

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1585496
Vendor Name: Banner Personnel Service Inc
Invoice Number: 42278
Invoice Date: 4/9/2022
PO Number: B0000588
Check Number: E0089225
Check Amount: \$ 306.90
Check Date: 04/20/2022
Voucher Number: V0736868
Document Type: AP Invoice

Document Below

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
4/9/2022	42278
Customer #	Invoice Amt
48221	\$306.90

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not
paid within 30 days will accrue interest at the rate of 1% per month
or at the maximum rate permitted by law. Client directed travel or
expense costs will be assessed a 5% handling charge.

Supervisor: Shirani, Alireza

PO Number: B0000588

Please detach and return with remittance

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Shipkowski, Marcia	WeekendDate: 4/10/2022 ADM - Admin Administrator Department Name: Library	11.00	\$27.90	0.00	\$41.85	\$306.90

Please Pay \$306.90



Banner Personnel
Temporary Employee Time Sheet

bannerpersonnel

b
p

SOCIAL SECURITY NUMBER									
X	X	X	X	X	0	3	9	1	
EMPLOYEE: LAST NAME					FIRST				
Shipkowski					Marcia				
I CERTIFY THAT I HAVE WORKED THE HOURS LISTED ON THIS TIME SHEET.									
EMPLOYEE SIGNATURE X Marcia Shipkowski									
COMPANY NAME									
College of DuPage									
ADDRESS									
425 Favell Blvd									
CITY/STATE/ZIP									
Glen Ellyn IL 60137									

EVERY TEMPORARY EMPLOYEE IS REQUIRED TO CONTACT BANNER PERSONNEL, INC. WHEN THEIR ASSIGNMENT WITH A CUSTOMER ENDS. IF THE EMPLOYEE FAILS TO CONTACT THE FORM, THE EMPLOYEE WILL BE CONSIDERED TO HAVE LEFT WORK VOLUNTARILY WITHOUT CAUSE, AND UNEMPLOYMENT BENEFITS MAY BE DENIED. ACCEPTANCE OF THIS TEMPORARY JOB CANNOT BE CONSTRUED AS A GUARANTEE OF FULL TIME EMPLOYMENT.

WEEK ENDING SATURDAY

	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	HOURS WORKED
SUN					
MON					
TUE	4/5/22	3:00PM	8:00PM	-	5
WED	4/6/22	2:00PM	8:00PM	-	6
THU					
FRI					
SAT					

TOTAL TO NEAREST QUARTER HOUR.
MINIMUM ASSIGNMENT TIME IS 4 HOURS.
CLIENT WILL BE BILLED FOR HOURS LISTED.

TOTAL:

11

CLIENT AGREEMENT

BANNER HAS INCURRED EXPENSE IN RECRUITING ITS EMPLOYEES. AS PART OF YOUR AGREEMENT WITH BANNER, THE CLIENT AGREES NOT TO HIRE THE TEMPORARY NAMED HEREON AS AN EMPLOYEE, CONSULTANT, INDEPENDENT CONTRACTOR, OR IN ANY OTHER POSITION IN THE COMPANY WITHOUT PRIOR CONSENT OF BANNER AND PAYMENT OF THE APPLICABLE FEE (SEE WWW.BANNERPERSONNEL.COM/TERMS.HTM).

I CERTIFY THAT THE ABOVE HOURS ARE CORRECT.

CLIENT SIGNATURE

X

TITLE

Supervisor

Please fax or email to: 630.505.4566 or
bps_naperville@bannerpersonnel.com

Molly Blubaugh <mblubaugh@staffingplusinc.com>

[External] Banner Personnel Service, Inc. Invoice - 1 of 2

Molly Blubaugh <mblubaugh@staffingplusinc.com>

Fri, Apr 15, 2022 at 08:57 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

To College Of DuPage ,

Thank you for your continued business!

Attached to this e-mail is your electronic invoice statement.

The attachment may only be viewed using Adobe Acrobat or Adobe Reader. To download a free copy of Adobe Reader, please click on the link below:

<http://www.adobe.com/products/acrobat/readstep2.html>

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1 attachment

COD 42278 + timecard.pdf