

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087268  
Vendor Name: Illinois Heartland Library System  
Invoice Number: 25892  
Invoice Date: 5/17/2022  
PO Number:  
Check Number: 0299629  
Check Amount: \$ 17.25  
Check Date: 06/07/2022  
Voucher Number: V0739134  
Document Type: AP Invoice

Document Below

Make check payable and remit to the address below



IHLS-OCLC  
6725 Goshen Road  
Edwardsville, IL 62025  
UNITED STATES  
(618)-619-2076

PAGE 1/1

INVOICE DATE 5/17/2022

INVOICE NO 25892

ACCOUNT ID IBI

GL account: 01-20-15240-5309001

Supplier: Illinois Heartland Library System #1087268

msk 5/18/2022

S IBI  
O COLLEGE OF DUPAGE  
L Hd of Tech Serv - M Konkel  
D LIBRARY  
T 425 FAWELL BLVD  
O GLEN ELLYN, IL 60137

S IBI  
H COLLEGE OF DUPAGE  
I Hd of Tech Serv - M Konkel  
P LIBRARY  
T 425 FAWELL BLVD  
O GLEN ELLYN, IL 60137

NET DUE 17.25

konkel@cod.edu

TERMS	Net 60	DUE DATE	7/16/2022	PO NUMBER		
ITEM ID		UNITS		QTY	UNIT PRICE	EXTENSION
2000044		EACH		1.0000	17.0000	17.00
IFM Debits						
Billing Period 4/1/2022 - 4/30/2022						
2000047		EACH		1.0000	0.2500	0.25
IFM Administration Fee						
Billing Period 4/1/2022 - 4/30/2022						

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To view your ILLINET/OCLC account online, go to: <http://www.illinetoclc.info>  
Contact email for ILLINET/OCLC and/or E-Resources at [spaden@illinoisheartland.org](mailto:spaden@illinoisheartland.org)

Federal Tax ID 27-5345876

NET DUE 17.25

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Konkel, Mary" <konkel@cod.edu>

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**InterLibrary Loan May 2022 invoice is ready for payment**

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"Konkel, Mary" <konkel@cod.edu>

Wed, May 18, 2022 at 11:47 AM GMT

CC:

BCC:

The InterLibrary Loan Charges May 2022 invoice is ready for payment and Authorization for Library to Submit invoices is attached.

--MARY

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**Mary S. Konkel**

Professor

Head of Technical Services

OCLC Global Council Delegate for the Americas Regional Council (ARC)

College of DuPage Library SRC 2034A

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Voice: 630-942-2662

Fax: 630-942-4646

E-mail: [konkel@cod.edu](mailto:konkel@cod.edu)

<https://library.cod.edu>

Difficult is done at once, the impossible takes a little longer / late 19th century proverb attributed to French statesman Charles Alexandre de Calonne

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**1 attachment**

InterLibrary Loan Charges May 2022 and Authorization.pdf