

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1512676
Vendor Name: Sue Franzen
Invoice Number: BE35001518A
Invoice Date: 3/14/2022
PO Number: P0002233
Check Number: E0088798
Check Amount: \$ 5,035.50
Check Date: 03/22/2022
Voucher Number: V0733242
Document Type: AP Invoice

Document Below

Original Bill

Proforma Premiums
Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Bill Number BE35001518A
Bill Date 3/14/2022
Due Date 5/12/2022
Terms Net 60
Sales Order SE35001518
Sales Person Sue Franzen

Sold To

Dr. Ada Wainwright
College of Dupage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2509
wainwr@cod.edu

Shipped To

College of Dupage
Rec #P000223 - A. Wainwright
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0002233

Customer Reference: T-shirts

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
50/50 Tee	50/50 Ring Spun Tee Oxford One color imprint - full front - white 49 medium 50 large 25 xlarge	124	124	0	5.7500	Each	-	\$713.00
50/50 Tee	50/50 Ring Spun Tee Oxford One color imprint - full front 15 2xlarge	15	15	0	8.2500	Each	-	\$123.75
50/50 Tee	50/50 Ring Spun Tee Oxford One color imprint - full front 5 3xlarge	5	5	0	8.9500	Each	-	\$44.75

Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:
\$881.50	\$50.00	-	\$931.50	-	-	\$931.50 USD

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge.
Vendor makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein.
Furthermore, buyer agrees through payment of this bill that Vendor's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001518A	3/14/2022	\$931.50 USD

BILL TO:

College of Dupage
Accounting
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

[External] Purchase Order 0002233 - Proforma Premiums

"Franzen, Sue" <sue.franzen@proforma.com>

Mon, Mar 14, 2022 at 08:20 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached are the following bill(s):

BE35001518A | 931.50 USD | 03/14/2022 | PO #: P0002233

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums

<http://www.proforma.com/premiums>

1 attachment

Customer Bill BE35001518A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Invoice Number: BE35001501A

Invoice Date: 3/14/2022

PO Number: P0001963

Check Number: E0088798

Check Amount: \$ 5,035.50

Check Date: 03/22/2022

Voucher Number: V0733244

Document Type: AP Invoice

Document Below

Original Bill

Proforma Premiums
Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Sold To

Timothy Meyers
College of Dupage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-3223
meyerst@cod.edu

Bill Number BE35001501A
Bill Date 3/14/2022
Due Date 5/12/2022
Terms Net 60
Sales Order SE35001501
Sales Person Sue Franzen

Shipped To

College of Dupage
D. Kramer - Rec #P0001963
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0001963

Customer Reference: Apparel

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
	Nike Dri-FIT Micro Pique 2.0 Polo Color: <i>White</i> : 1 - S, 1 - L	2	2	0	50.0000	Each	-	\$100.00
	Nike Dri-FIT Micro Pique 2.0 Polo Color: <i>White</i> : 2 - 2XL	2	2	0	52.0000	Each	-	\$104.00
	The North Face Tech 1/4-Zip Fleece. Color: <i>TNF Lt Grey He</i> : 1 - S, 1 - L	2	2	0	76.0000	Each	-	\$152.00
	The North Face Tech 1/4-Zip Fleece. Color: <i>TNF Lt Grey He</i> : 2 - 2XL	2	2	0	78.0000	Each	-	\$156.00
	The North Face Ladies Tech 1/4-Zip Fleece. Color: <i>TNF Lt Grey He</i> : 1 - S, 2 - M, 1 - XL	4	4	0	76.0000	Each	-	\$304.00
	Embroidery tape	1	1	0	60.0000	Each	-	\$60.00
Line-Item Total								
\$876.00								
Freight Amount								
\$25.00								
Tax Amount								
-								
Sub Total								
\$901.00								
Deposits								
-								
Credits/Discounts								
-								
Amount Due:								
\$901.00 USD								

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge.
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Thank you for your business!

Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001501A	3/14/2022	\$901.00 USD

BILL TO:

College of Dupage
Tim Meyers
425 Fawell Blvd.
Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
P.O. Box 640814
Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

[External] Purchase Order 0001963

"Franzen, Sue" <sue.franzen@proforma.com>

Mon, Mar 14, 2022 at 09:10 PM GMT

CC: Meyers, Timothy <meyerst@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Attached are the following bill(s):

BE35001501A | 901.00 USD | 03/14/2022 | PO #: P0001963

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

Sue Franzen
Owner
(630) 844-3147
Proforma Premiums

<http://www.proforma.com/premiums>

1 attachment

Customer Bill BE35001501A.pdf

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Invoice Number: BE35001479A

Invoice Date: 2/4/2022

PO Number:

Check Number: E0088798

Check Amount: \$ 5,035.50

Check Date: 03/22/2022

Voucher Number: V0733245

Document Type: AP Invoice

Document Below

Original Bill

Proforma Premiums
Telephone: 630-844-3147
Email: sue.franzen@proforma.com

Bill Number BE35001479A
Bill Date 2/4/2022
Due Date 4/4/2022
Terms Net 60
Sales Order SE35001479
Sales Person Sue Franzen

Sold To

Beth Buhmann
College of Dupage
425 Fawell Blvd.
Glen Ellyn, IL 60137
Phone: 630-942-2487
buhmannb@cod.edu

Shipped To

College of Dupage
Rec #P0001633
Roberto Valadez BIC 1417
425 Fawell Blvd.
Glen Ellyn, IL 60137

Customer PO: P0001633

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
CPN550608107	Lavon Stylus Chrome Lime One color imprint in silver	250	250	0	0.9000	Each	-	\$225.00
CPN552580354	Souvenir Lark Highlighter Assorted colors Black imprint	250	250	0	0.7900	Each	-	\$197.50
551012215	Forte 24 oz PET water bottle Smoke One color imprint in black	96	96	0	2.9500	Each	-	\$283.20
set-up	set-up charge	1	1	0	62.5000	Each	-	\$62.50
551506699	Mini Cylinder LED Flashlight Black One color imprint	250	250	0	0.8900	Each	-	\$222.50
set-up	set-up charge	1	1	0	40.0000	Each	-	\$40.00
5229415	Rally Cap Stone/Black One color imprint in black	48	48	0	4.8500	Each	-	\$232.80
set-up	set-up charge	1	1	0	60.0000	Each	-	\$60.00
553656121	Color Basics heathered non woven drawstring black/grey one color imprint in white	250	250	0	1.9900	Each	-	\$497.50
set-up	set-up charge	1	1	0	50.0000	Each	-	\$50.00
5198838	60" Arc Golf Umbrella White/Green One color imprint in black	40	40	0	9.9500	Each	-	\$398.00
set-up	set-up charge	1	1	0	50.0000	Each	-	\$50.00
551004227	Translucent PVC cover with spiral bound journal book White journal, black pen One color imprint in black	125	125	0	2.0000	Each	-	\$250.00

Remittance Advice - Shown on last page

Billed Customer #	Bill Number	Bill Date	Amount Due
Continued	Continued	Continued	Continued

Customer PO: P0001633

Item #	Item Description	QTY Billed	QTY Ordered	Back Order	Unit Price	Per	Credit	Amount
set-up	set-up charge	1	1	0	40.0000	Each	-	\$40.00
0550-06	Windsor Reflections Jr Zippered Padfolio Black Debossed	60	60	0	8.6500	Each	-	\$519.00
set-up	set-up charge	1	1	0	75.0000	Each	-	\$75.00
Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:		
\$3,203.00	-	-	\$3,203.00	-	-	\$3,203.00 USD		

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Please indicate on your remittance the bill numbers to which the payment is to be applied.

Thank you for your business!

 Please detach this portion and return with your payment.

Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001479A	2/4/2022	\$3,203.00 USD

BILL TO:

College of Dupage
 Roberto Valadez
 425 Fawell Blvd.
 Glen Ellyn, IL 60137

PLEASE SEND PAYMENT TO:

Proforma
 P.O. Box 640814
 Cincinnati, OH 45264-0814

"Franzen, Sue" <sue.franzen@proforma.com>

[External] Purchase Order - P0001633 - Past Due Invoices

"Franzen, Sue" <sue.franzen@proforma.com>

Fri, Mar 11, 2022 at 06:22 PM GMT

CC: Valadez, Roberto <valadezr1448@cod.edu>, Buhmann, Beth <buhmannb@cod.edu>

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

The invoices have not been paid and are past due.

Can you look into this for me?

Thank you.

Proforma Premiums

Sue Franzen • Owner

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com

<https://www.proforma.com/premiums>

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From: Franzen, Sue
Sent: Monday, March 7, 2022 2:36 PM
To: Invoicing <invoicing@cod.edu>
Subject: FW: Bill #BE35001479A from Proforma Premiums - Your PO #P0001633 - Past Due Invoice

Can you provide an update on payment for this invoice?

Thank you.

Sue

From: Franzen, Sue
Sent: Friday, February 4, 2022 12:11 PM
To: Invoicing <invoicing@cod.edu>
Subject: Bill #BE35001479A from Proforma Premiums - Your PO #P0001633

Attached are the following bill(s):

BE35001479A | 3203.00 USD | 02/04/2022 | PO #: P0001633

Please note:

You were invoiced for 40 umbrellas.

There was a stock issue.

40 were shipped and delivered rather than 50.

Invoice reflects this change.

Please let me know if you have any questions or need additional information.

Thank you very much for your business!

Sue Franzen

Owner
(630) 844-3147
Proforma Premiums

<http://www.proforma.com/premiums>

3 attachments

Customer Bill BE35001479A.pdf

image001.jpg

Customer Bill BE35001480A.pdf