

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083159  
Vendor Name: Baker & Taylor Books  
Invoice Number: H53475340  
Invoice Date: 01/18/21  
PO Number:  
Check Number: 0277239  
Check Amount: \$ 84.37  
Check Date: 03/09/2021  
Department ID: 15240  
Reviewer Name:  
Voucher Number: V0661633  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: Miller, Larisa <millerl@cod.edu>  
Sent: Tue Feb 16 09:27:41 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: Voucher # 661633 Baker and Taylor  
-----

**Larisa Miller**

Supervisor - Acquisitions  
College of DuPage Library  
425 Fawell Blvd.  
SRC 2034  
Glen Ellyn, IL 60137  
630-942-3664 (v)  
millerl@cod.edu

[attachment: Voucher # 661633.pdf]

**From:** [acctpay@cod.edu](mailto:acctpay@cod.edu)  
**To:** [Miller, Larisa](#)  
**Subject:** Voucher Confirmation: V0661633  
**Date:** Sunday, February 14, 2021 7:35:47 PM

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Voucher Number V0661633  
Voucher Status In Progress (Unfinished)

Requestor Name Ms Larisa L. Miller

Voucher Date 02/14/21  
Due Date 02/14/21  
Vendor ID and/or Name 1083159 Baker & Taylor Books  
AP Type IM Invoices < \$15,000  
Voucher Total \$27.72

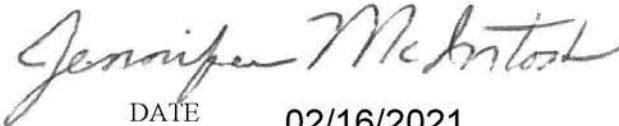
**AP VERIFIED**  
**02/16/21 - MARIA ZERRUDO**

ITEM 1  
Item Description Music CD - Final Piano Pieces  
Quantity 1.000  
Price \$14.9800  
Extended Price \$14.98  
GL Distribution 01-20-15240-5405001

ITEM 2  
Item Description Music CD - Rough Guide to World Music  
Quantity 1.000  
Price \$12.7400  
Extended Price \$12.74  
GL Distribution 01-20-15240-5405001

COMMENTS

APPROVAL

  
DATE

02/16/2021

NEXT APPROVALS

## BAKER &amp; TAYLOR

PLEASE REMIT P.O. Box 277930  
PAYMENT TO: Atlanta, GA 30384-7930

SOLD  
TO:

COLLEGE OF DUPAGE  
NONPRINT ACQ-LRC3038  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

## BAKER &amp; TAYLOR

501 S Gladiolus Street  
Mokenca, IL 60954

SHIP TO: COLLEGE OF DUPAGE  
NONPRINT ACQ-LRC3038  
425 FAWELL BOULEVARD  
GLEN ELLYN, IL 60137-6599

UPS SHIPPER NO.  
IL 622-320  
PKG. ID# H53475340

PO#2003421C

630-942-3664

Net Order

BILL TO CUSTOMER NO.	SHIP TO CUSTOMER NO.	DATE SHIPPED	INVOICE NO.	INVOICE NO.	PAGE NO.
75000187	75000187	01/18/21	H53475340	H53475340	1

ATS #: MOE9649899

TIME		DATE ENTERED		TERMS		CTN. COUNT		FOB		ORDER POINT		SHIP POINT				
01:30 AM		01/16/21		NET 30 DAYS		1 Carton		Ship Point		MOM		MOM				
TOTAL WEIGHT				SHIP VIA		INSIDE SALES REP				OUTSIDE SALES REP						
0.63				B/O BIN KP		UPS DELIVERYTR		P02 Metro, Dan				P02 Metro, Dan				
PD	LABEL	ITEM NUMBER	DESCRIPTION				QTY PACK	LINE NO.	ORD	SHIP	B/O	UNIT RETAIL	DEALER	DISC%	AMOUNT	CUSTOMER P.O. NUMBER
			- The TRACKING NUMBER for your shipment is: 1Z6223200397703930 UP3 INVOICE CONFIRMED BY: VIDMASS													
CD	AECI	HYO681162	BRAHMS:FINAL PIANO PIECES				1	001	1	1	0	19.98	19.98	25.0	14.98	2003421C
CD	REDE	CDRGNET1370	ROUGH GUIDE TO WORLD				1	002	1	1	0	14.99	14.99	15.0	12.74	2003421C
			Shipping & Handling Credit												-9.35	
			Shipping & Handling Charge												9.35	
			TOTAL ITEMS:						2			TOTAL MERCHANDISE TOTAL			27.72 27.72	LLM
<div>Jennifer McIntosh</div> <div>02/16/2021</div> <div>2-15-21 Voucher # 661633</div>																

*Jennifer McIntosh*

02/16/2021  
2-15-21 Voucher # 661633

All claims must be made within 45 days of invoice date.

PLEASE NOTE: PAST DUE INVOICES ARE SUBJECT TO A FINANCE CHARGE BASED UPON AN ANNUAL RATE OF 18% PER ANNUM, OR THE HIGHEST RATE PERMITTED BY LAW, COMPUTED AT THE PERIODIC MONTHLY RATE OF 1.5%. FILE ALL BREAKAGE CLAIMS WITH CARRIER. NOTIFY US OF ANY ERRORS OR OMISSIONS. IMPORTANT: NO CLAIMS WILL BE ALLOWED 5 DAYS AFTER RECEIPT OF GOODS. GOODS RETURNED WITHOUT AUTHORIZATION WILL NOT BE ACCEPTED FOR CREDIT OR EXCHANGE.

NA-NOT AVAILABLE

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1083159  
Vendor Name: Baker & Taylor Books  
Invoice Number: H54377860  
Invoice Date: 02/23/21  
PO Number:  
Check Number: 0277239  
Check Amount: \$ 84.37  
Check Date: 03/09/2021  
Department ID: 15240  
Reviewer Name:  
Voucher Number: V0664124  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Miller, Larisa <millerl@cod.edu>  
Sent: Mon Mar 08 09:14:37 CST 2021  
To: invoicing@cod.edu  
CC:  
Subject: Voucher # 664124 Baker & Taylor Invoice  
-----

**Larisa Miller**

Supervisor – Acquisitions  
College of DuPage Library  
425 Fawell Blvd.  
SRC 2034  
Glen Ellyn, IL 60137  
630.942.3664 (v)  
630.942-4646 (f)  
[millerl@cod.edu](mailto:millerl@cod.edu)

[attachment: Voucher # 664124.pdf]

**From:** [acctpay@cod.edu](mailto:acctpay@cod.edu)  
**To:** [Miller, Larisa](#)  
**Subject:** Voucher Confirmation: V0664124  
**Date:** Sunday, March 7, 2021 4:48:23 PM

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Voucher Number V0664124  
Voucher Status In Progress (Unfinished)

Requestor Name Ms Larisa L. Miller

Voucher Date 03/07/21  
Due Date 03/07/21  
Vendor ID and/or Name 1083159 Baker & Taylor Books  
AP Type IM Invoices < \$15,000  
Voucher Total \$56.65

ITEM 1

Item Description Music CD - Aquemini  
Quantity 1.000  
Price \$6.7800  
Extended Price \$6.78  
GL Distribution 01-20-15240-5405001

ITEM 2

Item Description Music CD - Some Kind of Peace  
Quantity 1.000  
Price \$14.2300  
Extended Price \$14.23  
GL Distribution 01-20-15240-5405001

ITEM 3

Item Description Music CD - Songs of Comfort & Joy  
Quantity 1.000  
Price \$11.8800  
Extended Price \$11.88  
GL Distribution 01-20-15240-5405001

ITEM 4

Item Description Music CD - To Pimp a Butterfly  
Quantity 1.000  
Price \$11.8800  
Extended Price \$11.88  
GL Distribution 01-20-15240-5405001

ITEM 5

Item Description Music CD - What You Gonna Do When  
Quantity 1.000  
Price \$11.8800  
Extended Price \$11.88  
GL Distribution 01-20-15240-5405001

COMMENTS

Baker &amp; Taylor

PLEASE REMIT P.O. Box 277930

PAYMENT TO: Atlanta, GA 30384-7930

Baker &amp; Taylor

501 S Gladiolus Street

Mokence, IL 60954

**INVOICE**

UPS SHIPPER NO.

IL 622-320

PKG. ID# H54377860

COLLEGE OF DUPAGE

NONPRINT ACQ-LRC3038

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

COLLEGE OF DUPAGE

NONPRINT ACQ-LRC3038

425 FAWELL BOULEVARD

GLEN ELLYN, IL 60137-6599

PO#2003421D

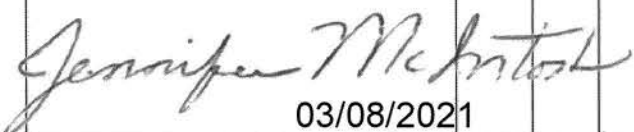
630-942-3664

Net Order

BILL TO CUSTOMER NO.	SHIP TO CUSTOMER NO.	DATE SHIPPED	INVOICE NO.	INVOICE NO.	PAGE NO.
75000187	75000187	02/23/21	H54377860	75000187 5665	H54377860 1

ATS #: MOE9683565

TIME	DATE ENTERED	TERMS	CTN. COUNT	FOB	ORDER POINT MOM	SHIP POINT MOM
08:38 PM	02/23/21	NET 30 DAYS	1 Carton	Ship Point	ORDER TYPE Net Order	
TOTAL WEIGHT	SHIP VIA	INSIDE SALES REP	OUTSIDE SALES REP			
1.26	UPS DELIVERYTRAC CHICAGO	P02 Metro, Dan	P02 Metro, Dan	PG22		

ITEM NUMBER	DESCRIPTION	QTY PACK	LINE NO.	ORD	SHIP	B/O	UNIT RETAIL	DISC %	UNIT PRICE	AMOUNT	CUSTOMER P.O. #
- The TRACKING NUMBER for your shipment is: 1Z6223200398549721 UP3											
INVOICE CONFIRMED BY: VIDMASS											
CD LAF 26053	AQUEMINI	1	001	1	1	0	7.98	15.0	7.98	6.78	2003421D
CD UMG B003276	702 SOME KIND OF PEACE	1	004	1	1	0	18.98	25.0	18.98	14.23	2003421D
CD COLM 8223728	SONGS OF COMFORTAND HOPE	1	005	1	1	0	13.98	15.0	13.98	11.88	2003421D
CD UMG B002295	802 TO PIMP A BUTTERFLY	1	002	1	1	0	13.98	15.0	13.98	11.88	2003421D
CD UMG B003288	502 WHAT YOU GONNA DO WHE	1	003	1	1	0	13.98	15.0	13.98	11.88	2003421D
Shipping & Handling Charge										10.10	
Shipping & Handling Credit										-10.10	
<div style="border: 2px solid blue; padding: 10px; text-align: center;"> <b>AP VERIFIED</b>  TOTAL ITEMS: 5  <b>03/08/21 - MARIA ZERRUDO</b> </div>											
3-8-21 Voucher # 664124											
 03/08/2021											
TOTAL MERCHANDISE TOTAL 56.65 TOTAL 56.65 LLM											

All claims must be made within 45 days of invoice date.

Return authorization required.

Not responsible for goods sent uninsured.



APPROVAL

*Jennifer McIntosh*

DATE

03/08/2021

NEXT APPROVALS