

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1565084

Vendor Name: Myron L Company

Invoice Number: P0372354

Invoice Date: 02/08/21

PO Number: P0372354

Check Number: 0277370

Check Amount: \$ 692.00

Check Date: 03/09/2021

Department ID: 00077

Reviewer Name:

Voucher Number: V0661620

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Towne, Jordan <townej@cod.edu>
Sent: Fri Feb 12 10:12:31 CST 2021
To: invoicing@cod.edu
CC: hullamy@cod.edu
Subject: College of DuPage PO 372354 Check Enclosed Request

Hello,

Please process the attached check enclosed request for Myron L Company. The vendor requires a check before the items can be shipped.

Thank you,

Jordan Towne
Purchasing Expeditor

425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

- [Click Here](#) for current bids/Rfps!
- COD: Check out our [Team Site](#)!

[attachment: College of DuPage PO 372354.pdf]
[attachment: MyronQuote Form_1791 (1).pdf]

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137



Check
Enclosed

PURCHASE ORDER

372354

Page: 1

Release Method: Hard Copy

Release Date: 02/08/2021

Created Date: 02/08/2021

Accounts Payable, SRC2049

Phone: 630-942-2228

Fax: 630-858-9078

Vendor:

1565084
Myron L Company
2450 Impala Dr
Carlsbad, CA 92010

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Attn: Mercedes Aguilar

Phone: 760-438-2021

Fax: 800-869-7663

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: Hull, Amy

AP VERIFIED**02/15/21 - BETHANY CRUSE**

PO Created By: Towne, Jordan

Purchase Order Comments:

Requisition Number(s): 683515

Requisitioner Name(s): Amy Hull

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1	442-3000Q	3	Each	Sol Qt 442-3000	\$25.50	\$76.50
Deliver To: Hull, Amy						
2	SSQ	5	Each	PH Sensor Storage Sol Qt	\$25.50	\$127.50
Deliver To: Hull, Amy						
3	DOSOL2OZ	2	Each	DO Cal Sol 2 oz	\$26.00	\$52.00
Deliver To: Hull, Amy						
4	PT5	1	Each	Ultrapen, Dissolved Oxygen Pocket Test	\$380.00	\$380.00
Deliver To: Hull, Amy						
5		1	Each	freight out	\$56.00	\$56.00
Deliver To: Hull, Amy						

Sub Total: \$ 692.00

Total: \$ 692.00

Account Code Summary

Account Code	Account Description	Amount
01-10-00077-5401002		\$692.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

PURCHASE ORDER

372354

Page: 2**Release Method:** Hard Copy**Release Date:** 02/08/2021**Created Date:** 02/08/2021

5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

Quote Number: 1791

QUOTE

Page: 1 of 2

Quote To:

COLLEGE OF DUPAGE
425 FAWELL BLVD
ATTN: ACCOUNTS PAYABLE
SRC2049
GLEN ELLYN IL 60137
United States

Phone: 630-942-2228

Fax: 630-858-9078

Date: 1/26/2021

Expires: 4/26/2021
PO Num: CREDIT CARD

Sales Person: Dan Cmiel

Fax:

Terms: Prepaid

USD

Line	Part Description	Rev Drawing	Expected Qty	Unit Price	Ext. Price
1	442-3000Q Sol Qt 442-3000	E	3.00EA	25.50	76.50

- QUANTITY BREAKS -

Quantity	Unit Price
1.00 EA	25.50 /1

2	SSQ PH SENSOR STORAGE SOL QT	H	5.00EA	25.50	127.50
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- QUANTITY BREAKS -

Quantity	Unit Price
1.00 EA	25.50 /1

3	DOSOL2OZ DO Cal Sol,2oz	B	2.00EA	26.00	52.00
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- QUANTITY BREAKS -

Quantity	Unit Price
1.00 EA	26.00 /1

Quote Number: 1791

QUOTE

Page: 2 of 2

4	PT5	P	1.00EA	380.00	380.00
Ultrapen,Dissolved Oxygen Pocket Test					

- QUANTITY BREAKS -

Quantity	Unit Price
1.00 EA	380.00 /1

QUOTE - Miscellaneous Charge -

Description	Ext. Price
1.) Frt Out - General	56.00

Lines Total	636.00
Total Taxes	0.00
Line Miscellaneous Charges	0.00
Quote Miscellaneous Charges	56.00
Quote Total	692.00