

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1602365
Vendor Name: Orpheo USA Corp
Invoice Number: INV2324
Invoice Date: 02/18/21
PO Number: P0372400
Check Number: 0281745
Check Amount: \$ 525.00
Check Date: 06/08/2021
Department ID: 11999
Reviewer Name: None
Voucher Number: V0662183
Redaction Type: None
Document Type: AP Invoice

Document Below



Orpheo-USA Corp.

6333 98th Place Suite 2G
 Rego Park NY 11374
 Phone: 212 464 8255
 www.orpheo.us

Customer Name
Cleve Carney Museum of Art
Contact Name
Molly Junokas
Subject
Orpheo Manager Cleve Carney
Sales Order N°
US924

Invoice INV2324

Invoice Date: 02-18-2021

Due Date: 03-24-2021

Billing Address:

452 Falwell Blvd
 Glen Ellyn, IL 60137
 USA

Shipping Address:

452 Falwell Blvd
 Glen Ellyn, IL 60137
 USA

APPROVED

03/18/21 - ELLEN MCGOWAN

Description:
 Orpheo software

Product Code	Product Name	Quantity	Price	Total
SORPMK	Orpheo Manager license for Orpheo Mikro-2 keys	1.00	225.00	225.00
STRAIN	Training day (travel costs excluded) 2 hours @\$150 hr	1.00	300.00	300.00
Net Total				\$ 525.00
NY Sales Tax (0.00%)				\$ 0.00
Shipping & Handling Charges				\$ 0.00
Taxes For Shipping and Handling				\$ 0.00
Grand Total				\$ 525.00
Received				\$ 0.00
Balance due				\$ 525.00

Terms & Conditions

Unless otherwise agreed in writing by the supplier all invoices are payable upon receipt of invoice, in the currency of the invoice. Payments not received by due date are subject to a late fee of 2.5% of the Total Charges outstanding.
 Payment by check: Orpheo USA, 353 Lexington Avenue, Suite 404, New York, NY10016
 Payment by wire transfer:
 Bank: JPMorgan Chase bank, N.A, Park Avenue, New York, NY 10017
 Account number: 957108850 - Routing Number: 021000021 - SWIFT N: CHASUS33 - Tax ID: 331114373

From: Myron Baer <myron.baer@orpheo.us>
Sent: Thu Feb 18 11:30:30 CST 2021
To: junokasm@cod.edu, invoicing@cod.edu
CC:
Subject: [External] Re: Shipping DAta

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Molly,

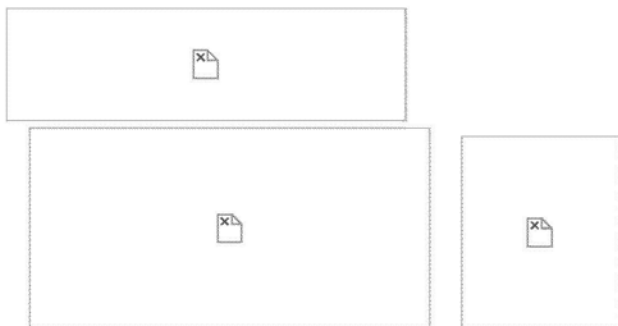
Nice to hear from you again.

Attached please find a Sales Order which I need returned and a separate invoice for your finance department. Training will take a little time since we are still running at 50% in Corporate. I would appreciate your making payment on this invoice early since this training not software. In the interim I will work at getting a date for the training. Are there better days or time of day for you? What time zone are you in? We generally have to do these meetings between 8-11am EST.

Please let me know.

best,

Myron



Myron Baer - Managing Director
PLEASE NOTE NEW ADDRESS

Orpheo
Myron Baer
6333 98th Place Suite 2G
Rego Park NY 11374
Tel +1 (212) 464-8255
Myron.Baer@orpheo.us
<http://orpheogroup.com/us>

On Tue, Feb 16, 2021 at 5:24 PM Junokas, Molly <junokasm@cod.edu> wrote:

Hi Myron,

Hope you are doing well. I finally have the PO available to share for training on the audio software. Please see attached.

When you are ready, can you please send an invoice to invoicing@cod.edu (cc me too), and reference PO# 372400.

Also, can we set up a time to start training? Let me know what might work well for you.

Thanks,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

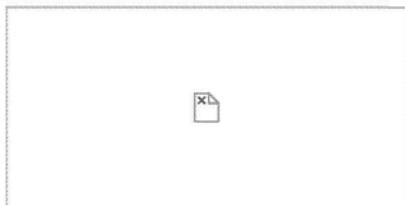
From: Myron Baer <myron.baer@orpheo.us>

Sent: Monday, December 14, 2020 4:34:44 PM

To: Junokas, Molly

Subject: Re: Shipping DAta

Done...☐



Myron Baer - Managing Director

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Orpheo

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Tel+1 (212) 464-8255

Myron.Baer@orpheo.us

<http://orpheogroup.com/us>

On Mon, Dec 14, 2020 at 5:33 PM Junokas, Molly <junokasm@cod.edu> wrote:

Hi Myron,

I noticed our Billing/Mailing address has a typo - should be **425 Fawell Blvd.** Would you please update when you get a moment?

Thank you,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Junokas, Molly

Sent: Monday, December 14, 2020 4:27:31 PM

To: Myron Baer

Subject: Re: Shipping DAt

Thank you! It can sometimes take a frustrating amount of time for us to turn around Purchase Orders, but I will let you know when progress is made.

Hope you have a good evening,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Myron Baer <myron.baer@orpheo.us>

Sent: Monday, December 14, 2020 4:22:09 PM

To: Junokas, Molly

Subject: Re: Shipping DAt

oops...





Myron Baer - Managing Director

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Myron.Baer@orpheo.us

<http://orpheogroup.com/us>

On Mon, Dec 14, 2020 at 5:21 PM Junokas, Molly <junokasm@cod.edu> wrote:

Hi Myron,

So sorry-- I'm not seeing the attachment. Would you please resend?

Thank you,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Myron Baer <myron.baer@orpheo.us>

Sent: Monday, December 14, 2020 4:19:09 PM

To: Junokas, Molly

Subject: Re: Shipping DAta

Hi Molly

Attached please find the quote. When ready I will create the Sales Order and Invoice

Best

Myron



Myron Baer - Managing Director

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Myron.Baer@orpheo.us

<http://orpheogroup.com/us>

On Mon, Dec 14, 2020 at 5:15 PM Junokas, Molly <junokasm@cod.edu> wrote:

Ah, yes, that makes sense, and sounds like a good plan to me.

Thank you very much, Myron!

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Myron Baer <myron.baer@orpheo.us>

Sent: Monday, December 14, 2020 4:13:30 PM

To: Junokas, Molly

Subject: Re: Shipping DAt

Ah yes, I remember now.

Since that idea, shipping costs have skyrocketed as I would have to have it done in Europe as I do not have any techs in NY at the moment.

I think we should get you onboard with the software. I'll teach you what I know and if we still need more support I can always arrange that.

Ill set up the quote shortly

Myron



Myron Baer - Managing Director

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<http://orpheogroup.com/us>

On Mon, Dec 14, 2020 at 5:01 PM Junokas, Molly <junokasm@cod.edu> wrote:

Hi Myron,

We did receive the devices - you shipped and I have in my possession. We talked about sending one "master" device to you for uploading our audio tour to, and then you would ship back to me so that I could transfer the tour to our other devices.

Of course I understand that things have been very unusual this entire year and it's been such a long time since we talked about my project specifically! Sorry for not giving you more context in my first email.

I would like to buy the software. Can you please issue an estimate to me which has the software and the training costs included so that we can get a PO started?

Thank you and hope you have a safe holiday as well,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Myron Baer <myron.baer@orpheo.us>
Sent: Monday, December 14, 2020 3:55:49 PM
To: Junokas, Molly
Subject: Re: Shipping DAte

Hi Molly,

It's a little hard to predict at the moment since orders like yours were used for other clients and so on. It is my understanding that we did not ship these so I will need to (internally) reorder these units for you since by now Im sure they were used on another project.

That said, Let me know when you need it for. I would allow at the moment 4 weeks from the time you send the files until we are ready to deliver. Please send them vis www.wetransfer.com

With regards to software, you can certainly purchase that which is about \$250 and another \$300 for 2 hours training.

Let me know as early as possible since everyone is running on this staff

best. Have a SAFE holiday

Myron



Myron Baer - Managing Director
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Myron.Baer@orpheo.us
<http://orpheogroup.com/us>

On Mon, Dec 14, 2020 at 4:02 PM Junokas, Molly <junokasm@cod.edu> wrote:

Hello Myron,

My apologies that it has been so long since I have reached out to you. I hope you are doing well and staying

healthy, and that everything at Orpheo is going okay.

We are still on track to move forward with our exhibition next June, and have been using our extra time to rework some of our original plans (ie. re-writing and reorganizing the exhibition pieces). This is why I haven't yet reached out with audio files to load on our devices - they are still in progress!

When you get a moment, would you please remind me about how long the process takes for uploading and configuring the tour on your end? What, approximately, is the turnaround time once you have the device and files in hand?

Alternatively - I know we would like to use these devices in future for different exhibitions with different tours, and I know we have discussed obtaining the software to configure/upload ourselves. Is this option still available? If so, how can we get the process started for obtaining the software?

Thanks for your time,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Myron Baer <myron.baer@orpheo.us>

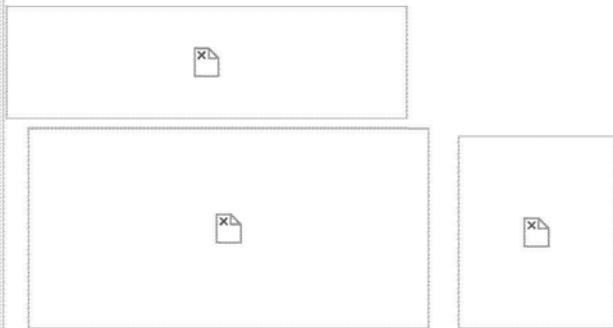
Sent: Wednesday, June 3, 2020 7:43:44 AM

To: Junokas, Molly

Subject: Re: Shipping DATE

Here you go Molly. Let us know when you are ready to load files.

Myron



Myron Baer - Managing Director

Orpheo

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New York, NY 10016

Tel +1 (212) 464-8255

Myron.Baer@orpheo.us

http://orpheogroup.com/us

On Tue, Jun 2, 2020 at 3:55 PM Junokas, Molly <junokasm@cod.edu> wrote:

Good afternoon Myron,

I hope you are well.

I wanted to let you know that I received the Mikros--thank you for changing the address and getting those to me so quickly with all that is going on in your world right now. We are working on processing the balance for you and I was asked to request an invoice which shows the deposit received.

I know you have mentioned in the past that you can't issue "multiple" invoices for the same order, but I was wondering if you have any way to indicate our balance due--\$7238.89

Please let me know if you have any questions.

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu

From: Junokas, Molly

Sent: Monday, May 18, 2020 11:14 AM

To: Myron Baer

Subject: Re: Shipping DAtē

Ok, great, thank you Myron!

All the best,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu | 630-942-3042

From: Myron Baer <myron.baer@orpheo.us>

Sent: Monday, May 18, 2020 9:30:14 AM

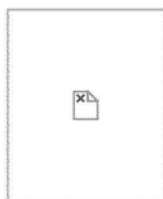
To: Junokas, Molly

Subject: Re: Shipping DATE

yes I did and the shipping info was adjusted

best, Stay Safe

Myron

**Myron Baer - Managing Director**

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New York, NY 10016

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Myron.Baer@orpheo.us

<http://orpheogroup.com/us>

On Mon, May 18, 2020 at 10:24 AM Junokas, Molly <junokasm@cod.edu> wrote:

Hi Myron,

Just want to make sure you received my message below. Sometimes our email gets goofy and things get held up, so I just wanted to confirm.

Thanks,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu | 630-942-3042

From: Junokas, Molly

Sent: Wednesday, May 6, 2020 10:16:06 AM

To: Myron Baer

Subject: Re: Shipping DAt

Absolutely! Great solution.

Here is the address you can use:

Molly Junokas

216 S Iowa Ave

Addison, IL 60101

Thanks,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu | 630-942-3042

From: Myron Baer <myron.baer@orpheo.us>

Sent: Wednesday, May 6, 2020 9:43 AM

To: Junokas, Molly

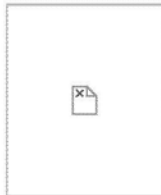
Subject: Re: Shipping DAt

Well, I want to accomodate you but with all the commotion at the factory Im concerned that if I start delaying orders, the possibility exists that your order will be used for someone else putting you at the back of the line.

Any chance we could get someone's private home address? It's probably one box. If not, I will do what I can to delay shipment. Please let me know asap.

Thanks

Myron



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On Wed, May 6, 2020 at 10:38 AM Junokas, Molly <junokasm@cod.edu> wrote:

Good morning Myron!

That is great news! So glad to hear about production resuming.

Hope this is not too hard to accommodate, but we are still working with limited staff and the warehouse will not be accepting deliveries through May 31.

Is there a way we can aim for a **ship date of June 15**? Just want to make sure nothing gets returned to you and I think this will be the safest route.

Thank you,

Molly Junokas

McAninch Arts Center, College of DuPage

junokasm@cod.edu | 630-942-3042

From: Myron Baer <myron.baer@orpheo.us>

Sent: Wednesday, May 6, 2020 8:44:17 AM

To: Junokas, Molly

Subject: Shipping DAta

Good Morning.

I am pleased to report that production will resume on a limited basis of Orpheo equipment in the next 10 days.. At the moment your hardware is scheduled to arrive by the end of May.

Please let me know if there is anything else I can assist with.

Thank you and stay safe

Myron



Myron Baer - Managing Director

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Tel+1 (212) 464-8255

Myron.Baer@orpheo.us

<http://orpheogroup.com/us>

[attachment: Clever Carney Orpheo Mgr Training_US924.pdf]

[attachment: Clever Carney Orpheo Mgr Training_INV2324.pdf]



6333 98th Place Suite 2G
 Rego Park NY 11374
 Phone: 212 464 8255
 www.orpheo.us

Customer Name
Cleve Carney Museum of Art
Contact Name
Molly Junokas
Subject
Orpheo Manager Cleve Carney
Quotes
QUO3352

Sales Order US924
Order Date: 02-18-2021
Delivery Date: 03-24-2021
Billing Address
452 Falwell Blvd Glen Ellyn, IL 60137 USA
Shipping Address
452 Falwell Blvd Glen Ellyn, IL 60137 USA

Description
Orpheo software

Product Code	Product Name	Quantity	Price	Total
SORPMK	Orpheo Manager license for Orpheo Mikro-2 keys	1.00	225.00	225.00
STRAIN	Training day (travel costs excluded) 2 hours @\$150 hr	1.00	300.00	300.00
		Net Total		525.00
		NY Sales Tax: (0.00 %)		0.00
		Shipping & Handling Charges		0.00
		Taxes For Shipping and Handling		0.00
		Grand Total(in \$ USD)		525.00

Acknowledgment
This proposal is valid for 3 months. Delivery Date: asap. This sales order needs to be signed by an authorized employee/agent and returned with a 50% depositor payment in full before training.
<div>Signature</div> <div>Print Name</div> <div>Date</div>