

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1551040
Vendor Name: National Council for State Authorizatio
Invoice Number: Invoice-05528
Invoice Date: 4/22/2022
PO Number: P0003070
Check Number: 0300043
Check Amount: \$ 6,000.00
Check Date: 06/21/2022
Voucher Number: V0742129
Document Type: AP Invoice

Document Below



**National Council for
State Authorization
Reciprocity Agreements**

MHEC • NEBHE • SREB • WICHE

Federal Tax ID#: 47-4382124

NC-SARA
3005 Center Green Drive
Suite 130
Boulder, CO 80301-2204

Billed To	Invoice Number	Invoice Total
College of DuPage	Invoice-05528	\$6,000.00
ATTN: Mike Maxse	Invoice Date	
PO# : P0003070	April 22, 2022	

Payment Description	Amount
NC-SARA Participation Fee*	\$6,000.00
Late Fee**	\$0.00
Payments	\$0.00
Total \$6,000.00	

Invoice Terms

The payment of this invoice will complete the SARA participation fee requirement for College of DuPage for a period of one year.

Current Participation Period

July 3, 2022 - July 2, 2023

Payment is due by July 2, 2022

* This payment does not replace any required fees by your SARA state portal entity.

** A 25% late fee will be applied after July 2, 2022 unless noted.

Please print and remit this page with your payment.

SARA participation will be confirmed by receipt of payment and confirmation letter by NC-SARA.

*The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable.
This contractor and subcontractor shall abide by the requirements of 41 C.F.R. § 60-300.5(a) and 41 C.F.R. § 60-741.5(a), if applicable.
These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.*

"Styczula, Stella" <styczul@cod.edu>

FW: [External] RE: FW: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23

"Styczula, Stella" <styczul@cod.edu>

Thu, Jun 9, 2022 at 12:26 PM GMT

CC:

BCC:

Hello,

I am again forwarding the NC-SARA Invoice to you for processing. The vendor sent this to us instead. Thanks.

Kind regards,

Stella MS Styczula

Learning Technology Specialist

Learning Technologies Department, BIC3401 | 630-942-2490/2762

College of DuPage | Glen Ellyn, IL 60137

This electronic message (and any associated file attachments) is intended only for the use of the individual or entity to which it is addressed. It may contain privileged or confidential information. Unauthorized review, forwarding, printing, copying, or other distribution of this message is strictly prohibited. If you received this message in error, please promptly delete this message and notify the sender by e-mail.

From: Styczula, Stella
Sent: Monday, June 6, 2022 7:53 AM
To: Invoicing <invoicing@cod.edu>

Subject: FW: [External] RE: FW: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23
Importance: High

Hello,

I am forwarding the following NC-SARA Invoice to you for processing. Thanks.

Kind regards,

Stella MS Styrzula

Learning Technology Specialist

Learning Technologies Department, BIC3401 | 630-942-2490/2762

College of Dupage | Glen Ellyn, IL 60137

This electronic message (and any associated file attachments) is intended only for the use of the individual or entity to which it is addressed. It may contain privileged or confidential information. Unauthorized review, forwarding, printing, copying, or other distribution of this message is strictly prohibited. If you received this message in error, please promptly delete this message and notify the sender by e-mail.

From: Maxse, Michael <maxsem@cod.edu>

Sent: Monday, June 6, 2022 7:34 AM

To: Styrzula, Stella <styrzul@cod.edu>

Subject: FW: [External] RE: FW: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23 [ref:_00D36] Ymc._5001R1L4h2] :ref]

FYI

From: accounting@nc-sara.org <accounting@nc-sara.org>
Sent: Friday, June 3, 2022 1:11 PM
To: Maxse, Michael <maxsem@cod.edu>; Invoicing <invoicing@cod.edu>
Subject: [External] RE: FW: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23 [ref:_00D36J Ymc._5001R1L4h2J :ref]

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Good afternoon,

Please see the attached invoice for PO #P0003070.

Thanks,
Ashley

----- Original Message -----

From: Maxse, Michael [maxsem@cod.edu]
Sent: 6/2/2022 7:27 AM
To: info@nc-sara.org
Subject: FW: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23

Hello,

It looks like our procurement department had sent this to the incorrect address. Please find the attached document and instructions below for sending to our invoicing department at College of DuPage.

Thank you,

Mike

From: Casey, Kevin <caseyk650@cod.edu>
Sent: Wednesday, May 11, 2022 4:17 PM
To: sara@ibhe.org
Cc: Styrzula, Stella <styzul@cod.edu>; Maxse, Michael <maxsem@cod.edu>
Subject: College of DuPage PO No. P0003070 for NC-SARA Membership Renewal 2022-23

Dear Vendor,

Please confirm receipt of PO (Reply ALL) and process accordingly.

Kindly follow thread below to view the College of DuPage (COD) Purchase Order presented for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Warehouse Hours Monday through Friday: 7:30am to 4:00pm
Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

Procurement Services does not process payments.

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to invoicing@cod.edu **to ensure proper approval routing and expedited payments.**

Submission of Invoices Instructions

1. Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
2. Electronic Invoices must be submitted in PDF format only
3. One invoice per e-mail is required
4. Non-PO invoices must contain department number for proper routing of approvals

Safer, Efficient, and Expedited Payments

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to purchasing@cod.edu

Invoice questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228

Thank you!

Procurement Services

Purchasing@cod.edu

ref:_00D36jYmc._5001R1L4h2j:ref

1 attachment

NC-SARA Invoice-05528 - College of DuPage.pdf



**National Council for
State Authorization
Reciprocity Agreements**

MHEC • NEHE • SREB • WICHE

Federal Tax ID#: 47-4382124

NC-SARA
3005 Center Green Drive
Suite 130
Boulder, CO 80301-2204

Billed To	Invoice Number	Invoice Total
College of DuPage	Invoice-05528	\$6,000.00
ATTN: Mike Maxse	Invoice Date	
	April 22, 2022	

Payment Description	Amount
NC-SARA Participation Fee*	\$6,000.00
Late Fee**	\$0.00
Payments	\$0.00
Total \$6,000.00	

Invoice Terms

The payment of this invoice will complete the SARA participation fee requirement for College of DuPage for a period of one year.

Current Participation Period

July 3, 2022 - July 2, 2023

Payment is due by July 2, 2022

* This payment does not replace any required fees by your SARA state portal entity.

** A 25% late fee will be applied after July 2, 2022 unless noted.

Please print and remit this page with your payment.

SARA participation will be confirmed by receipt of payment and confirmation letter by NC-SARA.

The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable.

This contractor and subcontractor shall abide by the requirements of 41 C.F.R. § 60-300.5(a) and 41 C.F.R. § 60-741.5(a), if applicable.

These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.

DocuSigned by:
Ellen Roberts
43088CF6BC3F425...
5/10/2022