

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1087670

Vendor Name: Precise Printing Network Inc.

Invoice Number: 50652

Invoice Date: 06/26/20

PO Number: P0369985

Check Number: E0080973

Check Amount: \$ 3,498.68

Check Date: 07/22/2020

Department ID: 00825

Reviewer Name:

Voucher Number: V0631646

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: cruseb199@cod.edu
Sent: Mon Jul 06 09:43:01 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Invoice requires your review- precise printing

-----Original Message----- From: Jorgensen, Laurette Sent: Monday, July 6, 2020 8:53 AM To: Cruse, Bethany
Cc: Metcalf, Marsha Subject: Re: Invoice requires your review- precise printing Hi Bethany, Thanks for
sending. I signed this one last Monday and I'm pretty sure it was sent on, but just in case, here it is. Laurie ☐ On
7/6/20, 8:33 AM, "Cruse, Bethany" wrote: Laurie, Hopefully the ladies replied to you last week when I was on
vacation. I show this one was sent out last week. Please return with your approval to invoicing@cod.edu.
Thanks Bethany Cruse AP Lead College Of DuPage -----Original Message----- From: Jorgensen, Laurette
Sent: Monday, June 29, 2020 1:42 PM To: Zerrudo, Maria ; Barrios, Isabel ; Cruse, Bethany Subject: FW:
Invoice requires your review Hi Ladies, I don't have access to Perceptive Content at home as I work on a Mac.
This is the THIRD of three Invoices I need to access. Can you please send me a PDF of them? Laurie Jorgensen
Director, Marketing & Creative Services College of DuPage 425 Fawell Blvd, Glen Ellyn IL 60137 IRC1060
630.942.2755 cod.edu On 6/29/20, 12:46 PM, "ImageNow@cod.edu" wrote: You have one or more invoices
that require your attention. The invoices have been assigned to you from the Accounts Payable Department
based on the Authorized Signer List. By reviewing each invoice, you are either (1) confirming the approval to
pay the invoice and you acknowledge complete receipt of the goods and/or services; or (2) confirming the
approval to pay the modified invoice and you acknowledge complete receipt of goods and/or services; or (3)
rejecting the invoice and not approving any payment. Please click the link below to view all invoices needing
your attention. <https://contentweb.cod.edu:8443/index.jsp?action=task &viewname=My%20Assigned>

[attachment: Precise invoice #50652 FY20.pdf]

**AP VERIFIED****06/15/20 - BETHANY CRUSE****INVOICE****50652**

PO/Reference

369985Salesperson: Richard J. Frawley
richf@preciseprtg.com

Order 20740 Order Date 06/17/20 Ship Date 06/24/20 Invoice Date 06/26/20

BILLAccounts Payable
College of DuPage - Community Coll.
Dist. 502 - Marsha Metcalf
425 Fawell Boulevard
Glen Ellyn, IL 60137-6599
UNITED STATES
Email: invoicing@cod.edu**SHIP**Marsha Metcalf
College of DuPage - Community Coll.
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
UNITED STATES

Customer: 2020152

Terms: On Receipt

Pay With:

Ship Via: Best Way

Ship Account:

Product	Description	Quantity	Unit	Price	Per	Total
COD-PCFALL	Fall 2020 Postcard - Prep and Print	15,500	EA	\$0.1075	1	\$1,666.25
POST-USED	Fall 2020 Postcard - Postage	1	LO	\$1,832.4300	1	\$1,832.43

Order Total	\$3,498.68
Total Due	\$3,498.68

Instructions01-90-00825-5402001 - \$1,666.25
01-90-00825-5404003 - \$1,832.43

OK to pay: PO # 369985, \$1,666.26 acct 01-90-00825-5402001

OK to pay: PO #369985, \$1,832.43 acct 01-90-00825-5404003

**Jorgensen,
Laurette**Digitally signed by Jorgensen,
Laurette
Date: 2020.06.29 10:17:31
-05'00'