

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1572120
Vendor Name: AGB Search LLC
Invoice Number: 198120
Invoice Date: 03/01/21
PO Number: P0374054
Check Number: 0281531
Check Amount: \$ 4,000.00
Check Date: 06/08/2021
Department ID: 00813
Reviewer Name: Erin Carrillo
Voucher Number: V0679764
Redaction Type: None
Document Type: AP Invoice

Document Below

1133 20TH ST. N.W., SUITE 300
WASHINGTON, D.C. 20036
TEL: 202-296-8400 FAX: 202-223-7053

Customer ID: 500978
Invoice Date: 3/1/2021
Invoice No.: 198120

BILL TO:
Brian Caputo (President)
College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137-6708

SHIP TO:
Brian Caputo (President)

Payment Type:

Payment Details:

Reference #:

FTE: 24,900

Assets Managed: \$0.00

APPROVED 05/21/21 BY WENDY MCCAMBRIDGE

Product Type	Description	Quantity	Price	Discount	Amount
Membership	Other (06/01/2021 - 05/31/2022)	4,000.00	\$0.00	\$4,000.00	

INVOICE REVIEWED

OKAY TO PAY

ERIN CARRILLO 05/18/21

Please make checks payable to:
Association of Governing Boards of Universities and Colleges.

Payment is due within 30 days.

If you have any questions concerning the invoice,
email concierge@agb.org or call (202) 296-8400.

Sub Total: \$4,000.00

Discount:

Tax:

Shipping:

Total: \$4,000.00

Payment: \$0.00

Balance Due: \$4,000.00

Customer ID: 500978

Order Date: 3/1/2021

Order No.: 198120

Detach and return with payment

REMITTANCE

Please Remit Payment To:

AGB Membership
P.O. Box 418687
Boston, MA 02241-8687

Select Payment Method

☐ Check Enclosed

Card Provider: _____ Exp Date: _____

Card # _____ CVV: _____

Card Holder's Name _____

Card Holder's
Signature _____

From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Mon May 17 16:31:04 CDT 2021
To: invoicing@cod.edu
CC:
Subject: FW: [External] RE: Attached Document

From: Katherine Murtha <kmurtha@agb.org>
Sent: Monday, May 17, 2021 4:23 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Cc: Carrillo, Erin <carrilloe42@cod.edu>
Subject: RE: [External] RE: Attached Document

Thank you for letting me know. I've attached an edited version.

Best,
Katherine

KATHERINE MURTHA
MEMBERSHIP ENGAGEMENT ASSOCIATE
202.296.8400 (main) | 202.776.0864 (direct)

From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Monday, May 17, 2021 5:21 PM
To: Katherine Murtha <kmurtha@agb.org>
Cc: Carrillo, Erin <carrilloe42@cod.edu>
Subject: RE: [External] RE: Attached Document

Hi Katherine,

We need to have the "Invoice No." on the invoice instead of "Order No." to be consistent with the previous invoices received.

Thank you
.

Marivic Zerrudo
Accounts Payable Team Leader
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2601 | zerrudom@cod.edu

From: Katherine Murtha <kmurtha@agb.org>

Sent: Monday, May 17, 2021 3:09 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Cc: Carrillo, Erin <carrilloe42@cod.edu>
Subject: [External] RE: Attached Document

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Marivic,

The attached document is what we traditionally use as membership invoices. What more information do you need included in the invoice?

Best,
Katherine

KATHERINE MURTHA
MEMBERSHIP ENGAGEMENT ASSOCIATE
202.296.8400 (main) | 202.776.0864 (direct)

From: Zerrudo, Maria <zerrudom@cod.edu>
Sent: Monday, May 17, 2021 4:05 PM
To: Katherine Murtha <kmurtha@agb.org>
Cc: Carrillo, Erin <carrilloe42@cod.edu>
Subject: Attached Document

Hi Katherine,

Kindly email us the actual invoice and send it to invoicing@cod.edu

The attached has a customer ID no. and order no., but the order no. will not suffice as an invoice.

Thank you

Marivic Zerrudo
Accounts Payable Team Leader
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2601 | zerrudom@cod.edu

[attachment: Invoice College of DuPage.pdf]