

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1182894  
Vendor Name: Urban Elevator Service, Inc.  
Invoice Number: 15132544-600425  
Invoice Date: 01/28/21  
PO Number: B0370266  
Check Number: 0277438  
Check Amount: \$ 3,369.78  
Check Date: 03/09/2021  
Department ID: 00705  
Reviewer Name: Kathy Striplin  
Voucher Number: V0658965  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Urban Elevator Service, LLC  
4830 West 16th Street ■ Cicero, IL 60804  
tel (708) 656-5512 ■ fax (708) 416-0160

Invoice No 15132544-600425  
Invoice Date 01/28/2021  
Customer No 600425  
Job No R217859  
P.O. No

Please add customer number and invoice number on your remittance

COLLEGE OF DUPAGE  
ACCOUNTS PAYABLE, SRC2049  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**APPROVED**

**02/15/21** World Elevator 425 FAWELL  
DONALD INMAN GLEN ELLYN, IL 60137

TERMS: NET UPON RECEIPT OF INVOICE

Elevator: HEC #1

Assist fire contractor with annual testing of smoke detectors in  
elevator shafts on 1/15/2021. Requested by David Ditchfield.

549242 15 JAN 6.00 Rt CHASE W WINTER

Unit Sell	Total Sell
217.88	1,307.28

**INVOICE REVIEWED**

**OKAY TO PAY**

**KATHY STRIPLIN 02/15/21**

Balance Due

1,307.28

-----  
From: Barrios, Isabel <barriosi142@cod.edu>  
Sent: Fri Feb 12 15:48:52 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: FW: Urban Elevator - Corrected Invoice 15132544-600425  
-----

---

**From:** Striplin, Kathy <striplin@cod.edu>  
**Sent:** Friday, February 12, 2021 3:25 PM  
**To:** Barrios, Isabel <barriosi142@cod.edu>  
**Cc:** Ditchfield, David <ditchf@cod.edu>  
**Subject:** Urban Elevator - Corrected Invoice 15132544-600425  
**Importance:** High

Isabel,

This is a corrected Urban Elevator invoice for the one that is currently in my Perceptive queue for review. Can you replace that invoice with this one. The miscellaneous charge was removed.

Thanks.

Kathy

---

**From:** Ditchfield, David <ditchf@cod.edu>  
**Sent:** Friday, February 12, 2021 3:19 PM  
**To:** Striplin, Kathy <striplin@cod.edu>  
**Subject:** FW: [External] RE: Invoice Question

Kathy,

Does Urban need to submit another invoice or can we just short pay.

David Ditchfield

---

**From:** Tom Cook <tomcook@urbanelevator.com>  
**Sent:** Friday, February 12, 2021 3:15 PM  
**To:** Ditchfield, David <ditchf@cod.edu>  
**Subject:** [External] RE: Invoice Question

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi David. We have removed the "miscellaneous expense" for you. Here you go!

Have a nice weekend,

**Tom Cook** ■ Regional Sales Manager  
Urban Elevator Service, LLC.  
4830 West 16th Street ■ Cicero, IL 60804  
tel (708) 656-5512 ■ fax (708) 416-4503 ■ cell (708) 545-7791



The information contained in this communication and any attachments are intended only for the use of the individual or entity to which it is addressed. All information within or attached is privileged, confidential and exempt from disclosure. If the reader of this message is not the intended recipient, or any employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication or attachments is strictly prohibited and may be unlawful. If you have received this message in error, please notify the original sender immediately by return email and delete this message, along with any attachments, from your computer.

---

**From:** Ditchfield, David <[ditchf@cod.edu](mailto:ditchf@cod.edu)>  
**Sent:** Thursday, February 4, 2021 10:04 AM  
**To:** Tom Cook <[tomcook@urbanelevator.com](mailto:tomcook@urbanelevator.com)>  
**Subject:** Invoice Question

Good morning Tom,

Hope all is well with you. I am checking on invoice pricing for assistance with fire alarm testing of smoke detectors in elevator shafts and pits. I don't think Misc. Expense & Trucking charge should be included. Please let me know.

Thanks,

David Ditchfield  
College of DuPage

[attachment: InvoiceReprint\_15132544\_.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1182894  
Vendor Name: Urban Elevator Service, Inc.  
Invoice Number: 15127631-001223  
Invoice Date: 10/20/20  
PO Number:  
Check Number: 0277438  
Check Amount: \$ 3,369.78  
Check Date: 03/09/2021  
Department ID: 00705  
Reviewer Name: Kathy Striplin  
Voucher Number: V0662142  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Urban Elevator Service, LLC  
4830 West 16th Street ■ Cicero, IL 60804  
tel (708) 656-5512 ■ fax (708) 416-0160

Invoice No 15127631-001223  
Invoice Date 10/20/2020  
Customer No 001223  
Job No F166998  
P.O. No 352877

Please add customer number and invoice number on your remittance

COLLEGE OF DUPAGE  
ACCOUNTS PAYABLE  
425 FAWELL BLBD  
GLEN ELLYN, IL 60137

**APPROVED**

Work Location: 223 R. HUNT /  
NAPERVILLE, IL 60564  
**02/17/21 DONALD INMAN**

TERMS: NET UPON RECEIPT OF INVOICE

Maintenance Billing for the Month of NOVEMBER, 2020

**INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 02/17/21**

Invoice Amount

93.75

-----  
From: Steve Spacucello <sspacucello@urbanelevator.com >  
Sent: Wed Feb 17 08:26:22 CST 2021  
To: mosher@cod.edu  
CC: invoicing@cod.edu,tomcook@urbanelevator.com  
Subject: [External] 1223 RICKERT  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello

We have not received payment, can you help?

Thanks



**Steve Spacucello** ■ Accounts Receivable  
Urban Elevator Service, LLC  
4830 West 16th Street ■ Cicero, IL 60804  
Main (708) 656-5512 ■ fax (708) 416-0154 ■ Direct (708) 303-5176  
[website](#) | [vCard](#) | [map](#) | [email](#)

The information contained in this communication and any attachments are intended only for the use of the individual or entity to which it is addressed. All information within or attached is privileged, confidential and exempt from disclosure. If the reader of this message is not the intended recipient, or any employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication or attachments is strictly prohibited and may be unlawful. If you have received this message in error, please notify the original sender immediately by return email and delete this message, along with any attachments, from your computer.

[attachment: InvoiceReprint\_15127631\_19407301867.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1182894  
Vendor Name: Urban Elevator Service, Inc.  
Invoice Number: 15133182-001223  
Invoice Date: 02/20/21  
PO Number: B0370265  
Check Number: 0277438  
Check Amount: \$ 3,369.78  
Check Date: 03/09/2021  
Department ID: 00705  
Reviewer Name: Kathy Striplin  
Voucher Number: V0662626  
Redaction Type: None  
Document Type: AP Invoice

Document Below





Urban Elevator Service, LLC  
4830 West 16th Street Cicero, IL 60804  
tel (708) 656-5512 fax (708) 416-0160

Invoice No 15133182-001223  
Invoice Date 02/20/2021  
Customer No 001223  
Job No F166998  
P.O. No 352877

Please add customer number and invoice number on your remittance

COLLEGE OF DUPAGE  
ACCOUNTS PAYABLE  
425 FAWELL BLVD

**APPROVED**

**03/04/21 - DONALD INMAN**

Work Location: 1223 RICKERT  
NAPERVILLE, IL 60564

TERMS: NET UPON RECEIPT OF INVOICE

Maintenance Billing for the Month of MARCH, 2021

**INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 03/04/21**

Invoice Amount

93.75

-----  
From: UrbanElevator <noreply@urbanelevator.com >  
Sent: Sat Feb 20 19:08:39 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Maintenance Invoice: 15133182 - 001223 - F166998  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Urban Elevator Thanks You For Your Business!

[attachment: 15133182.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1182894  
Vendor Name: Urban Elevator Service, Inc.  
Invoice Number: 15133184-000650  
Invoice Date: 02/20/21  
PO Number: B0370265  
Check Number: 0277438  
Check Amount: \$ 3,369.78  
Check Date: 03/09/2021  
Department ID: 00705  
Reviewer Name: Kathy Striplin  
Voucher Number: V0662627  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Urban Elevator Service, LLC  
4830 West 16th Street Cicero, IL 60804  
tel (708) 656-5512 fax (708) 416-0160

Invoice No 15133184-000650  
Invoice Date 02/20/2021  
Customer No 000650  
Job No F166996  
P.O. No 352877

Please add customer number and invoice number on your remittance

COLLEGE OF DUPAGE  
ACCOUNTS PAYABLE  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

Work Location: 650 PASQUINELLI  
WESTMONT, IL 60559

TERMS: NET UPON RECEIPT OF INVOICE

Maintenance Billing for the Month of MARCH, 2021

**APPROVED**  
**03/04/21 - DONALD INMAN**

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 03/04/21**

Invoice Amount

93.75

-----  
From: UrbanElevator <noreply@urbanelevator.com >  
Sent: Sat Feb 20 19:08:46 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Maintenance Invoice: 15133184 - 000650 - F166996  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Urban Elevator Thanks You For Your Business!

[attachment: 15133184.pdf]

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1182894  
Vendor Name: Urban Elevator Service, Inc.  
Invoice Number: 15133183-600425  
Invoice Date: 02/20/21  
PO Number: B0370265  
Check Number: 0277438  
Check Amount: \$ 3,369.78  
Check Date: 03/09/2021  
Department ID: 00705  
Reviewer Name: Kathy Striplin  
Voucher Number: V0662628  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Urban Elevator Service, LLC  
4830 West 16th Street Cicero, IL 60804  
tel (708) 656-5512 fax (708) 416-0160

Invoice No 15133183-600425  
Invoice Date 02/20/2021  
Customer No 600425  
Job No F116717  
P.O. No 352877

Please add customer number and invoice number on your remittance

COLLEGE OF DUPAGE  
ACCOUNTS PAYABLE, SRC2049  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137

**APPROVED**

**03/04/21** **DONALD INMAN**  
Word Location 35 FAWELL  
GLEN ELLYN, IL 60137

TERMS: NET UPON RECEIPT OF INVOICE

Maintenance Billing for the Month of MARCH, 2021

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 03/04/21**

Invoice Amount

1,781.25

-----  
From: UrbanElevator <noreply@urbanelevator.com >  
Sent: Sat Feb 20 19:08:43 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Maintenance Invoice: 15133183 - 600425 - F116717  
-----

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Urban Elevator Thanks You For Your Business!

[attachment: 15133183.pdf]