

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1585262  
Vendor Name: ExamSoft Worldwide Inc  
Invoice Number: INV-001612  
Invoice Date: 06/10/21  
PO Number: P0374136  
Check Number: 0282278  
Check Amount: \$ 3,600.00  
Check Date: 06/22/2021  
Department ID: 00253  
Reviewer Name: Jessica Lang  
Voucher Number: V0687057  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: Accounting <accounting@examsoft.com>  
Sent: Tue Jun 15 14:59:34 CDT 2021  
To: invoicing@cod.edu  
CC: eledlum@examsoft.com  
Subject: [External] RE: Q-06824: College of DuPage PO#374136  
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CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello,

Please see attached invoice INV-001612 from ExamSoft Worldwide, LLC updated with PO#374136.

Sincerely,  
Steven Szukala  
Staff Accountant I  
ExamSoft

5001 LBJ Freeway Ste. 700, Dallas, TX 75244

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**From:** Eric Ledlum <eledlum@examsoft.com>  
**Sent:** Sunday, June 6, 2021 7:55 PM  
**To:** Accounting <accounting@examsoft.com>  
**Subject:** Q-06824: College of DuPage PO#374136

Q-06824

Best Regards,

Eric Ledlum, MS Ed, MBA  
Client Success Manager  
ExamSoft

O: 469.640.0783 Ext: 806  
A: 5001 LBJ Freeway Ste. 700, Dallas, TX 75244  
w: [learn.examsoft.com](http://learn.examsoft.com) e: [eledlum@examsoft.com](mailto:eledlum@examsoft.com)



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If you need Immediate assistance you can contact tech support. They can be reached directly at 866.429.8889 ext. 1. If outside

the U.S. & CAN +1 954.429.8889 [CLICK HERE](#). Our Software Support Specialists are subject matter experts available to assist with any and all technical issues that you come across. You can also use our community page [EXAMSOFT UNIVERSITY](#), you can review resources, previously asked questions, and get assistance from your peers.

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**From:** "Dando, Anne Marie" <[dandoa@cod.edu](mailto:dandoa@cod.edu)>

**Date:** Saturday, June 5, 2021 at 10:07 AM

**To:** Eric Ledlum <[eledlum@examsoft.com](mailto:eledlum@examsoft.com)>

**Cc:** "Lang, Jessica" <[langj@cod.edu](mailto:langj@cod.edu)>

**Subject:** College of DuPage PO#374136

Dear Vendor,

Please confirm receipt of PO (Reply ALL) and process accordingly.

Attached is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Warehouse Hours Monday through Friday: 7:30am to 3:30pm

Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

**Procurement Services does not process payments.**

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to [invoicing@cod.edu](mailto:invoicing@cod.edu) **to ensure proper approval routing and expedited payments.**

#### **Submission of Invoices Instructions**

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- One invoice per e-mail is required
- Non-PO invoices must contain department number for proper routing of approvals

#### **Safer, Efficient, and Expedited Payments**

##### **ACH Payments**

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to [purchasing@cod.edu](mailto:purchasing@cod.edu)

Invoice questions? Contact Accounts Payable at [invoicing@cod.edu](mailto:invoicing@cod.edu) or 630-942-2228

***Thank you!***

***Procurement Services***

[Purchasing@cod.edu](mailto:Purchasing@cod.edu)

[attachment: INV-001612 Updated with PO#374136.pdf]

**EAC** <sup>2021</sup>  
VIRTUAL

**Register Today**

June 23-25

↓ ExamSoft



# INVOICE

ExamSoft Worldwide LLC  
5001 LBJ Freeway  
Suite 700  
Dallas, TX 75244  
VAT # 224773894

INVOICE #: INV-001612  
DATE: 06/10/2021  
INVOICE PERIOD: 05/14/2021 - 08/23/2021

BILL TO: College of DuPage Radiography Program  
425 FAWELL BLVD  
Glen Ellyn, IL 60137-6708

**APPROVED**  
**06/16/21 - LISA STOCK**

CUSTOMER PO	PAYMENT TERMS	DUE DATE
374136		07/10/2021

DESCRIPTION	QTY	RATE	AMOUNT
ExamMonitor H.R. Digital exam monitoring uses AI enabled analysis coupled with a professional in vigilator review to provide academic integrity and detect signs of potential misconduct. - 05/14/2021 - 08/23/2021	400	\$9.00	\$3,600.00
SUBTOTAL			\$3,600.00
Sales Tax			\$0.00
TOTAL			\$3,600.00
CREDIT/PAYMENT APPLIED			\$0.00
BALANCE DUE			\$3,600.00

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**JESSICA LANG 06/16/21**

Wire Transfer Instruction via FEDWIRE:  
SIL 111 B 111  
3003 Tasman Drive, Santa Clara, CA 95054  
Routine & Transit # 121140399

Account # 3302262215