	set-up charge	1	1	0	50.0000	Each	-	\$50.00
3" sticker	3" digital removeable sticker White vinyl ultra removable See template for imprint area	300	300	0	1.7000	Each	-	\$510.00
wristbands	Printed Wristbands Green White imprint 8" x 3/8" imprint area	300	300	0	0.4800	Each	-	\$144.00
Keytag	Clear acrylic key tags 4 inch square imprint area, one side	300	300	0	2.9500	Each	-	\$885.00
set-up	set-up charge	1	1	0	45.0000	Each	-	\$45.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$2,264.00	\$118.00	-	\$2,382.00	-	-	<b>\$2,382.00 USD</b>		

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

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Please detach this portion and return with your payment.

### Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001601A	6/10/2022	\$2,382.00 USD

### BILL TO:

College of Dupage  
Invoicing  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

### PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

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**[External] Purchase Order P0003108 - Bill #BE35001601A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Fri, Jun 10, 2022 at 03:29 PM GMT

CC: Gross, Sheri <grosss384@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached are the following bill(s):

BE35001601A | 2382.00 USD | 06/10/2022 | PO #: P0003108

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

**Proforma Premiums**

**Sue Franzen** • Owner

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

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**2 attachments**

image001.jpg

Customer Bill BE35001601A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Invoice Number: BE35001600A

Invoice Date: 6/17/2022

PO Number: P0003107

Check Number: E0090197

Check Amount: \$ 3,284.00

Check Date: 06/21/2022

Voucher Number: V0741569

Document Type: AP Invoice

Document Below

## Original Bill

Proforma Premiums  
Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

Bill Number BE35001600A  
Bill Date 6/17/2022  
Due Date 8/15/2022  
Terms Net 60  
Sales Order SE35001600  
Sales Person Sue Franzen

### Sold To

Sheri Gross  
College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
Phone: 630-942-2626  
[gross384@cod.edu](mailto:gross384@cod.edu)

### Shipped To

College of Dupage  
Kimberly Still  
Rec #P0003107  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Customer PO: P0003107

Customer Reference: Jackets / backpacks - new emb logo

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
ST970	Sport-Tek Colorblock Soft Shell Jacket. Logo embroidered left chest Color: Black/Iron Gry: 3 - M, 2 - L, 2 - XL	7	7	0	57.0000	Each	-	\$399.00
embroidery tape	Embroidery tape charge	1	1	0	50.0000	Each	-	\$50.00
	Port Authority Daily Commute Backpack Logo embroidered on backpack Color: OliveGreen: 12 - OSFA	12	12	0	34.0000	Each	-	\$408.00
Line-Item Total		Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:	
\$857.00		\$45.00	-	\$902.00	-	-	\$902.00 USD	

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge.  
Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein.  
Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

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Please detach this portion and return with your payment.

### Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001600A	6/17/2022	\$902.00 USD

### BILL TO:

College of Dupage  
Accounting  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

### PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

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**[External] Purchase Order P0003107 Bill #BE35001600A from Proforma Premiums**

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"Franzen, Sue" <sue.franzen@proforma.com>

Fri, Jun 17, 2022 at 05:06 PM GMT

CC: Gross, Sheri <grosss384@cod.edu>

BCC:

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Attached are the following bill(s):

BE35001600A | 902.00 USD | 06/17/2022 | PO #: P0003107

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

**Proforma Premiums**

**Sue Franzen** • Owner

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

<https://www.proforma.com/premiums>

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**2 attachments**

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Customer Bill BE35001600A.pdf