

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087260

Vendor Name: NAPCO Steel

Invoice Number: 446238

Invoice Date: 03/01/21

PO Number:

Check Number: E0083884

Check Amount: \$ 442.25

Check Date: 03/24/2021

Department ID: 11999

Reviewer Name:

Voucher Number: V0664819

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: McGowan, Ellen <mcgowan@cod.edu>  
Sent: Wed Mar 17 15:57:42 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Invoice Napco Steel #446238 65.75  
-----

Please process the attached invoice/voucher.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

[attachment: Napco Steel Inv 446238 65.75 w V0664819.pdf]



STEEL, INC.

1800 ARTHUR DRIVE  
WEST CHICAGO, IL 60185  
(630) 293-1900  
FAX: (630) 293-0881  
www.napcosteel.com

ORIGINAL

Page: 1

INVOICE  
No. 446238  
Date: 3/ 1/21  
B/L # 449721

**APPROVED**

By Ellen McGowan at 3:09 pm, Mar 17, 2021

CUSTOMER: 27828  
COLLEGE OF DUPAGE ART CENTER  
22ND & LAMBERT  
GLEN ELLYN IL 60137

Voucher V0664819

65.75

05-60-11999-5401006

Customer Order No. **AP VERIFIED**  
BEN 022621 S102262000

FOB  
DELIVERED

Ship Via  
OUR TRUCK

**03/18/21 - BETHANY CRUSE**

QTY.ORD.	DESCRIPTION	UNITS SHIPPED	UNIT PRICE	AMOUNT
1 PC	HREW SQ TUB-ST 1.2500 x 0.0830 x 60 HREW SQUARE TUBING **** SHIP WITH S10223DO006 JOE CELL# 630-484-5012 **** Total Weight 0	5 FT	65.75/PC	\$ 65.75 E
			Sub-Total	\$ 65.75
			Amount Due	\$ 65.75

05-60-11999-5401006  
65.75  
83 Special Projects  
G20\_KAHLOLOBBY

1% / 10 days net / 30 days  
DISCOUNT ALLOWED ON MATERIALS ONLY  
\$ 0.66 DISCOUNT ALLOWED IF RECEIVED BY: 3/11/21

**From:** [Schoettle, Kari](#)  
**To:** [McGowan, Ellen](#)  
**Subject:** FW: Voucher Confirmation: V0664819  
**Date:** Tuesday, March 9, 2021 1:03:39 PM  
**Attachments:** [Napco Inv 446238.pdf](#)

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-----Original Message-----

From: [acctpay@cod.edu](mailto:acctpay@cod.edu) <[acctpay@cod.edu](mailto:acctpay@cod.edu)>  
Sent: Tuesday, March 9, 2021 1:03 PM  
To: Schoettle, Kari <[schoettlek@cod.edu](mailto:schoettlek@cod.edu)>  
Subject: Voucher Confirmation: V0664819

Voucher Number V0664819  
Voucher Status In Progress (Unfinished)

Requestor Name Kari A. Schoettle

Voucher Date 03/09/21  
Due Date 03/09/21  
Vendor ID and/or Name 1087260 NAPCO Steel  
AP Type IM Invoices < \$15,000  
Voucher Total \$65.75

ITEM 1

Item Description Steel for lobby  
Quantity 1.000  
Price \$65.7500  
Extended Price \$65.75  
GL Distribution 05-60-11999-5401006

COMMENTS

Steel for lobby  
83 Special projects G20\_KAHLOLOBBY

APPROVAL

DATE

NEXT APPROVALS

**APPROVED**

*By Ellen McGowan at 3:09 pm, Mar 17, 2021*

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1087260  
Vendor Name: NAPCO Steel  
Invoice Number: 446131  
Invoice Date: 02/25/21  
PO Number:  
Check Number: E0083884  
Check Amount: \$ 442.25  
Check Date: 03/24/2021  
Department ID: 11999  
Reviewer Name:  
Voucher Number: V0665438  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: McGowan, Ellen <mcgowan@cod.edu>  
Sent: Wed Mar 17 16:12:29 CDT 2021  
To: invoicing@cod.edu  
CC:  
Subject: Invoice Napco Steel #446131 376.50  
-----

Please process the attached invoice/voucher.  
Thank you.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002

[attachment: Napco Steel Inv 446131 376.50 w V0665438.pdf]



**STEEL, INC.**

1800 ARTHUR DRIVE  
WEST CHICAGO, IL 60185  
(630) 293-1900  
FAX: (630) 293-0881  
www.napcosteel.com

ORIGINAL

Page: 1

INVOICE  
No. 446131  
Date: 2/25/21  
B/L # 449614

**APPROVED**

*By Ellen McGowan at 4:09 pm, Mar 17, 2021*

CUSTOMER: 27828  
COLLEGE OF DUPAGE ART CENTER  
22ND & LAMBERT  
GLEN ELLYN IL 60137

Voucher V0665438  
376.50  
05-60-11999-5401006

Customer Order No.  
JOE 022321

Our Order No.  
S10233D0006

FOB  
DELIVERED

Ship Via  
OUR TRUCK

**AP VERIFIED**

**03/18/21 - BETHANY CRUSE**

QTY. ORD.	DESCRIPTION	UNITS SHIPPED	UNIT PRICE	AMOUNT
10 PC	HREW SQ TUB-ST 1.5000 x 0.1200 x 120 HREW SQUARE TUBING	100 FT	37.65/PC	\$ 376.50 E
	Total Weight 0			
			Sub-Total	\$ 376.50
			Amount Due	\$ 376.50

05-60-11999-5401006  
376.50  
83 Special Projects  
G20\_KAHLOLOBBY

1% / 10 days net / 30 days  
DISCOUNT ALLOWED ON MATERIALS ONLY  
\$ 3.77 DISCOUNT ALLOWED IF RECEIVED BY: 3/ 7/21

**From:** Schoettle, Kari  
**To:** McGowan, Ellen  
**Subject:** FW: Voucher Confirmation: V0665438  
**Date:** Tuesday, March 16, 2021 2:12:05 PM  
**Attachments:** Napco Inv 446131.pdf

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Sorry about that! I asked Bethany to delete the incorrect one.

-----Original Message-----

From: acctpay@cod.edu <acctpay@cod.edu>  
Sent: Tuesday, March 16, 2021 2:11 PM  
To: Schoettle, Kari <schoettlek@cod.edu>  
Subject: Voucher Confirmation: V0665438

----- WARNINGS -----

The invoice number has already been entered on a voucher for this vendor

----- END of WARNINGS -----

Voucher Number V0665438  
Voucher Status In Progress (Unfinished)

Requestor Name Kari A. Schoettle

Voucher Date 03/16/21  
Due Date 03/16/21  
Vendor ID and/or Name 1087260 NAPCO Steel  
AP Type IM Invoices < \$15,000  
Voucher Total \$376.50

ITEM 1

Item Description Steel for lobby  
Quantity 1.000  
Price \$376.5000  
Extended Price \$376.50  
GL Distribution 05-60-11999-5401006

COMMENTS

Steel for lobby  
83 Special projects G20\_KAHLLOBBY

APPROVAL

DATE

NEXT APPROVALS

**APPROVED**

*By Ellen McGowan at 4:09 pm, Mar 17, 2021*