

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1194280

Vendor Name: Midwest Machinery Resources LL

Invoice Number: 88117826A

Invoice Date: 09/21/20

PO Number:

Check Number: 0277363

Check Amount: \$ 834.00

Check Date: 03/09/2021

Department ID: 00089

Reviewer Name:

Voucher Number: V0662161

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Miller, Monica <millermo@cod.edu>
Sent: Thu Feb 18 08:31:41 CST 2021
To: invoicing@cod.edu
CC: tumavich@cod.edu
Subject: HFO Chicago - College of Dupage - ST-20Y Invoice CAP-02446 88117826

Hello,

Please process payment for the attached. An approved check request is attached.

Thank you.

Monica

Monica Miller
Academic Division Business Associate
Business & Applied Technology Division
College of DuPage
425 Fawell Boulevard
TEC 1042
Glen Ellyn, IL 60137
(630) 942-3074

[attachment: College of Dupage - 88117826A.pdf]

[attachment: CHECK REQUEST FORM MANUF HFO Chicago.pdf]

College of DuPage - Accounts Payable
Check Request Form
revised 1/29/2021

This form may be used to request check payments **only for those items for which the issuance of a purchase order would not be appropriate**. Attach supporting documentation (e.g., invoice or agreement). Please refer to **Vendor Payment - Non-Purchase Order Procedure No. 10-65**

Date: 2/16/2021
Vendor ID: 1194280

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
881178626A	01	10	00089	5806001	Equipment - Instructional	\$ 834.00
Grand Total						\$ 834.00

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. I will pay only, if it is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: HFO Chicago

Payee Address: 165 N. Lively Boulevard, Elk Grove Village, IL 60007

Other Instructions:

Description on Check:

PO370892 short pay. This payment is the balance due and completes this capital purchase (\$214,523).

Approvals:

Prepared By:

Monica Miller
Digitally signed by Monica Miller
Date: 2021.02.16 16:34:27 -06'00'

Signature:

Payment Due:

Board Approved Date:

8/20/22

Approved By:

Signature:

Approved By:

Signature:

Approved By Division VP:

Signature:

Date:

Date:

Date:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

College of DuPage - Accounts Payable
Check Request Form
Notes:

Processing a Check Request

To expedite the processing of a Check Request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Purchasing Department. Payment cannot be made to a vendor until this process has completed.

Invoice

HFO Chicago

165 N. Lively Boulevard
Elk Grove Village, IL 60007
US

Tel: 860-687-3328
Fax: 1-847-952-1250

HFO Chicago (218) - Haas Factory Outlet
PO Box 1450, NW 7968-14
Minneapolis, MN 55485-7968
HaasTowerAR@HaasTower.com

Invoice No Page

88117826A 1

Invoice date

9/21/2020

Bill To:

College Of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137-6599
US

Ship To:

College Of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137-6599
US

Order number	Sales order date	Account number	Loc	Account manager
101129	8/29/2020	272160	CUS	952209 Ryan Motto-Ross

PO number	Job No	Ship via	PPD/COL
370892	CAP-02446	RECKART	

Item No. Description	Quantity ordered	Qty Shipped/Returned Quantity on back order	Item price Discount %	UOM	Extended Total price
ST-20Y-053 CNC Lathe w/Y Axis; 12" x 21" / (305 x 533 mm) max capacity, 2 Serial no.: 3119424	1.00	1.00	68,723.0000	EA	68,723.00
ATP Use the Automatic Tool Presett / er system for setting tool off	1.00	1.00	4,595.0000	EA	4,595.00
PC1 For bar feed applications, or / when using a bar puller, the o	1.00	1.00	2,695.0000	EA	2,695.00
HIL Halogen lights provide bright, / even illumination of the work	1.00	1.00	995.0000	EA	995.00
EW-M Haas CNC machines are backed b / y a standard 12-month limited	1.00	1.00	0.0000	EA	0.00
BMT65-90-DEGREE LIVE TOOL HOLDER 90 DEGREE	1.00	1.00	2,595.0000	EA	2,595.00
BMT65-STRAIGHT LIVE TOOL HOLDER STRAIGHT	1.00	1.00	1,495.0000	EA	1,495.00
WIPS-L Intuitive Probing, Lathes	1.00	1.00	5,995.0000	EA	5,995.00
SUB-SPDL-A2-5 Sub-Spindle, A2-5	1.00	1.00	22,995.0000	EA	22,995.00
WIFI CAMERA WiFi Camera	1.00	1.00	495.0000	EA	495.00
CHIP STRAINER Chip Tray Filter Kit	1.00	1.00	95.0000	EA	95.00
BMT65SKIT Inch Sub-Spindle Tool Kit, BMT	1.00	1.00	4,195.0000	EA	4,195.00
SIMULATOR Control Simulator Module; dual / software (mill and lathe), NGC	1.00	1.00	0.0000	EA	0.00

Invoice

HFO Chicago

165 N. Lively Boulevard
Elk Grove Village, IL 60007
US

Tel: 860-687-3328
Fax: 1-847-952-1250

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Minneapolis, MN 55485-7968
HaasTowerAR@HaasTower.com

Invoice No	Page
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88117826A	2
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9/21/2020

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370892	CAP-02446	RECKART	

Item No.	Quantity ordered	Qty Shipped/Returned	Item price	UOM	Extended Total
Description		Quantity on back order	Discount %		price
ST-20Y-053-FRT1	1.00	1.00	3,787.0000	EA	
Freight charges					3,787.00

Comments: Machine Shipped 09/21/2020

We accept payments via ACH & CC
Contact HaasTowerAR@HaasTower.com
For more information - Thank You

Payment terms: Net 30 days

Sales amount:	118,660.00
Miscellaneous amount:	0.00
Freight:	0.00
Sales tax:	0.00
Subtotal:	118,660.00
Amount Received:	-117,826.00
Total amount due:	834.00

2. Complete and review this Check Request Form and confirm that all relevant supporting documentation is attached.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the General Ledger Account number is included and correct.
5. Maintain a copy of the approved Check Request Form for department records.
6. Submit the completed Check Request Form to the Accounts Payable Department.

The Check Request Form will be returned to the Authorized Signer if the information is incomplete, not in compliance with College Policy, or if budget is not available.