

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087586
Vendor Name: Police Law Institute
Invoice Number: 14629
Invoice Date: 3/1/2022
PO Number: P0001954
Check Number: E0088577
Check Amount: \$ 1,900.00
Check Date: 03/09/2022
Voucher Number: V0730241
Document Type: AP Invoice

Document Below



Police Law Institute
PO Box 49
North Liberty, IA 52317

INVOICE

Date	Invoice #
3/1/2022	14629

College of DuPage Police Department
425 Fawell Boulevard
SRC2040
Glen Ellyn, IL 60137-9599

		P.O. No.	Terms
		P0001954	Net 60
Quantity	Description	Rate	Amount
20	1 year subscription to the Illinois Monthly Legal Update & Review (Lessons, Examinations, Reference & Reviews and Lesson Topics) online management reports, and individual officer eCertificates. Discount down to \$95/officer/year for the Monthly Legal Update & Review for 3 year renewal	135.00	2,700.00
		-29.62963%	-800.00
Thank you for your business.		Total	\$1,900.00

Phone #	E-mail
800-554-5358	clientservices@policelaw.org

"clientservices@police law.org" <clientservices@police law.org>

[External] RE: College of DuPage PO# P0001954

"clientservices@police law.org" <clientservices@police law.org> Mon, Feb 7, 2022 at 09:57 PM GMT

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello,

Please find attached a PDF our Invoice 14629 for a 1-year subscription to the Police Law Institute's Monthly Legal Update and Review.

Let me know if you need anything else!

Elizabeth

Elizabeth Levi

Client Happiness Manager

Police Law Institute, Inc.

PO Box 49

North Liberty, IA 52317

800.554.5358 | clientservices@policeaw.org | www.policeaw.org

How was our service today?

Click below to let us know!

From: Kalish, Amber <kalisha@cod.edu>
Sent: Monday, February 7, 2022 2:49 PM
To: info@policelaw.org
Cc: Nehls, James <nehlsj156@cod.edu>
Subject: College of DuPage PO# P0001954

Dear Vendor,

Please review referenced below and confirm receipt of PO **(Reply ALL)** and process accordingly.

Embedded below is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Warehouse Hours Monday through Friday: 7:30am to 4:00pm
Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

Procurement Services does not process payments.

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to **invoicing@cod.edu** to ensure proper approval routing and expedited payments.

Submission of Invoices Instructions

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- **One invoice per e-mail is required**
- Non-PO invoices must contain department number for proper routing of approvals

Safer, Efficient, and Expedited Payments

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic

network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to purchasing@cod.edu.

Invoice questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228.

Thank you!

Procurement Services

Purchasing@cod.edu

3 attachments

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PLI Invoice 14629 for College of DuPage PD 20220301.pdf

image001.png