

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1081541  
Vendor Name: Addison Chamber of Commerce  
Invoice Number: 13098  
Invoice Date: 06/09/21  
PO Number:  
Check Number: E0085111  
Check Amount: \$ 225.00  
Check Date: 06/16/2021  
Department ID: 00825  
Reviewer Name:  
Voucher Number: V0686043  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: Metcalf, Marsha <metcalf@cod.edu>  
Sent: Wed Jun 09 09:52:13 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Addison Chamber of Commerce invoice #13098  
-----

Addison Chamber of Commerce invoice #13098 for processing.

Marsha Metcalf  
Administrative Assistant, Marketing and Communications  
**College of DuPage**  
425 Fawell Blvd., Glen Ellyn IL 60137  
Phone (630) 942-3370 / Email [metcalf@cod.edu](mailto:metcalf@cod.edu)  
Office Location Institutional Resource Center (IRC) 1045

[attachment: Addison Chamber invoice #13098 FY21.pdf]  
[attachment: Voucher Confirmation\_ V0686043.pdf]

**Addison Chamber of Commerce & Industry**

REMOTE address  
832 W Heritage Dr  
Addison, IL 60101

**AP VERIFIED**  
**06/09/21 - MARIA ZERRUDO**

**Bill To**

College of DuPage  
425 Fawell Blvd. BIC1645A  
Glen Ellyn, IL 60137-6599  
ASara Spaniol

**Invoice**

**Date**

6/8/2021

**Invoice #**

13098

Description	Amount
Eblast service "Virtual Stemcon April 23, 2021  ok to pay: V0686043  <b>Laurie Jorgensen</b>  Digitally signed by Laurie Jorgensen Date: 2021.06.09 09:48:10 -05'00'	75.00
We are happy to be of service to you	<b>Total</b> \$75.00

Phone #	Fax #	E-mail	Web Site
Cel 630-936-1529		addisonchamber@sbcglobal.net	www.addisonchamber.org

**From:** [acctpay@cod.edu](mailto:acctpay@cod.edu)  
**To:** [Metcalf, Marsha](#)  
**Subject:** Voucher Confirmation: V0686043  
**Date:** Wednesday, June 9, 2021 9:45:40 AM

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Voucher Number V0686043  
Voucher Status In Progress (Unfinished)

Requestor Name Mrs Marsha S. Metcalf

Voucher Date 06/09/21  
Due Date 06/09/21  
Vendor ID and/or Name 1081541 Addison Chamber of Commerce  
AP Type IM Invoices < \$15,000  
Voucher Total \$75.00

ITEM 1  
Item Description STEMCON "ebblast"  
Quantity 1.000  
Price \$75.0000  
Extended Price \$75.00  
GL Distribution 01-90-00825-5407001  
Tax Info

COMMENTS

APPROVAL

NEXT APPROVALS

Laurie

DATE  
Jorgensen

Digitally signed by  
Laurie Jorgensen  
Date: 2021.06.09  
09:47:21 -05'00'

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1081541  
Vendor Name: Addison Chamber of Commerce  
Invoice Number: 13093  
Invoice Date: 06/10/21  
PO Number:  
Check Number: E0085111  
Check Amount: \$ 225.00  
Check Date: 06/16/2021  
Department ID: 00774  
Reviewer Name:  
Voucher Number: V0686192  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Gonzales, Sandra <gonzaless33929@cod.edu>  
Sent: Thu Jun 10 13:13:54 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Addison Chamber of Commerce invoice/voucher for payment processing  
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Hello,

Attached please find an invoice and voucher for payment processing.

Have a great weekend.

Sandra

**Sandra Gonzales**, Administrative Assistant

Community Engagement | Marketing and Communications

College of DuPage | 425 Fawell Blvd., | IRC 1045-1 | Glen Ellyn, IL 60137

[attachment: Addison Chamber of Commerce eblast voucher.pdf]

[attachment: Inv\_13093\_from\_Addison\_Chamber\_of\_Commerce\_\_Industry\_9112 (1).pdf]

Voucher Number V0686192  
Voucher Status In Progress (Unfinished)

*Jennifer Duda* 6.10.21

Requestor Name Sandra R. Gonzales

Voucher Date 06/10/21  
Due Date 06/10/21  
Vendor ID and/or Name 1081541 Addison Chamber of Commerce  
AP Type IM Invoices < \$15,000  
Voucher Total \$150.00

ITEM 1

Item Description Eblast promo for Housing webinar  
Quantity 1.000  
Price \$75.0000  
Extended Price \$75.00  
GL Distribution 01-40-00774-5501002  
Tax Info

ITEM 2

Item Description Eblast promo for RUYS webinar/blood driv  
Quantity 1.000  
Price \$75.0000  
Extended Price \$75.00  
GL Distribution 01-40-00774-5501002  
Tax Info

COMMENTS

Chamber promo eblasts for Housing is Healthcare and RUYS.

APPROVAL

DATE

NEXT APPROVALS

**Addison Chamber of Commerce & Industry**

REMOTE address  
832 W Heritage Dr.  
Addison, IL 60101

**Bill To**

College of DuPage  
Sandra Gonzales  
425 Fawell Blvd. BIC1645A  
Glen Ellyn, IL 60137-6599

**Invoice****Date**

6/8/2021

**Invoice #**

13093

Description	Amount
Email blast "Roll Up Your Sleeves" Blood Drive....	75.00
Email blast "Housing is Health Care...."	75.00
<div>AP VERIFIED 06/10/21 - MARIA ZERRUDO</div>	
Okay to Pay VO#686192' <i>Jennifer Duda</i>	
We are happy to be of service to you	
<b>Total</b>	\$150.00

Phone #	Fax #	E-mail	Web Site
Cel 630-936-1529		addisonchamber@sbcglobal.net	www.addisonchamber.org