

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 446876654553

Invoice Date: 5/7/2022

PO Number: B0000218

Check Number: 0299534

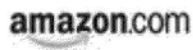
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0738762

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/10/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 446876654553 AXO  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56045040 **P.O.#/Job Name:** BO 0000318  
**Sale Date:** 05/07/2022 **Store:** 0001  
**Due Date:** 07/08/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0802418406	The 5 Languages of Appreciation	24	EA	\$10.81	\$259.44
0578684233	NOT, Just an Admin: Discover it	14	EA	\$19.75	\$276.50
173690180X	ELEVATE Admins: How to Raise it	13	EA	\$14.99	\$194.87
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$730.81</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$730.81</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$730.81</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 446876654553**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 10, 2022 at 01:29 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 446876654553.pdf



Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 966599689879

Invoice Date: 5/5/2022

PO Number: B0000218

Check Number: 0299534

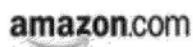
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0738763

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON

P.O.BOX 530958

ATLANTA, GA 30353-0958

5/10/22 BO # 0000218

For Inquiries, call at :

866-634-8381

Invoice # : 966599689879 C0F

Account Number : xxxxxx9203

Company Name : COLLEGE OF DUPAGE LIBRARY

Address : ATTN: LARISA MILLER

425 FAWELL BLVD

GLEN ELLYN, IL, 60137

**Trans #:** 56044961 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/05/2022 **Store:** 0001  
**Due Date:** 07/08/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0593171128	Dare to Lead: Brave Work. Toug	3	EA	\$17.69	\$53.07
B08YMPZ7VG	A Companion Workbook for Dare	1	EA	\$7.99	\$7.99
	SALES TAX	1	EA	\$0.00	\$0.00
0399592520	Dare to Lead: Brave Work. Toug	4	EA	\$10.39	\$41.56
				<b>Subtotal:</b>	<b>\$102.62</b>

**Tax:** \$0.00**Total Invoice:** \$102.62**Adjustments:** \$0.00**Payments Applied:** \$0.00**Total Amount Outstanding:** \$102.62

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000218 Amazon Invoice 966599689879**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 10, 2022 at 01:30 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 966599689879.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 695643995349

Invoice Date: 5/17/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739261

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/23/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice #: 695643995349 90L  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56249036 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/17/2022 **Store:** 0001  
**Due Date:** 07/19/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0415731062	The Routledge Reader of Africa	1	EA	\$87.71	\$87.71
1843107473	Teaching Children with Autism	1	EA	\$25.95	\$25.95
0813124689	Inside Greek U.: Fraternities,	1	EA	\$35.00	\$35.00
0062021214	Ten Thousand Saints: A Novel	1	EA	\$16.12	\$16.12
0415414989	Planning and Decentralization:	1	EA	\$74.95	\$74.95
0195189922	Journalism Unbound: New Approa	1	EA	\$58.07	\$58.07
0789009544	Inclusion Practices with Speci	1	EA	\$46.95	\$46.95
0674673778	Playing in the Dark : Whitenes	1	EA	\$34.00	\$34.00
0415908086	Teaching to Transgress: Educat	1	EA	\$17.94	\$17.94
0307950190	Tales from Watership Down	1	EA	\$14.49	\$14.49
1455599808	Tick Tock (Michael Bennett, 4)	1	EA	\$16.99	\$16.99
0876590083	Teaching Young Children with A	1	EA	\$24.95	\$24.95
1349457701	Curriculum as Meditative Inqui	1	EA	\$76.01	\$76.01
0761838287	Story Building: Narrative Tech	1	EA	\$50.86	\$50.86
1541617207	What the F: What Swearing Reve	1	EA	\$16.61	\$16.61
MISC	SHIPPING	1	EA	\$5.26	\$5.26
	SALES TAX	1	EA	\$0.00	\$0.00
3030058999	Research Methods for Social Ju	1	EA	\$61.50	\$61.50
0940450666	Richard Wright : Early Works :	1	EA	\$35.00	\$35.00
<b>Subtotal:</b>				<b>\$698.36</b>	

**Tax:** \$0.00

**Total Invoice:** \$698.36

**Adjustments:** \$0.00

**Payments Applied:** \$0.00

**Total Amount Outstanding:** \$698.36

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 695643995349**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 23, 2022 at 01:58 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 695643995349.pdf



Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 996857898767

Invoice Date: 5/20/2022

PO Number: B0000218

Check Number: 0299534

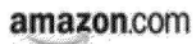
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739341

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON

P.O.BOX 530958

ATLANTA, GA 30353-0958

5/23/22 BO # 0000218

For Inquiries, call at :

866-634-8381

Invoice # : 996857898767 ZA0

Account Number : xxxxxx9203

Company Name : COLLEGE OF DUPAGE LIBRARY

Address : ATTN: LARISA MILLER

425 FAWELL BLVD

GLEN ELLYN, IL, 60137

**Trans #:** 56274359 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/20/2022 **Store:** 0001  
**Due Date:** 07/21/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1526128713	Transatlantic traumas: Has ill	1	EA	\$12.60	\$12.60
MISC	SHIPPING	1	EA	\$0.06	\$0.06
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$12.66</b>

**Tax:** \$0.00**Total Invoice:** \$12.66**Adjustments:** \$0.00**Payments Applied:** \$0.00**Total Amount Outstanding:** \$12.66

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000218 Amazon Invoice 996857898767**

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"Miller, Larisa" <millerl@cod.edu>

Mon, May 23, 2022 at 02:00 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 996857898767.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 488364969696

Invoice Date: 5/17/2022

PO Number: B0000218

Check Number: 0299534

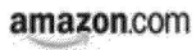
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739342

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/23/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 488364969696 LKZ  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56248971 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/17/2022 **Store:** 0001  
**Due Date:** 07/19/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0275999122	Living Languages: Multilingual	1	EA	\$55.00	\$55.00
0897899199	The Multilingual Mind: Issues	1	EA	\$33.95	\$33.95
1408631393	Hindu Scriptures - Hymns from	1	EA	\$35.99	\$35.99
	SALES TAX	1	EA	\$0.00	\$0.00
MISC	SHIPPING	1	EA	\$0.73	\$0.73
<b>Subtotal:</b>					<b>\$125.67</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$125.67</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$125.67</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
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**Date:** Thursday, January 7, 2021 2:57:04 PM  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 488364969696**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 23, 2022 at 02:05 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 488364969696.pdf



Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 489334644763

Invoice Date: 5/20/2022

PO Number: B0000218

Check Number: 0299534

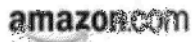
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739344

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/23/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 489334644763 YV1  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56274360 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/20/2022 **Store:** 0001  
**Due Date:** 07/21/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1939149886	Big Brother Technology: PRISM,	1	EA	\$19.95	\$19.95
MISC	SHIPPING	1	EA	\$0.14	\$0.14
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$20.09</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$20.09</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$20.09</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

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I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 489334644763**

---

"Miller, Larisa" <millerl@cod.edu>

Mon, May 23, 2022 at 01:55 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 489334644763.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 438857794637

Invoice Date: 5/25/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739629

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/31/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice #: 438857794637 X00  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56366861 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/25/2022 **Store:** 0001  
**Due Date:** 07/26/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0465096085	Separate and Unequal: The Kern	1	EA	\$32.00	\$32.00
026204675X	Picturing the Mind: Consciousn	1	EA	\$32.89	\$32.89
0190926112	We the Gamers: How Games Teach	1	EA	\$39.95	\$39.95
0197522483	Using Statistical Methods in S	1	EA	\$30.00	\$30.00
069116987X	The Crime of Aggression: The Q	1	EA	\$28.16	\$28.16
0691192189	The Autocratic Middle Class: H	1	EA	\$35.00	\$35.00
0367409763	Supporting Student Mental Heal	1	EA	\$34.95	\$34.95
0367858975	Applying Developmental Art The	1	EA	\$39.95	\$39.95
	SALES TAX	1	EA	\$0.00	\$0.00
0761872051	Save Lives or Save the Rhetori	1	EA	\$36.49	\$36.49
153815577X	ADHD Medication: Does It Work	1	EA	\$38.00	\$38.00
1478639989	Transforming the Police: Thirt	1	EA	\$33.60	\$33.60
1490587496	Building Sexual Misconduct: Cas	1	EA	\$23.98	\$23.98
1476687099	The Civil War Abroad: How the	1	EA	\$39.95	\$39.95
1478647388	Grief and Loss: Theories and S	1	EA	\$34.95	\$34.95
1478647205	Group Discussion: A Practical	1	EA	\$31.95	\$31.95
1538131803	The U.S.-Mexican Border Today	1	EA	\$34.00	\$34.00
1478647582	Feminism in Practice: Communic	1	EA	\$33.70	\$33.70
0415681359	Fifty-One Key Feminist Thinker	1	EA	\$26.34	\$26.34
1478638656	The Key to Survival: Interpers	1	EA	\$32.59	\$32.59
MISC	SHIPPING	1	EA	\$17.76	\$17.76
				<b>Subtotal:</b>	<b>\$656.21</b>

**Tax:** \$0.00

**Total Invoice:** \$656.21

**Adjustments:** \$0.00

**Payments Applied:** \$0.00

**Total Amount Outstanding:** \$656.21

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 438857794637**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 31, 2022 at 06:30 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 438857794637.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082163  
Vendor Name: Amazon.com LLC  
Invoice Number: 449954763676  
Invoice Date: 5/18/2022  
PO Number: B0000218  
Check Number: 0299534  
Check Amount: \$ 6,833.28  
Check Date: 06/07/2022  
Voucher Number: V0739630  
Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/24/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice #: 449954763676 BVA  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56287511 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/18/2022 **Store:** 0001  
**Due Date:** 07/22/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1440878870	Biocrisis: Defining Biological	1	EA	\$77.00	\$77.00
	SALES TAX	1	EA	\$0.00	\$0.00
1250149010	Fallout: Spies, Superbombs, an	1	EA	\$17.99	\$17.99
1982133635	Follow Me to Ground: A Novel	1	EA	\$15.77	\$15.77
0300227205	Fur: A Sensitive History	1	EA	\$53.94	\$53.94
0593296524	The Constant Rabbit: A Novel	1	EA	\$23.12	\$23.12
0063037327	Finding Me: A Memoir	1	EA	\$18.53	\$18.53
1684351715	Edible Plants: A Photographic	1	EA	\$24.46	\$24.46
0525657746	Crying in H Mart: A Memoir	1	EA	\$15.95	\$15.95
1908059028	Fate Is the Hunter	1	EA	\$13.53	\$13.53
0387848576	The Elements of Statistical Le	1	EA	\$80.99	\$80.99
0062938789	The Arrest: A Novel	1	EA	\$17.35	\$17.35
0521518148	Bayesian Reasoning and Machine	1	EA	\$81.99	\$81.99
1635501261	Cochlear Implants and Other Im	1	EA	\$118.35	\$118.35
2080204823	[Sur]Naturel Cartier: High Jew	1	EA	\$77.17	\$77.17
0062943510	The Diamond Eye: A Novel	1	EA	\$17.87	\$17.87
1479825263	Botox Nation: Changing the Fac	1	EA	\$28.00	\$28.00
1984820745	The Dictionary of Lost Words:	1	EA	\$12.16	\$12.16
3791379127	25,000 Years of Jewelry	1	EA	\$28.49	\$28.49
0262133601	Foundations of Statistical Nat	1	EA	\$89.10	\$89.10
1465463275	Flight: The Complete History o	1	EA	\$20.21	\$20.21

**Subtotal:** \$831.97

**Tax:** \$0.00

**Total Invoice:** \$831.97

**Adjustments:** \$0.00

**Payments Applied:** \$0.00

**Total Amount Outstanding:** \$831.97

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 449954763676**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 24, 2022 at 08:56 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 449954763676.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 485436398763

Invoice Date: 5/20/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739631

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/24/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice #: 485436398763 B25  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56287856 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/20/2022 **Store:** 0001  
**Due Date:** 07/22/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0387310738	Pattern Recognition and Machin	1	EA	\$69.55	\$69.55
	SALES TAX	1	EA	\$0.00	\$0.00
0398092672	When Parents Have Problems: A	1	EA	\$19.95	\$19.95
1604892845	The Alleged Woman	1	EA	\$11.93	\$11.93
0062441957	Scarface and the Untouchable:	1	EA	\$16.39	\$16.39
1939149800	Giants on Record: America's Hi	1	EA	\$18.72	\$18.72
1107057132	Understanding Machine Learning	1	EA	\$55.00	\$55.00
1577664353	Monique and the Mango Rains: T	1	EA	\$22.95	\$22.95
1319244998	Understanding Rhetoric: A Grap	1	EA	\$62.99	\$62.99
1434396290	The Call of Angels	1	EA	\$15.99	\$15.99
0553459414	The Secret Life of Groceries:	1	EA	\$14.99	\$14.99
0596516495	Natural Language Processing wi	1	EA	\$34.91	\$34.91
1838661247	Lorna Simpson: Revised & Expan	1	EA	\$57.32	\$57.32
1138897760	Dementia: The Basics	1	EA	\$7.96	\$7.96
1451644744	The Silo Effect: The Peril of	1	EA	\$12.79	\$12.79
1948016036	Rise and Resist: Essays on Lov	1	EA	\$17.99	\$17.99
1459746708	The Age of Fentanyl: Ending th	1	EA	\$18.53	\$18.53
1631498711	What's Your Pronoun?: Beyond H	1	EA	\$10.94	\$10.94
1663221219	SHOUT HALLELUJAH!: At Home Sol	1	EA	\$13.99	\$13.99
1483417794	Successful Police Risk Managem	1	EA	\$15.97	\$15.97
147863815X	The Magic Garment: Principles	1	EA	\$69.95	\$69.95
0143111159	The New Map: Energy, Climate,	1	EA	\$19.49	\$19.49
0764361902	Who Are They Really?: New Appr	1	EA	\$18.69	\$18.69
1478646926	How to Critique Journal Articl	1	EA	\$21.95	\$21.95
0190640871	Principles of Biomedical Ethic	1	EA	\$69.27	\$69.27
153816888X	Climatenomics: Washington, Wal	1	EA	\$19.95	\$19.95
1455542342	Political Risk: How Businesses	1	EA	\$11.99	\$11.99
019927634X	The Oxford Handbook of Computa	1	EA	\$54.12	\$54.12
MISC	SHIPPING AND TAX	1	EA	\$5.79	\$5.79

0367424622	Becoming a Digital Parent	1	EA	\$10.17	\$10.17
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<b>Subtotal:</b>	<b>\$800.23</b>
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<b>Tax:</b>	<b>\$0.00</b>
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<b>Total Invoice:</b>	<b>\$800.23</b>
-----------------------	-----------------

<b>Adjustments:</b>	<b>\$0.00</b>
---------------------	---------------

<b>Payments Applied:</b>	<b>\$0.00</b>
--------------------------	---------------

<b>Total Amount Outstanding:</b>	<b>\$800.23</b>
----------------------------------	-----------------

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 485436398763**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 24, 2022 at 07:52 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 485436398763.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 567437635975

Invoice Date: 5/26/2022

PO Number: B0000218

Check Number: 0299534

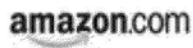
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739633

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/31/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice # : 567437635975 XT1  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56366807 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/26/2022 **Store:** 0001  
**Due Date:** 07/26/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1108814255	The Frontier Complex	1	EA	\$32.99	\$32.99
3319815237	Psychological Trauma and the L	1	EA	\$34.99	\$34.99
MISC	SHIPPING	1	EA	\$4.14	\$4.14
3319865102	Digesting Femininities: The Fe	1	EA	\$29.99	\$29.99
0335250777	Issues and Debates in Cyberpsy	1	EA	\$28.98	\$28.98
1498579175	Black Community Uplift and the	1	EA	\$39.99	\$39.99
0367464594	A Journey into Open Science an	1	EA	\$39.95	\$39.95
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$211.03</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$211.03</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$211.03</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Interim Chief Financial Officer**  
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Direct: 630.942.2219  
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**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 567437635975**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 31, 2022 at 06:29 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 567437635975.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 464889667665

Invoice Date: 5/28/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739634

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

**5/31/22 BO # 0000218**

For Inquiries, call at :  
866-634-8381

Invoice # : 464889667665 C43  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56388715 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/28/2022 **Store:** 0001  
**Due Date:** 07/28/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1538105039	To Have and Have Not: Energy i	1	EA	\$34.00	\$34.00
	SALES TAX	1	EA	\$0.00	\$0.00
MISC	SHIPPING	1	EA	\$0.41	\$0.41
				<b>Subtotal:</b>	<b>\$34.41</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$34.41</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$34.41</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 459763536597

Invoice Date: 5/24/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739635

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/31/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice #: 459763536597 MNW  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56366885 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/24/2022 **Store:** 0001  
**Due Date:** 07/26/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1138551953	Positive Psychology (The Basic	1	EA	\$21.95	\$21.95
0815362927	Liberalism: The Basics	1	EA	\$22.17	\$22.17
006315899X	Recessional: The Death of Free	1	EA	\$19.79	\$19.79
0822370387	Ezili's Mirrors: Imagining Bla	1	EA	\$26.95	\$26.95
1469664437	Her Cold War: Women in the U. S	1	EA	\$29.35	\$29.35
1978817916	No Real Choice: How Culture an	1	EA	\$26.95	\$26.95
038568634X	The Skin We're In: A Year of B.	1	EA	\$16.29	\$16.29
1510724303	UFOs and The White House: What	1	EA	\$20.49	\$20.49
1496825632	Comics, Trauma, and the New Ar	1	EA	\$30.00	\$30.00
0367694085	Research Methods (The Basics)	1	EA	\$22.95	\$22.95
0367257483	Town Planning: The Basics	1	EA	\$9.45	\$9.45
1476681074	Yellowstone: The History, Ecol	1	EA	\$29.95	\$29.95
1138195448	C. G. Jung: The Basics	1	EA	\$20.65	\$20.65
0367340127	Sigmund Freud (The Basics)	1	EA	\$21.95	\$21.95
0367172909	Personality Psychology (The Ba	1	EA	\$22.95	\$22.95
0520291956	Food, Politics, and Society: S	1	EA	\$29.95	\$29.95
1606792091	Developing a Counselor-in-Trai	1	EA	\$19.95	\$19.95
0815357230	Numerical Cognition (The Basic	1	EA	\$10.97	\$10.97
0197519644	The Rise and Fall of the Neoli	1	EA	\$25.16	\$25.16
0367184575	How Learning Happens: Seminal	1	EA	\$25.47	\$25.47
0367276364	Poverty (The Basics)	1	EA	\$24.95	\$24.95
1621537196	The Swastika and Symbols of Ha	1	EA	\$23.49	\$23.49
1475862288	Can We Measure What Matters Mo	1	EA	\$30.00	\$30.00
1478646209	Case Studies in Criminal Justi	1	EA	\$28.95	\$28.95
1503603512	Ballot Blocked: The Political	1	EA	\$27.91	\$27.91
1138552267	Psychology: The Basics	1	EA	\$22.95	\$22.95
1350015466	Research Methods for Social Ju	1	EA	\$35.95	\$35.95
1138809616	Magic: The Basics	1	EA	\$24.95	\$24.95
0822348500	Airborne Dreams: "Nisei" Stewa	1	EA	\$25.95	\$25.95
1911116983	Whatever It Takes: Towards a P	1	EA	\$30.00	\$30.00
1108464068	The Archaeology of Food: Ident	1	EA	\$29.03	\$29.03

1526492369	Social Work Theory in Practice	1	EA	\$25.85	\$25.85
1474450490	War in Space: Strategy, Spacep	1	EA	\$24.99	\$24.99
1538161966	Getting High: Marijuana in Wor	1	EA	\$29.00	\$29.00
MISC	SHIPPING	1	EA	\$5.83	\$5.83
	SALES TAX	1	EA	\$0.00	\$0.00

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<b>Subtotal:</b>	<b>\$843.14</b>
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<b>Tax:</b>	<b>\$0.00</b>
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<b>Total Invoice:</b>	<b>\$843.14</b>
-----------------------	-----------------

<b>Adjustments:</b>	<b>\$0.00</b>
---------------------	---------------

<b>Payments Applied:</b>	<b>\$0.00</b>
--------------------------	---------------

<b>Total Amount Outstanding:</b>	<b>\$843.14</b>
----------------------------------	-----------------

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 459763536597**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 31, 2022 at 06:30 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 459763536597.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 956589938958

Invoice Date: 5/27/2022

PO Number: B0000218

Check Number: 0299534

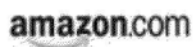
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739636

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

**6/1/22 BO # 0000218**

For Inquiries, call at :  
866-634-8381

Invoice # : 956589938958 JHH  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56406077 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/27/2022 **Store:** 0001  
**Due Date:** 07/30/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0300247729	Sovereignty, RIP	1	EA	\$40.00	\$40.00
1440878110	Digital Detox: Why Taking a Br	1	EA	\$63.00	\$63.00
	SALES TAX	1	EA	\$0.00	\$0.00
MISC	SHIPPING	1	EA	\$0.92	\$0.92
1793600767	Struggling in the Land of Plen	1	EA	\$26.05	\$26.05
				<b>Subtotal:</b>	<b>\$129.97</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$129.97</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$129.97</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

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SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 956589938958**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Jun 1, 2022 at 04:12 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

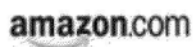
**1 attachment**

amazon invoice 956589938958.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082163  
Vendor Name: Amazon.com LLC  
Invoice Number: 878453577977  
Invoice Date: 5/25/2022  
PO Number: B0000218  
Check Number: 0299534  
Check Amount: \$ 6,833.28  
Check Date: 06/07/2022  
Voucher Number: V0739637  
Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON 5/26/22 BO # 0000218  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

For Inquiries, call at :  
866-634-8381

Invoice # : 878453577977 52Z  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56345572 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/25/2022 **Store:** 0001  
**Due Date:** 07/25/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0813590957	Cultures of War in Graphic Nov	1	EA	\$30.95	\$30.95
MISC	SHIPPING	1	EA	\$0.16	\$0.16
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$31.11</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$31.11</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$31.11</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 878453577977**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, May 27, 2022 at 05:56 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 878453577977.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 985784873475

Invoice Date: 5/24/2022

PO Number: B0000218

Check Number: 0299534

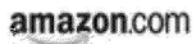
Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739638

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/26/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice # : 985784873475 CDS  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56345732 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/24/2022 **Store:** 0003  
**Due Date:** 07/25/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
0840058640	Personal Financial Literacy, 2	1	EA	\$58.73	\$58.73
MISC	SHIPPING	1	EA	\$3.96	\$3.96
	SALES TAX	1	EA	\$0.00	\$0.00
				<b>Subtotal:</b>	<b>\$62.69</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$62.69</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$62.69</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
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[image002.png](#)

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**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for



"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 985784873475**

---

"Miller, Larisa" <millerl@cod.edu>

Fri, May 27, 2022 at 05:57 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 985784873475.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082163  
Vendor Name: Amazon.com LLC  
Invoice Number: 443574684836  
Invoice Date: 5/27/2022  
PO Number: B0000218  
Check Number: 0299534  
Check Amount: \$ 6,833.28  
Check Date: 06/07/2022  
Voucher Number: V0739639  
Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

6/2/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice #: 443574684836 YQB  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56419838 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/27/2022 **Store:** 0001  
**Due Date:** 07/31/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1538143283	Designing an Anthropology Care	1	EA	\$42.00	\$42.00
	SALES TAX	1	EA	\$0.00	\$0.00
9811666903	Atlas of Global Change Risk of	1	EA	\$59.99	\$59.99
1478645253	Research Methods in Psychology	1	EA	\$44.95	\$44.95
1501760319	Bridging the Divide: Working-C	1	EA	\$42.63	\$42.63
1475859295	Thinking with Maps: Understand	1	EA	\$40.00	\$40.00
1498548253	Assault on Mexican American Co	1	EA	\$41.99	\$41.99
0367553864	American Education (Sociocultu	1	EA	\$51.25	\$51.25
1529202582	Disrupting Rape Culture: Publi	1	EA	\$18.92	\$18.92
1478636718	Public Policy: Continuity and	1	EA	\$61.95	\$61.95
0398093601	The Supervisor's Guidebook: Ev	1	EA	\$44.95	\$44.95
1478647221	Global Problems: The Search fo	1	EA	\$69.95	\$69.95
1498569358	Reshaping Beloved Community: T	1	EA	\$38.79	\$38.79
0815358903	Trauma, Survival and Resilienc	1	EA	\$56.95	\$56.95
1498599249	Korean Diaspora across the Wor	1	EA	\$39.99	\$39.99
MISC	SHIPPING	1	EA	\$5.07	\$5.07
1476676003	The Politics of Fandom: Confli	1	EA	\$42.30	\$42.30
				<b>Subtotal:</b>	<b>\$701.68</b>

<b>Tax:</b>	<b>\$0.00</b>
<b>Total Invoice:</b>	<b>\$701.68</b>
<b>Adjustments:</b>	<b>\$0.00</b>
<b>Payments Applied:</b>	<b>\$0.00</b>
<b>Total Amount Outstanding:</b>	<b>\$701.68</b>

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicutt, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 443574684836**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, Jun 2, 2022 at 01:26 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

amazon invoice 443574684836.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082163

Vendor Name: Amazon.com LLC

Invoice Number: 584778477849

Invoice Date: 5/19/2022

PO Number: B0000218

Check Number: 0299534

Check Amount: \$ 6,833.28

Check Date: 06/07/2022

Voucher Number: V0739640

Document Type: AP Invoice

Document Below

**PAYMENTS ADDRESS**

SYNCB/AMAZON  
P.O.BOX 530958  
ATLANTA, GA 30353-0958

5/24/22 BO # 0000218

For Inquiries, call at :  
866-634-8381

Invoice #: 584778477849 40D  
Account Number : xxxxxx9203  
Company Name : COLLEGE OF DUPAGE LIBRARY  
Address : ATTN: LARISA MILLER  
425 FAWELL BLVD  
GLEN ELLYN, IL, 60137

**Trans #:** 56288117 **P.O.#/Job Name:** BO 0000218  
**Sale Date:** 05/19/2022 **Store:** 0003  
**Due Date:** 07/22/2022 **Buyer Name:**

SKU	Description	Qty	Unit	Price	Ex Price
1665900709	Zachary Ying and the Dragon Em	1	EA	\$15.99	\$15.99
1416630902	Literacy Is Liberation: Workin	1	EA	\$29.95	\$29.95
1632171058	How to Taste: The Curious Cook	1	EA	\$18.59	\$18.59
0814789218	Health of Newcomers, The: Immi	1	EA	\$45.00	\$45.00
0826221890	The Life of Mark Twain: The Mi	1	EA	\$36.95	\$36.95
1549617214	Machine Learning For Absolute	1	EA	\$16.90	\$16.90
1338726366	If You Lived During the Plimot	1	EA	\$8.99	\$8.99
1571315225	Philomath: Poems	1	EA	\$12.89	\$12.89
1118347188	The Handbook of Computational	1	EA	\$53.83	\$53.83
1978802811	Guys Like Me: Five Wars, Five	1	EA	\$9.88	\$9.88
1416630112	The Minimalist Teacher	1	EA	\$25.95	\$25.95
1449303714	Machine Learning for Hackers:	1	EA	\$39.99	\$39.99
1631496484	Who Will Pay Reparations on My	1	EA	\$14.99	\$14.99
0190241624	Navigating Life with Amyotroph	1	EA	\$21.95	\$21.95
1733035982	Kindness is a Kite String: The	1	EA	\$16.95	\$16.95
1119724015	Machine Learning For Dummies	1	EA	\$20.49	\$20.49
1440876215	Organ Donation (Health and Med	1	EA	\$41.00	\$41.00
1108837654	The Right to Repair: Reclaimin	1	EA	\$18.91	\$18.91
1416630937	Teaching Students to Decode th	1	EA	\$30.95	\$30.95
0982921055	Nature in Chicagoland: More Th	1	EA	\$22.20	\$22.20
199957950X	The Hundred-Page Machine Learn	1	EA	\$39.95	\$39.95
0596529325	Programming Collective Intelli	1	EA	\$24.99	\$24.99
1094166804	The Ravaged	1	EA	\$19.50	\$19.50
1600490069	Learning From Data	1	EA	\$28.00	\$28.00
1250799376	Learn Like a Pro	1	EA	\$13.39	\$13.39
1119755549	Small Teaching: Everyday Lesso	1	EA	\$19.59	\$19.59
0063056763	Swim Team	1	EA	\$12.01	\$12.01
0700632298	Highway Robbery: The Two-Decad	1	EA	\$34.95	\$34.95
0786438800	Pioneer Aviators of the World:	1	EA	\$34.18	\$34.18
1510721932	Vets and Pets: Wounded Warrior	1	EA	\$17.75	\$17.75

0805303340	Natural Language Understanding	1	EA	\$71.99	\$71.99
0316525227	You Look Like a Thing and I Lo	1	EA	\$15.99	\$15.99
MISC	SHIPPING AND TAX	1	EA	\$5.99	\$5.99
	SALES TAX	1	EA	\$0.00	\$0.00

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<b>Subtotal:</b>	<b>\$840.63</b>
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<b>Tax:</b>	<b>\$0.00</b>
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<b>Total Invoice:</b>	<b>\$840.63</b>
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<b>Adjustments:</b>	<b>\$0.00</b>
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<b>Payments Applied:</b>	<b>\$0.00</b>
--------------------------	---------------

<b>Total Amount Outstanding:</b>	<b>\$840.63</b>
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**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Sent:** Thursday, January 7, 2021 10:41 AM  
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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000218 Amazon Invoice 584778477849**

---

"Miller, Larisa" <millerl@cod.edu>

Tue, May 24, 2022 at 08:55 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor - Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

amazon invoice 584778477849.pdf