

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1369257
Vendor Name: Association for Title IX Admin
Invoice Number: 17177
Invoice Date: 01/25/21
PO Number: P0372528
Check Number: 0277231
Check Amount: \$ 4,999.00
Check Date: 03/09/2021
Department ID: 00466
Reviewer Name: Adeline Cooke
Voucher Number: V0662630
Redaction Type: None
Document Type: AP Invoice

Document Below



475 Allendale Road, Suite 200
King of Prussia, PA 19406

INVOICE

Invoice #: 17177
Date: 1/25/2021
Due: 2/24/2021
Terms: 30 Days Net
PO #:

TO:
College of DuPage
Glen Ellyn, IL 60137 US

APPROVED

03/01/21 - NATHANIA MONTES

COMMENTS OR SPECIAL INSTRUCTIONS:
PO: 372528

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	ATIXA - Institutional/District Super Member	4,999.00 USD	4,999.00 USD
SUBTOTAL			4,999.00 USD
SALES TAX			0.00 USD
SHIPPING & HANDLING			0.00 USD
TOTAL DUE			4,999.00 USD
BALANCE DUE:			4,999.00 USD

Please make cheques payable to ATIXA (EIN 45-2177373)
Remit Payment to: 475 Allendale Road, Suite 200, King of Prussia, PA 19406
Credit Card payments accepted for any invoice not exceeding \$5,000 by logging into your account or by calling 610-644-7858.
W9 can be accessed at <https://tinyurl.com/W9ATIXA>

Bank Name: Tompkins VIST Bank
Bank Address: 600 W. Lancaster Avenue, Wayne, PA 19087
Account Number: 5102178059
Routing Number: 031312194
Account Holder Name: ASSOC FOR TITLE IX ADMINISTRATORS
Swift Code: TMPKUS33

From: Accounts Payable <acctpay@cod.edu>
Sent: Fri Feb 26 10:14:59 CST 2021
To: invoicing@cod.edu
CC:
Subject: FW: [External] Re: ATIXA Membership Information

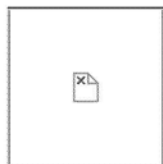
From: ATIXA Members <members@atixa.org>
Sent: Friday, February 26, 2021 9:47 AM
To: Accounts Payable <acctpay@cod.edu>
Cc: Cooke, Adeline <cookea19@cod.edu>
Subject: [External] Re: ATIXA Membership Information

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hello!
Please see the attached invoice for College of DuPage membership.

Reach out with any questions, thank you!

-Ali



ATIXA Members

members@atixa.org

phone (610) 993.0229 | fax (610) 993.0228

www.atixa.org | www.tngconsulting.com | www.nabita.org

475 Allendale Rd, Suite 200 | King of Prussia, PA 19406



ATIXA is pleased to offer new ways to demonstrate members' professional development, learning, and commitment through verified digital badges for all active members. [Learn more.](#)

From: "Cooke, Adeline" <cookea19@cod.edu>
Date: Friday, February 26, 2021 at 9:54 AM
To: "members@atixa.org" <members@atixa.org>
Subject: RE: ATIXA Membership Information

Hello Ali and Jess,

We've finally gotten the purchase order for our Super Membership. Would you please send the invoice to acctpay@cod.edu and reference the purchase order number 372528?

Please let me know if you have any other requirements for this.

Kind Regards,

Addie Cooke

Administrative Assistant
Office of the Dean of Students
College of DuPage
cookea19@cod.edu

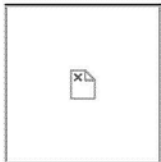
From: ATIXA Members <members@atixa.org>
Sent: Wednesday, January 27, 2021 8:56 AM
To: Cooke, Adeline <cookea19@cod.edu>
Subject: Re: ATIXA Membership Information

Hello Addie,

TNG, ATIXA and NABITA's headquarters are in King of Prussia, Pennsylvania, which is where our products and services are provided from that is why it states "governing laws of Pennsylvania". We cannot change this to read another state as we provide products to other states however we do not conduct business from these other states. If there anything else we might be able to provide you with to assist you with this purchase, please let me know!

Thanks you!

-Ali



ATIXA Members

members@atixa.org

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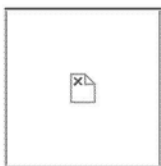
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Is your Title IX office interested in accessing the ATIXA Title IX Toolkit (TIXKit)? **Learn more.**

From: "info@atixa.org" <info@atixa.org>
Date: Wednesday, January 27, 2021 at 9:38 AM
To: "members@atixa.org" <members@atixa.org>
Subject: FW: ATIXA Membership Information



ATIXA Info

info@atixa.org

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From: Cooke, Adeline <cookea19@cod.edu>
Sent: Wednesday, January 27, 2021 9:19 AM
To: ATIXA Info <info@atixa.org>
Subject: RE: ATIXA Membership Information

Hi Jess,

I have forwarded the One Sheet, and invoice to our business services office. They were able to look at ATIXA's terms and conditions and have one question.

The terms and conditions for ATIXA indicate governing law as that of the laws of Pennsylvania. Are you able to revise these for our membership contract with ATIXA to read as the State of Illinois?

Thank you,

Addie Cooke

Administrative Assistant
Office of the Dean of Students
College of DuPage
cookea19@cod.edu

From: ATIXA Info <info@atixa.org>
Sent: Monday, January 25, 2021 10:59 AM
To: Cooke, Adeline <cookea19@cod.edu>
Subject: RE: ATIXA Membership Information

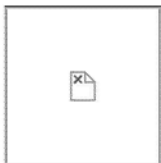
Hi Addie,

Attached is the invoice, I put the start date in the memo as 2/1/2021.

Just as a reminder, we won't be able to use the 3 complimentary training inclusions until we receive payment, but we are okay with giving the member pricing on the trainings if needed.

That is fine as well, if you need me to submit the invoice somewhere else please let me know!

Thank you,
Jess



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From: Cooke, Adeline <cookea19@cod.edu>
Sent: Monday, January 25, 2021 10:55 AM
To: ATIXA Info <info@atixa.org>
Subject: RE: ATIXA Membership Information

Hi Jess,

Thanks for all your help with this. Would you mind creating the invoice and sending a copy to me first with the start date of 2/1/2021? I may have to ask that you also send it to our invoicing department, after we submit the PO, but they will get cranky if they overlap. This is all so confusing to me.

Thanks again,

Addie Cooke

Administrative Assistant
Office of the Dean of Students
College of DuPage
cookea19@cod.edu

From: ATIXA Info <info@atixa.org>
Sent: Monday, January 25, 2021 9:09 AM
To: Cooke, Adeline <cookea19@cod.edu>
Subject: RE: ATIXA Membership Information

Absolutely- it is Harris.

Do you want me to create the invoice for Super Memebrship?



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From: Cooke, Adeline <cookea19@cod.edu>
Sent: Monday, January 25, 2021 10:05 AM
To: ATIXA Info <info@atixa.org>
Subject: RE: ATIXA Membership Information

Hi Jess,

I'm working on our Membership request right now for purchasing. Can I ask for your last name as our contact person at Atixa?

Thank you for all your help. We are going with the Super Membership.

Addie Cooke

Administrative Assistant
Office of the Dean of Students
College of DuPage
cookea19@cod.edu

From: ATIXA Info <info@atixa.org>
Sent: Friday, January 22, 2021 8:34 AM
To: Cooke, Adeline <cookea19@cod.edu>
Subject: ATIXA Membership Information

Good morning Addie,

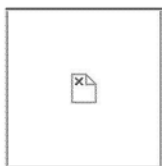
Following up from our conversation yesterday.

Attached is more information on the different levels of membership with ATIXA. With the Super Membership, you get 3 free trainings that can be used on any courses/levels. All additional users get member pricing which is about \$100 off of each course.

Also, we are able to give the member pricing (\$100) to the two you wanted to get training before we receive the payment.

Please let us know which membership you would like to go with and I will generate the invoice and send it to where needed.

Thank you,
Jess



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[attachment: MailMergeResult.pdf]



















