

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1083428
Vendor Name: Crowcon Detection Instruments
Invoice Number: PO372626
Invoice Date: 03/02/21
PO Number: P0372626
Check Number: E0083647
Check Amount: \$ 667.00
Check Date: 03/09/2021
Department ID: 00297
Reviewer Name:
Voucher Number: V0663971
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Towne, Jordan <townej@cod.edu>
Sent: Wed Mar 03 08:40:43 CST 2021
To: invoicing@cod.edu
CC: griderp@cod.edu
Subject: College of DuPage PO 372626 Check Enclosed Request

Hello,

Please see the attached check enclosed request for PO 372626 for Crowcon. The vendor requires payment before the repairs can begin.

Thank you,

Jordan Towne
Purchasing Expeditor

425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

- [Click Here](#) for current bids/Rfps!
- COD: Check out our [Team Site](#)!

[attachment: College of DuPage PO 372626.pdf]
[attachment: DuPage FINAL Quote (2).pdf]

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137



Check
Enclosed

PURCHASE ORDER

372626

Page: 1

Release Method: Hard Copy

Release Date: 03/02/2021

Created Date: 03/02/2021

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

Vendor:

1083428
Crowcon Detection Instruments LTD
1455 Jamike Ave Ste 100
Erlanger, KY 41018

Attn: Adrienne McBride

Phone: 800-527-6926

Fax:

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: Grider, Patrick, MAC 164

AP VERIFIED

PO Created By: Towne, Jordan

Purchase Order Comments:

03/03/21 - MARIA ZERRUDO

Requisition Number(s): 683935

Requisitioner Name(s): Patrick Grider

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1	AMC	1	Each	Service engineer	\$50.00	\$50.00
Deliver To: Grider, Patrick, MAC 164						
2	1GC-S-6-D	1	Each	Standard 1 Gas 6 Month Calibration Fee	\$90.00	\$90.00
Deliver To: Grider, Patrick, MAC 164						
3	E011050	1	Each	SENSOR CARBON MONOXIDE CO-BF (KB)	\$509.00	\$509.00
Deliver To: Grider, Patrick, MAC 164						
4	6410	1	Each	Shipping	\$18.00	\$18.00
Deliver To: Grider, Patrick, MAC 164						
					Sub Total: \$	667.00
					Total: \$	667.00

Account Code Summary

Account Code	Account Description	Amount
01-10-00297-5304001		\$667.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

PURCHASE ORDER

372626

Page: 2**Release Method:** Hard Copy**Release Date:** 03/02/2021**Created Date:** 03/02/2021

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.

7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.

8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.

9. All shipments are accepted subject to inspection and approval by College of DuPage.

10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.

11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

Service Quotation

Crowcon Detection Instruments Ltd
1455 Jamike Ave
Suite 100
Erlanger KY 41018-1845

Tel: 1-859-957-1039

Invoice to:

College Of DuPage
Patrick Grider
425 Fawell Blvd.
Glen Ellyn, 60137
IL
United States

griderp@cod.edu



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Service Quotation No.: USERQ-000220

Account Name: College Of DuPage

Date.: 02/25/21

Validity: 30 days

Payment Terms: CREDITCARD

Shipping Method:

Equipment to be serviced:

Serial No.	Description
11001402	Service of Gasflag

Resolution Comments:

Labour / Parts required:

Serial No.	Item	Description	Qty	Unit Price	Amount Exc. Tax	Amount Inc. Tax
11001402	AMC	Service Engineer	1	0.00	0.00	0.00
11001402	1GC-S-6-D	Standard 1 Gas 6 Month Calibration Fee	1	0.00	0.00	0.00
11001402			0	0.00	0.00	0.00
11001402		TXGard-IS CO 0-250ppm	0	0.00	0.00	0.00
11001402		No Serial Number	0	0.00	0.00	0.00
11001402	AMC	Service Engineer	1	50.00	50.00	50.00
11001402	1GC-S-6-D	Standard 1 Gas 6 Month Calibration Fee	1	90.00	90.00	90.00
11001402	E011050	SENSOR CARBON MONOXIDE CO-BF (KB)	1	509.00	509.00	509.00
11001402	6410	Sales, Carriage - Domestic	1	18.00	18.00	18.00
				Total USD	667.00	667.00

If all repairs are denied AND instrument(s) are not replaced, customer will be charged a \$50.00 USD Evaluation Fee.

If quote is not approved or denied within 30 days of the date on this form, instrument(s) will be returned unrepared and customer will be charged the \$50.00 USD evaluation fee

Transfer of title: Goods are supplied under our standard conditions of sale. Title will not pass until payment in full is received.

Please note: Where we have not been able to meet the requested date on your order, we will strive to improve on this date. If the goods become available at an earlier date, we will despatch/prepare the goods for collection as soon as possible.

