

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1403163
Vendor Name: DuPage Framing Center
Invoice Number: 20139
Invoice Date: 3/21/2022
PO Number: P0002475
Check Number: 0298090
Check Amount: \$ 450.64
Check Date: 04/12/2022
Voucher Number: V0734526
Document Type: AP Invoice

Document Below

DUPAGE FRAMING CENTER

276 E. Geneva Rd.
Wheaton IL 60187
630-653-1233

INVOICE

Invoice #
20139

Page 1 of 1

Your framing will be ready on approximately April 7, 2022.

Bill To:

Julia Walker
College of DuPage
425 Fawell Blvd
Glen Ellyn IL 60137
jwalker.ccma@gmail.com

Home: 630-942-2263
Work:
Cell:
Fax:

Remit To:

Du Page Framing Center
276 E. Geneva Rd.
Wheaton IL 60187
630-653-1233

Account #	Sold By	Reference #	Terms	Invoice Date	
11655	bg			03/21/22	
Quantity	Item Number	Description	Unit Price	Discount	Ext. Price
1		W/O 23097 Summer Show, Christopher James	489.82	39.18	450.64
1		W/O 23098 PO# 0002475...Trans #2802720			
Sale Amount					\$450.64
Tax					\$0.00
Order Total					\$450.64
Deposit					\$0.00
Total Due					\$450.64

"DuPage Framing Center, Wheaton, IL" <dupageframingcenter@gmail.com>

[External] Re: College of DuPage PO# P0002475

"DuPage Framing Center, Wheaton, IL" <dupageframingcenter@gmail.com>

Mon, Mar 21, 2022 at 06:19 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Thanks Amber,

See attached Invoice

On Mon, Mar 21, 2022 at 12:03 PM Kalish, Amber <kalisha@cod.edu> wrote:

Dear Vendor,

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Please review referenced below and confirm receipt of PO (Reply ALL) and process accordingly. .

Embedded below is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Warehouse Hours Monday through Friday: 7:30am to 4:00pm

Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing.

Procurement Services does not process payments.

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The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department. .

Invoices must be sent in **PDF format** to invoicing@cod.edu to ensure proper approval routing and expedited payments. .

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Submission of Invoices Instructions

- Ø Invoices containing Purchase Order Numbers must clearly be indicated on the invoice ,
 - Ø Electronic Invoices must be submitted in PDF format only ,
 - Ø One Invoice per e-mail is required ,
 - Ø Non-PO invoices must contain department number for proper routing of approvals ,
- ..

Safer, Efficient, and Expedited Payments ,

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day. .

Please submit requests to purchasing@cod.edu.

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Invoice questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228.

Thank you!

Procurement Services

Purchasing@cod.edu

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Bob Greene
DuPage Framing Center
630.653.1233

Invoice20139.pdf