

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 198263  
Invoice Date: 2/21/2022  
PO Number: B0000217  
Check Number: E0088510  
Check Amount: \$ 1,553.09  
Check Date: 03/03/2022  
Voucher Number: V0729980  
Document Type: AP Invoice

Document Below

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1% Finance Charge per 30 days past due

Please refer to invoice number  
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**INVOICE**  
**NUMBER** 198263

550

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137 6599

SHIP COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
Attn: LARISA L. MILLER  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

2/23/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE				CUSTOMER ORDER NUMBER	CUSTOMER NUMBER		
2/21/22	net 30	3/23/22				RUSH DROPSHIP	1256-02		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217		3777435996		ND	50.00	10.0%	45.00	45.00
RELATIONS: LA DI ASPORA ET LA PEINTURE = DIASPO									
<p>*****</p> <p>Rush Shipment</p> <p>Books Shipped Separately</p> <p>*****</p> <p>YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.</p>									

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from publisher

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QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
<p>*** ** Container IDs in this shipment ***</p> <p>*** 489614323 ***</p>									

1	* Service fee added, short or no discount	Original	669-99	Sub Total	45.00
TOTQTY	from publisher	Freight Surcharge	.00	Total US\$	45.00
		GST/Tax	.00		

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello Jennifer,

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

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"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000217 Yankee Book Peddler Invoice 198263**

---

"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 23, 2022 at 03:42 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 198263.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 188718  
Invoice Date: 2/18/2022  
PO Number: B0000217  
Check Number: E0088510  
Check Amount: \$ 1,553.09  
Check Date: 03/03/2022  
Voucher Number: V0729981  
Document Type: AP Invoice

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INVOICE  
NUMBER 188718

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

PAGE 1

2/23/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER			
2/18/22	net 30	3/20/22	FIRM ORDER				1256-10			
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1	BO 0000217	SLOAN, AI	9781952119156		TR	40.00*		40.00	40.00	
	CAPTIONING THE ARCHIVES: A CONVERSATION IN									
1	BO 0000217	SMITH, IA	9780500023693		PN	29.95	19.0%	24.26	24.26	
	CHRONOLOGY OF FILM: A CULTURAL TIMELINE FROM T									
1	BO 0000217	SCHULTZ,	9780197611098	ORENIC	NX	35.00	19.0%	28.35	28.35	
	MIND OF THE ARTIST: PERSONALITY AND THE DRIVE									
1	BO 0000217	WOODLY, D	9780197603956		E	27.95	19.0%	22.64	22.64	
	RECKONING: BLACK LIVES MATTER AND THE DEMOCRAT									
1	BO 0000217		9780815361831		GV	54.95	19.0%	44.51	44.51	
	STRENGTH AND CONDITIONING FOR YOUNG ATHLETES:									
1	BO 0000217		9780823298082	ORENIC	BD	35.00	19.0%	28.35	28.35	
	THROWING THE MORAL DICE: ETHICS AND THE PROBLE									
1	BO 0000217	ZUCCHINO,	9780802128386		F	28.00	19.0%	22.68	22.68	
	WILMINGTON'S LIE: THE MURDEROUS COUP OF 1898 A									
*** ** Container IDs in this shipment ***										
*** 000004832427 ***										
*** ** ***										

7 \* Service fee added, short or no discount Original 563-28 Sub Total 210.79  
TOTQTY from publisher Freight Surcharge 3.16 GST/Tax .00 Total US\$ 213.95

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
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[image002.png](#)

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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000217 Yankee Book Peddler Invoice 188718**

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"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 23, 2022 at 03:44 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 188718.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 195581  
Invoice Date: 2/18/2022  
PO Number: B0000217  
Check Number: E0088510  
Check Amount: \$ 1,553.09  
Check Date: 03/03/2022  
Voucher Number: V0729982  
Document Type: AP Invoice

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NUMBER

195581

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

PAGE 1

2/23/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
2/18/22	net 30	3/20/22	FIRM ORDER				1256-10		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217	TRACY, JO	9781119837527		HF	29.99	19.0%	24.29	24.29
	ACCOUNTING FOR DUMMIES.								
1	BO 0000217	NORMAN, A	9781399006293	BURT-NICH	QC	42.95	.0%	42.95	42.95
	AMAZING STORY OF LISE MEITNER: ESCAPING THE NA								
1	BO 0000217	HAWLEY, N	9781538711514		PS	29.00	19.0%	23.49	23.49
	ANTHEM: A NOVEL.								
1	BO 0000217	RICHEY, B	9781492594765		RD	29.95	19.0%	24.26	24.26
	BACK EXERCISE: STABILIZE, MOBILIZE, AND REDUCE								
1	BO 0000217	WILKERSON	9780593358337		PS	28.00	19.0%	22.68	22.68
	BLACK CAKE: A NOVEL.								
1	BO 0000217	ANDREADES	9780593243428		PS	24.00	19.0%	19.44	19.44
	BROWN GIRLS: A NOVEL.								
1	BO 0000217	LACATUS,	9781529767575		H	10.00	19.0%	8.10	8.10
	CREATE YOUR RESEARCH POSTER.								
1	BO 0000217	KANE, ROB	9780367258320		BJ	34.95	19.0%	28.31	28.31
	DO WE HAVE FREE WILL?: A DEBATE.								
1	BO 0000217	ROSS, AND	9780809337903		N	22.95	19.0%	18.59	18.59
	EDITH: THE ROGUE ROCKEFELLER MCCORMICK.								
1	BO 0000217	HO, JEAN	9780593296042		PS	26.00	19.0%	21.06	21.06
	FIONA AND JANE.								
1	BO 0000217	LANKES, R	9781538148952		T	36.00	19.0%	29.16	29.16
	FORGED IN WAR: HOW A CENTURY OF WAR CREATED								
1	BO 0000217	BRAZIER,	9780593198254		PS	27.00	19.0%	21.87	21.87
	GOOD RICH PEOPLE.								
1	BO 0000217		9780367353940		BJ	32.95	19.0%	26.69	26.69
	HOW COMPASSION CAN TRANSFORM OUR POLITICS,								
1	BO 0000217	BUTLER, O	9781538753736		PS	16.99	19.0%	13.76	13.76
	IMAGO.								
1	BO 0000217	WANG, WEI	9780525654834		PS	27.00	19.0%	21.87	21.87
	JOAN IS OKAY: A NOVEL.								

\* Service fee added, short or no discount  
from publisher Original

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QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1	BO 0000217	WILL, AMY	9781119748038		HF	26.99	19.0%	21.86	21.86	
	LAUNCHING & BUILDING A BRAND FOR DUMMIES.									
1	BO 0000217	HAIGH, JE	9780061763304		PS	27.99	19.0%	22.67	22.67	
	MERCY STREET.									
1	BO 0000217	JAMES, MA	9780735220201		PR	30.00	19.0%	24.30	24.30	
	MOON WITCH, SPIDER KING.									
1	BO 0000217		9781284200881		GV	199.95	19.0%	161.96	161.96	
	NASM ESSENTIALS OF PERSONAL FITNESS TRAINING;									
1	BO 0000217	WEMPEN, F	9781119829119		HF	29.99	19.0%	24.29	24.29	
	OUTLOOK FOR DUMMIES.									
1	BO 0000217	SZAKOLCZA	9781032126456		BJ	44.95	19.0%	36.41	36.41	
	POST-TRUTH SOCIETY: A POLITICAL ANTHROPOLOGY O									
1	BO 0000217	GOLASH-BO	9780197533215		E	89.95	19.0%	72.86	72.86	
	RACE AND RACISMS: A CRITICAL APPROACH.									
1	BO 0000217	COURCIER, J	9782377842674		QA	29.95	.0%	29.95	29.95	
	RESIDENT EVIL: OF ZOMBIES AND MEN.									
1	BO 0000217	HARI, JOH	9780593138519		BF	28.00	19.0%	22.68	22.68	
	STOLEN FOCUS: WHY YOU CAN'T PAY ATTENTION--AND									
1	BO 0000217	KURZ, DON	9781493046249		BURT-NICH QK	29.95	19.0%	24.26	24.26	
	WILDFLOWERS OF THE MIDWEST: A FIELD GUIDE TO O									
1	BO 0000217	BENNA, TE	9781119817246		HD	26.99	19.0%	21.86	21.86	
	401(K)S & IRAS FOR DUMMIES.									
	***	***	***	***	***	***	***	***	***	
	***	Container IDs in this shipment								***
	***									***
	***	512020385								***
	***									***
	***	***	***	***	***	***	***	***	***	

26  
TOTQTY

\* Service fee added, short or no discount  
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Original  
Freight Surcharge

643-42  
12.14

GST/Tax

.00

Sub Total  
Total US\$

809.62  
821.76

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
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**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
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630.942.3664 (v)

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SHI P COLLEGE OF DUPAGE  
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425 FAWELL BOULEVARD  
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2/24/22 BO # 0000217

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QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
1	BO 0000217	GOTOUGE,	1974706486		PN	9.99	10.0%	8.99	8.99
		DEMON SLAYER: KI METSU NO YAI BA; V. 11.			11				
<p>*****</p> <p>Rush Shipment</p> <p>Books Shipped Separately</p> <p>*****</p> <p>YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.</p>									

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TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax .00	Total US\$	8.99

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**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: [bradys310@cod.edu](mailto:bradys310@cod.edu)



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---

**From:** McIntosh, Jennifer <[mcintoshj144@cod.edu](mailto:mcintoshj144@cod.edu)>  
**Sent:** Thursday, January 7, 2021 10:41 AM  
**To:** Brady, Scott <[bradys310@cod.edu](mailto:bradys310@cod.edu)>  
**Cc:** Hunnicutt, Marianne <[hunnicut@cod.edu](mailto:hunnicut@cod.edu)>; Stock, Lisa <[stockl@cod.edu](mailto:stockl@cod.edu)>  
**Subject:** RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

---

**BO # 0000217 Yankee Book Peddler Invoice 198261**

---

"Miller, Larisa" <millerl@cod.edu>

Thu, Feb 24, 2022 at 04:21 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

---

**1 attachment**

ybp invoice 198261.pdf

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 198262  
Invoice Date: 2/21/2022  
PO Number: B0000217  
Check Number: E0088510  
Check Amount: \$ 1,553.09  
Check Date: 03/03/2022  
Voucher Number: V0729984  
Document Type: AP Invoice

Document Below

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below when writing or remitting.

**INVOICE  
NUMBER** 198262

550  
PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137 6599

SHI P COLLEGE OF DUPAGE  
TO: LIBRARY SCR 2034  
Attn: LARISA L. MILLER  
PRINT ACQUISITIONS  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

2/24/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE					CUSTOMER ORDER NUMBER		CUSTOMER NUMBER	
2/21/22	net 30	3/23/22					RUSH DROPSHIP		1256-02	
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT	
1	BO 0000217		0520306694		N	75.00	10.0%	67.50	67.50	
	INVENTION OF THE AMERICAN DESERT: ART, LAND, A									
1	BO 0000217	RAWSON, M	0300255195		GE	30.00	10.0%	27.00	27.00	
	NATURE OF TOMORROW: A HISTORY OF THE									
*****										
Rush Shipment										
Books Shipped Separately										
*****										
YBP is pleased to offer the option to receive this invoice by email. Print books will still ship with a hardcopy invoice. Please contact your Customer Service Bibliographer for more information.										

\* Service fee added, short or no discount Original  
from publisher

2	* Service fee added, short or no discount	Original	669-98		Sub Total	94.50
TOTOTY	from publisher	Freight Surcharge	.00	GST/Tax .00	Total US\$	94.50

**From:** [Brady, Scott](#)  
**To:** [McIntosh, Jennifer](#)  
**Cc:** [Hunnicut, Marianne](#); [Stock, Lisa](#)  
**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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"Miller, Larisa" <millerl@cod.edu>

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**BO # 0000217 Yankee Book Peddler Invoice 198262**

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"Miller, Larisa" <millerl@cod.edu>

Thu, Feb 24, 2022 at 04:21 PM GMT

CC:

BCC:

**Larisa Miller**

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

630.942-4646 (f)

[millerl@cod.edu](mailto:millerl@cod.edu)

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**1 attachment**

ybp invoice 198262.pdf



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1442509  
Vendor Name: Yankee Book Peddler, Inc  
Invoice Number: 202824  
Invoice Date: 2/24/2022  
PO Number: B0000217  
Check Number: E0088510  
Check Amount: \$ 1,553.09  
Check Date: 03/03/2022  
Voucher Number: V0729989  
Document Type: AP Invoice

Document Below

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INVOICE  
NUMBER 202824

550

PAGE 1

SOLD COLLEGE OF DUPAGE  
TO: SRC 2034 LIBRARY  
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GLEN ELLYN, IL 60137-6599

SHIP COLLEGE OF DUPAGE  
TO: PRINT ACQ LIBRARY SRC 2034  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

2/24/22 BO # 0000217

INVOICE DATE	TERMS	DUE DATE	CUSTOMER ORDER NUMBER				CUSTOMER NUMBER		
2/24/22	net 30	3/26/22	E-BOOK ORDERS				1256-50		
QUANTITY	PURCHASE ORDER #	AUTHOR	ISBN		VOL #	LIST PRICE	DISCOUNT	SINGLE NET	NET AMOUNT
EBSCOhost BO 0000217									
1 1U	BO 0000217	GLENN, JO	9780228009474		G	24.95	.0%	24.95	24.95
	ADVENTURER'S GLOSSARY. NON-RETURNABLE								
1 1U	BO 0000217	DELAYED G	9781526633637		NC	56.00	.0%	56.00	56.00
	ANSWER FOR EVERYTHING: 200 INFOGRAPHICS TO NON-RETURNABLE								
1 3U	BO 0000217	REDFERN, 9781578595778			HD	28.49	.0%	28.49	28.49
	BIGFOOT BOOK: THE ENCYCLOPEDIA OF SASQUATCH, Y NON-RETURNABLE								
1 1U	BO 0000217	TIFFANY, 9781119866381			HD	29.99	.0%	29.99	29.99
	BUSINESS PLANS FOR DUMMIES. NON-RETURNABLE								
1 1U	BO 0000217/ID	BOYD, KEN 9781119856030			HF	29.99	.0%	29.99	29.99
	COST ACCOUNTING FOR DUMMIES. NON-RETURNABLE								
1 3U	BO 0000217	DEBORD, J 9781578596577			BF	28.49	.0%	28.49	28.49
	DREAM INTERPRETATION DICTIONARY: SYMBOLS, SIGN NON-RETURNABLE								
1 UU	BO 0000217	ARMSTRONG 9781569763186			RC	19.43	.0%	19.43	19.43
	NOT ALL BLACK GIRLS KNOW HOW TO EAT: A STORY O NON-RETURNABLE								

7 \* Service fee added, short or no discount Original 703-16 Sub Total 217.34  
TOTQTY from publisher Freight Surcharge .00 GST/Tax .00 Total US\$ 217.34

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**Subject:** RE: Vendor Invoicing Procedures  
**Date:** Thursday, January 7, 2021 2:57:04 PM  
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BCC:

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