

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 237201
Invoice Date: 3/22/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733864
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 237201

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
3/22/22	net 30	4/21/22				E-BOOK ORDERS	1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
	GALE GVRL BO 0000217/NR								
1 EA	BO 0000217/NR	9781440871979			BL	93.56	.0%	93.56	93.56
	WOMEN AND RELIGION: GLOBAL LIVES IN FOCUS; ED.								
1 EA	BO 0000217/NR	BEITLER,	9781440860232		UB	93.56	.0%	93.56	93.56
	WOMEN AND THE MILITARY: GLOBAL LIVES IN FOCUS.								

2 * Service fee added, short or no discount Original 994-18 Sub Total 187.12
TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 187.12

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler 237201

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:21 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 237201.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 233199
Invoice Date: 3/18/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733865
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 233199

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

PAGE 1

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
3/18/22	net 30	4/17/22	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217	SUBIN, AN	9781250296870	ORENIC	BL	35.00	19.0%	28.35	28.35
	ACCIDENTAL GODS: ON MEN UNWITTINGLY TURNED DIV								
1	BO 0000217	BULLOCK,	9780197607435		F	27.95	19.0%	22.64	22.64
	AFRICAN AMERICAN STATEWIDE CANDIDATES IN THE N								
1	BO 0000217	JAHNER, H	9780593319734	ORENIC	DD	30.00	19.0%	24.30	24.30
	AFTERMATH: LIFE IN THE FALLOUT OF THE THIRD								
1	BO 0000217	GI OVANNI N	9780847858798	ORENIC	NA	50.00	19.0%	40.50	40.50
	ARCHITECTURE UNBOUND: A CENTURY OF THE DISRUPT								
1	BO 0000217	GAMSO, NI	9781941332689	ORENIC	N	20.00	19.0%	16.20	16.20
	ART AFTER LIBERALISM.								
1	BO 0000217		9780231175258		HT	35.00	19.0%	28.35	28.35
	BARBARY CAPTIVES: AN ANTHOLOGY OF EARLY MODERN								
1	BO 0000217/ID	SMITH, AL	9780262542456		TR	39.95	19.0%	32.36	32.36
	BIOGRAPHY OF THE PIXEL.								
1	BO 0000217	MARVEL CO	9780785192671		PN	34.99	.0%	34.99	34.99
	BLACK PANTHER, BY CHRISTOPHER PRIEST: THE COMPL								
1	BO 0000217	STEVENS,	9781501134197	ORENIC	PN	29.99	19.0%	24.29	24.29
	CAMERA MAN: BUSTER KEATON, THE DAWN OF CINEMA,								
1	BO 0000217/ID	STEIN, SA	9781786636393		HT	17.95	19.0%	14.54	14.54
	CAPITAL CITY: GENTRIFICATION AND THE REAL ESTA								
1	BO 0000217	PEABODY,	9780520383333		N	34.95	19.0%	28.31	28.31
	CONSUMING STORIES: KARA WALKER AND THE IMAGINI								
1	BO 0000217	HIDALGO,	9781793607546	ORENIC	ML	95.00	19.0%	76.95	76.95
	DANCE MUSIC SPACES: CLUBS, CLUBBERS, AND DJS								
1	BO 0000217	TOLLIVER,	9781476675695	ORENIC	PN	39.95	.0%	39.95	39.95
	DECONSTRUCTING WILL SMITH: RACE, MASCULINITY A								
1	BO 0000217	ENGLER, E	9781250824691	ORENIC	ND	34.00	19.0%	27.54	27.54
	DIARY OF THE PLAGUE YEAR: AN ILLUSTRATED								
1	BO 0000217	ROWE, MIC	9781538163122		PN	24.95	19.0%	20.21	20.21
	FEARLESSLY DIFFERENT: AN AUTISTIC ACTOR'S JOUR								

* Service fee added, short or no discount Original
from publisher

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 233199

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

PAGE 2

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
3/18/22	net 30	4/17/22	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217	9780197572160 ORENI C			BJ	24.95	19.0%	20.21	20.21
	FREE WILL: PHILOSOPHERS AND NEUROSCIENTISTS IN								
1	BO 0000217	9781643362656 ORENI C			F	44.99	19.0%	36.44	36.44
	FUGITIVE MOVEMENTS: COMMEMORATING THE DENMARK								
1	BO 0000217	ANDERSON, 9781784786755			JC	19.95	19.0%	16.16	16.16
	IMAGINED COMMUNITIES: REFLECTIONS ON THE ORIGI								
1	BO 0000217	SAN MIGUE 9780806176567 ORENI C			E	26.95	19.0%	21.83	21.83
	IN THE MIDST OF RADICALISM: MEXICAN AMERICAN								
1	BO 0000217	STEVENS, 9780192854582			BF	11.95	19.0%	9.68	9.68
	JUNG.								
1	BO 0000217	YOVANOVIT 9780358457541			CT	30.00	19.0%	24.30	24.30
	LESSONS FROM THE EDGE.								
1	BO 0000217	SMITH, CH 9781476686080 ORENI C			F	39.95*		39.95	39.95
	LOST COVE, NORTH CAROLINA: PORTRAIT OF A VANIS								
1	BO 0000217	CANTOR, P 9781419748004 ORENI C			ML	26.00	19.0%	21.06	21.06
	MOST DOPE: THE EXTRAORDINARY LIFE OF MAC MILLE								
1	BO 0000217	WEBB, SIM 9781399000079			BF	34.95	.0%	34.95	34.95
	ORIGINS OF WIZARDS, WITCHES AND FAIRIES.								
1	BO 0000217	MILLER, C 9780520290143 ORENI C			N	60.00	19.0%	48.60	48.60
	RADICAL PICASSO: THE USE VALUE OF GENIUS.								
1	BO 0000217	SJON, 196 9780374603366 ORENI C			PT	25.00	19.0%	20.25	20.25
	RED MILK; TRANS. BY VICTORIA CRIBB.								
1	BO 0000217	MASON, DA 9780316477628			PS	16.99	19.0%	13.76	13.76
	REGISTRY OF MY PASSAGE UPON THE EARTH: STORIES								
1	BO 0000217	MANUEL, Z 9781611809190 ORENI C			BQ	18.95	19.0%	15.35	15.35
	SHAMANIC BONES OF ZEN: REVEALING THE ANCESTRAL								
1	BO 0000217/ID	BENJAMIN, 9780593229675			PS	18.00	19.0%	14.58	14.58
	SMASH-UP: A NOVEL.								
1	BO 0000217	STRUNK, T 9781633886803			GV	26.95	19.0%	21.83	21.83
	STORY MODE: VIDEO GAMES AND THE INTERPLAY BETW								

* Service fee added, short or no discount Original
from publisher

RETURN BOOKS ONLY TO:
YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 233199

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHI P COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

PAGE 3

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
3/18/22	net 30	4/17/22	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217	KOTCHER,	9780323680189		RD	134.99	19.0%	109.34	109.34
	SURGI CAL TECHNOLOGY: PR I NC I PLES AND PRACTI CE.								
1	BO 0000217		9781501166976	ORENI C	E	28.00	19.0%	22.68	22.68
	TAKE UP SPACE: THE UNPRECEDENTED AOC.								
1	BO 0000217	BEI STEGUI	9780226815565	ORENI C	B	50.00	19.0%	40.50	40.50
	THOUGHT UNDER THREAT: ON SUPERSTI TI ON, SPI TE,								
1	BO 0000217	FREEMAN,	9781789046328	ORENI C	ML	25.95	19.0%	21.02	21.02
	UGLY BEAUTY: JAZZ IN THE 21ST CENTURY.								
1	BO 0000217	SMITH, CH	9780815739241		DK	39.99	19.0%	32.39	32.39
	UKRAI NE' S REVOLT, RUSSI A' S REVENGE.								
1	BO 0000217	ELDREDGE,	9780520380318	ORENI C	N	40.00	19.0%	32.40	32.40
	WE GATHER TOGETHER: AMERI CAN ARTI STS AND THE								
1			9781529790306		JA	12.95	19.0%	10.49	10.49
	WHI STLEBLOWERS: THE LI FEBLOOD OF DEMOCRACY; ED								
1	BO 0000217	NEU, CHAR	9781421442983	ORENI C	E	49.95	19.0%	40.46	40.46
	WI LSON CI RCLE: PRESI DENT WOODROW WI LSON AND HI								
1	BO 0000217	HOLTON, I	9780593200162		PR	16.00	19.0%	12.96	12.96
	WI STER I A SOCI ETY OF LADY SCOUNDRELS.								
*** ** Container IDs in this shipment ***									
*** 512008416 512008422 ***									
*** ** *** ** *** ** *** ** *** ** ***									

39 * Service fee added, short or no discount Original 967-21 Sub Total 1,140.67
TOTQTY from publisher Freight Surcharge 17.11 GST/Tax .00 Total US\$ 1,157.78

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler 233199

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:19 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 233199.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 229205
Invoice Date: 3/16/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733866
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 229205

PAGE 1

SOLD COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

PRINT ACQUISITIONS

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137 6599

SHIP COLLEGE OF DUPAGE

TO: LIBRARY SCR 2034

Attn: LARISA L. MILLER

PRINT ACQUISITIONS

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
3/16/22	net 30	4/15/22				RUSH DROPSHIP	1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
2		WILKERSON	0593230256		HT	32.00	10.0%	28.80	57.60
CASTE: THE ORIGINS OF OUR DISCONTENTS.									
<p>*****</p> <p>Rush Shipment</p> <p>Books Shipped Separately</p> <p>*****</p> <p>YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.</p>									

* Service fee added, short or no discount Original
from publisher

2	* Service fee added, short or no discount	Original	931-26		Sub Total	57.60
TOTAL	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	57.60

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler Invoice 229205

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:26 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 229205.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 233384
Invoice Date: 3/18/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733867
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 233384

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
3/18/22	net 30	4/17/22				E-BOOK ORDERS	1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
EBSCOhost BO 0000217/ID									
1	BO 0000217/ID	WASHINGTON	9780807011751		HV	24.95	.0%	24.95	24.95
1U	ALREADY TOAST: CAREGIVING AND BURNOUT IN AMERI					NON-RETURNABLE			
1	BO 0000217/NR	LITTLEJOH	9781538122747		BL	126.00	.0%	126.00	126.00
1U	HISTORICAL DICTIONARY OF DAOISM.					NON-RETURNABLE			

2 * Service fee added, short or no discount Original 967-23 Sub Total 150.95
TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 150.95

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler 233384

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:14 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 233384.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 234886
Invoice Date: 3/18/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733879
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services

999 Maple St.

Contoocook, NH 03229

GOBI Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to:

PO Box 277991 Atlanta, GA 30384-7991 USA

PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past duePlease refer to invoice number
below when writing or remitting.INVOICE
NUMBER

234886

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
3/19/22	net 30	4/18/22				E-BOOK ORDERS	1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
OXFORD REFERENCE ONLINE BO 0000									
1 UU	BO 0000217/NR	9780191744396			BR	318.75	.0%	318.75	318.75
	OXFORD DICTIONARY OF THE CHRISTIAN CHURCH; ED.				2 VOLS.		NON-RETURNABLE		

1	* Service fee added, short or no discount	Original	979-85		Sub Total	318.75
TOTQTY	from publisher	Freight Surcharge	.00	GST/Tax	Total US\$	318.75

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler 234886

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:13 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 234886.pdf

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1442509
Vendor Name: Yankee Book Peddler, Inc
Invoice Number: 234885
Invoice Date: 3/19/2022
PO Number: B0000217
Check Number: E0088925
Check Amount: \$ 1,905.94
Check Date: 03/30/2022
Voucher Number: V0733880
Document Type: AP Invoice

Document Below

RETURN BOOKS ONLY TO:

YBP Library Services
999 Maple St.
Contoocook, NH 03229

GOBI[®] Library Solutions from EBSCO

A service of YBP, Inc. FEIN 02-0302143

Remit to: PO Box 277991 Atlanta, GA 30384-7991 USA
PHONE: AR: 855-876-3799 (toll-free) Customer Service: 603 746-3102 800 258-3774
1% Finance Charge per 30 days past due

Please refer to invoice number
below when writing or remitting.

INVOICE
NUMBER 234885

550

PAGE 1

SOLD COLLEGE OF DUPAGE
TO: SRC 2034 LIBRARY
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE
TO: PRINT ACQ LIBRARY SRC 2034
425 FAWELL BOULEVARD
GLEN ELLYN, IL 60137-6599

3/22/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER	CUSTOMER NUMBER	
3/19/22	net 30	4/18/22					E-BOOK ORDERS	1256-50	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
JSTOR BO 0000217									
1 UU	BO 0000217	YU, HAN.	9780231552769		RC	33.74	.0%	33.74	33.74
MIND THIEF: THE STORY OF ALZHEIMER'S.									

1 * Service fee added, short or no discount Original 979-84 Sub Total 33.74
TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 33.74

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 0000217 Yankee Book Peddler 234885

"Miller, Larisa" <millerl@cod.edu>

Tue, Mar 22, 2022 at 02:21 PM GMT

CC:

BCC:

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

millerl@cod.edu

1 attachment

ybp invoice 234885.pdf