

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1377264  
Vendor Name: Stevens & Tate, Inc.  
Invoice Number: 53815  
Invoice Date: 02/19/21  
PO Number:  
Check Number: E0083907  
Check Amount: \$ 450.00  
Check Date: 03/24/2021  
Department ID: 11001  
Reviewer Name: None  
Voucher Number: V0662221  
Redaction Type: None  
Document Type: AP Invoice

Document Below



ATTRACTION MARKETING

1900 S. Highland Avenue, Suite 200  
Lombard, Illinois 60148  
630/627-5200 • Fax: 630/627-5255  
stevens-tate.com

**Make Things Happen™**

## Invoice

**McAninch Arts Center  
Ellen McGowan  
McAninch Arts Center  
Glen Ellyn, IL 60137  
C/O**

Invoice # 53815  
Invoice Date 2/19/2021  
Due Date 3/21/2021  
Terms Net 30

Project MAC6029 - AtTheMac.org Website Updates & Improvements 2020  
AE Nicole Wagner  
Client's Project Num 370005

Add 4 buttons to the top left next to the MAC logo or above the main navigation drop downs.

**AtTheMac.org Website Updates & Improvements 2020**

**\$450.00**

**APPROVED**

Invoice Total	\$450.00
Amount Due	\$450.00

**03/17/21 - ELLEN MCGOWAN**

Thank you for allowing us to be of service to you.

**INVOICING & PAYMENT TERMS:**

Generally, Terms are Net 30 days of the invoice date and payments are to be paid in U.S. dollars on a U.S. bank.

- Projects require 30% due at time of estimate approval and Terms are Due Upon Receipt.
- Website Projects require 50% due at time of estimate approval and Terms are Due Upon Receipt.
- Project progress invoices are issued monthly after completed work exceeds the initial deposit.

Terms for Postage and Printing are Due Upon Receipt.

Media, Internet, and Search & Social programs are billed in advance, and are due before the beginning of the service period. Terms are 15 Days.

Make checks payable to STEVENS & TATE, INC. and mail to:

Stevens & Tate, Inc.  
1900 S. Highland Ave - STE 200  
Lombard IL 60148

-----  
From: tfurie@stevens-tate.com <tfurie@stevens-tate.com>  
Sent: Fri Feb 19 10:10:10 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Invoice Number: 53815  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Add 4 buttons to the top left next to the MAC logo or above the main navigation drop downs.

The following contacts are copied on this email.

Ellen McGowan (mcgowan@cod.edu)

Kari Schoettle (schoettlek@cod.edu)

Molly Junokas (Junokasm@cod.edu)

Invoicing COD (invoicing@cod.edu)

[attachment: ClientInvoice\_53815.pdf]