

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1086531  
Vendor Name: Iron Mountain Off Site Data  
Invoice Number: 202309097  
Invoice Date: 02/28/21  
PO Number: B0371377  
Check Number: 0277319  
Check Amount: \$ 305.16  
Check Date: 03/09/2021  
Department ID: 16765  
Reviewer Name: None  
Voucher Number: V0664090  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: Iron Mountain Data Management <ironmountaindm@billtrust.com >  
Sent: Thu Mar 04 15:34:19 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: [External] Acct No. 44212.003441: Your Invoice From Iron Mountain Data Management is Attached  
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CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.



## Your invoice is attached and ready for review

Dear Valued Customer,

Thank you for choosing eDelivery as your invoice delivery option.

Invoice(s) Attached:

Customer ID	Invoice Number	Amount	PO Number
44212.003441	202309097	\$305.16	160252S

For both US and CAD customers, please visit <https://www3.securesync.com> to review and pay your invoice online.

We thank you for the business you entrust with us. If you have any questions or require additional information please contact Customer Care at [askcustomerservice@ironmountain.com](mailto:askcustomerservice@ironmountain.com) or

US Customers: 800.934.3453  
CANADA Customers: 800.327.8345

Sincerely,

Iron Mountain





Direct Questions To: Customer Care - 888-365-4766 or  
csateam@ironmountain.com

# Invoice

Page 1 of 2

## Account Overview

Invoice Number: 202309097  
Invoice Date: 02/28/2021  
Service Period: FEB-2021  
Account ID: 44212.003441  
Tax ID: 23-2588479

PO Number: 160252S

Due By: 03/30/2021

1 COLLEGE OF DU PAGE

**APPROVED**

55 LAUREL LANE  
GLEN ELLYN IL 60137-6784

**03/05/21 - KEITH ZEITZ**

### Welcome to your new, updated Iron Mountain Data Management Invoice!

We have added some new features to help you including an Invoice Reference Information Section, a Summary of New Charges, and a Balance Activity section which summarizes all activity since your previous month's statement.

For assistance with reading your new invoice format please call Customer Care at 1-888-365-4766

## New Charges

Storage	78.53
Service	125.54
Other Charges	101.09
Tax	0.00
Total Adjustment Amount	0.00

**INVOICE AMOUNT DUE IN USD** **\$305.16**

*\*Past Due balances are subject to Late Fee per contract terms*

### LEGEND:

- When paying please include applicable customer ID(s), invoice number(s) and invoice amount(s)
- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Adjustment amount includes credits, debits and other adjustments made by the specified date
- Payment is due per contract Net terms from the invoice date

*\*Unless otherwise expressly agreed upon in writing*

### TO VIEW ONLINE GO TO:

<https://www3.securesync.com>

*\*Not Available to our Data Restoration Program or Digital/Cloud Customer Base*

SUBMIT  
PAYMENTS TO:

IRON MOUNTAIN  
PO BOX 27128  
NEW YORK, NY 10087-7128

Site Id/Name: 003441/COLLEGE OF DU PAGE

Invoice Number:

202309097

Invoice Date:

02/28/2021

PO Number:

160252S

Description	Qty	Rate	Amount	Tax	Total
CONT1 **MINIMUM BILLING UPLIFT**	1.00	29.410	29.41	0.00	29.41
CONT1 CONTAINER - DATA CARTRIDGE / STREAMER	2.00	24.560	49.12	0.00	49.12
<b>TOTAL STORAGE</b>					<b>78.53</b>
CONT1 **MINIMUM BILLING UPLIFT**	1.00	7.570	7.57	0.00	7.57
**MINIMUM BILLING UPLIFT**	1.00	39.450	39.45	0.00	39.45
CONT1 HANDLING-CONTAINERS	4.00	3.161	12.64	0.00	12.64
TRANSPORTATION - PER TRIP	1.00	65.882	65.88	0.00	65.88
<b>TOTAL SERVICE</b>					<b>125.54</b>
**MINIMUM BILLING UPLIFT**	1.00	35.930	35.93	0.00	35.93
ADMINISTRATIVE FEE	1.00	60.000	60.00	0.00	60.00
FUEL SURCHARGE	1.00	5.160	5.16	0.00	5.16
<b>TOTAL OTHER</b>					<b>101.09</b>
<b>Site 44212.003441 TOTALS</b>			<b>305.16</b>	<b>0.00</b>	<b>305.16</b>
<b>INVOICE TOTALS</b>			<b>305.16</b>	<b>0.00</b>	<b>\$305.16</b>

**Balance Activity Summary as of 02/28/2021**

Previous Balance	304.74
Adjustments	
Payments applied by 02/28/2021	304.74

Adjustments as of 02/28/2021	0.00
<b>**Balance as of 02/28/2021</b>	<b>\$0.00</b>
<b>Current Invoice Amount</b>	<b>305.16</b>
<b>Total Balance</b>	<b>\$305.16</b>

\*\* If the balance as of 02/28/2021 has already been paid, thank you for your payment