

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086883

Vendor Name: Jostens

Invoice Number: 24596387

Invoice Date: 05/13/20

PO Number: B0368908

Check Number: E0080857

Check Amount: \$ 391.60

Check Date: 07/14/2020

Department ID: 12451

Reviewer Name:

Voucher Number: V0634803

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: acctpay@cod.edu
Sent: Wed Jul 08 08:13:24 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Invoice - Jostens

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Tuesday, July 7, 2020 6:30 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: Invoice - Jostens

Shannon Hernandez

College of DuPage
Office of Student Life
Coordinator of Student Life – Clubs and Office Operations
Co-Advisor Phi Theta Kappa
630-942-3054

Deliberative * Restorative * Adaptability * Empathy * Harmony



INVOICE

Please Pay From This Invoice

Remit to:

Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To: No: 1150634 [Redacted]	Sold To: No: 1075119 COLLEGE OF DUPAGE ICC #502	Invoice Number 24596387	Date 13-MAY-20	Page 1 of 1
		Terms NET 30	Order Number 27844411	
		Customer P.O. Number		
Bill To: No: 1075119 COLLEGE OF DUPAGE ICC #502 ACCOUNTS PAYABLE 425 FAWELL BLVD GLEN ELLYN IL 60137		Date Shipped 13-MAY-20	Shipped Via UPS	
		Shipping Ref Num. 1Z2217510120436637		
		Due Date 12-JUN-20	FOB FOB Shipping Point	
		Sales Agent SCINTO JOANN	Sales ID 7627	

Po# 368908

For Customer Service Call
1-800-854-7464

AP VERIFIED

Line	Description	Quantity	To	Quantity	Unit Price	Extended Price	Total Tax
1	Hood: Kessel. Alma Mater. Bachelor. Blue. Lining: Green. Chevron: Gold.	1	0	1	11.10	11.10	.00
2	Package: Rental Graduation Outfit Bachelor Qty 1 @ 12.85 = 12.85	1	0	1	.00	.00	.00
3	Packaging, Handling & Delivery	1	0	1		195.84	.00
4	Gown: Alma Mater. Hard. Black.	1	0	1	2.40	2.40	.00
5	Gown: Rental Alma Mater. Black.	1	0	1	8.45	8.45	.00
6	Tassel: Regular. Plain. Drab.	1	0	1	2.00	2.00	.00
N		Total Charges Less Discount		Total Tax		Total Deposits	Please Pay This Amount
Returns in excess of 10% of total order are subject to a \$2 per gown/unit restocking fee. No credit will be given for used items. Contact us about our new online order system at collegegradtracksupport@jostens.com.		219.79		.00		.00	219.79

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer P.O. Number	Customer Num.	Invoice No.	Invoice Date	Amount	Payment
	1075119	24596387	13-MAY-20	219.79	

Remit to: Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

COLLEGE OF DUPAGE ICC #502
ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN IL 60137

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086883

Vendor Name: Jostens

Invoice Number: 24615577

Invoice Date: 05/15/20

PO Number: B0368908

Check Number: E0080857

Check Amount: \$ 391.60

Check Date: 07/14/2020

Department ID: 12451

Reviewer Name:

Voucher Number: V0634805

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: acctpay@cod.edu
Sent: Wed Jul 08 08:13:15 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Invoice - Jostens

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Tuesday, July 7, 2020 6:30 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: Invoice - Jostens

Shannon Hernandez

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Office of Student Life
Coordinator of Student Life – Clubs and Office Operations
Co-Advisor Phi Theta Kappa
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INVOICE

Please Pay From This Invoice

Remit to:

Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To:	No: 1150634	Sold To:	No: 1075119
		COLLEGE OF DUPAGE ICC #502	

Bill To:	No: 1075119
COLLEGE OF DUPAGE ICC #502 ACCOUNTS PAYABLE 425 FAWELL BLVD GLEN ELLYN IL 60137	

Invoice Number	Date	Page
24615577	15-MAY-20	1 of 1
Terms	Order Number	
NET 30	27844622	
Customer P.O. Number		
Date Shipped	Shipped Via	
15-MAY-20	UPS	
Shipping Ref Num.		
1Z2217510120456080		
Due Date	FOB	
14-JUN-20	FOB Shipping Point	
Sales Agent	Sales ID	
SCINTO JOANN	7627	

AP VERIFIED

07/09/20 - BETHANY CRUSE

For Customer Service Call
1-800-854-7464

No.	Description	Ordered	Follow	Shipped	Unit Price	Extended Price	Total Tax
1	Hood: Rental Alma Mater Master Band: Drab Lining: Red Chevron: Black.	1	0	1	12.45	12.45	.00
2	Package: Rental Graduation Outfit Master Qty 1 @ 16 = 16	1	0	1	.00	.00	.00
3	Packaging, Handling & Delivery Qty 1 @ 16 = 16	1	0	1		32.76	.00
4	Cap: Alma Mater Hard Black.	1	0	1	2.40	2.40	.00
5	Gown: Rental Alma Mater Master Black.	1	0	1	11.60	11.60	.00
6	Tassel: Regular Plain Drab.	1	0	1	2.00	2.00	.00
N		Total Charges Less Discount		Total Tax		Total Deposits	Please Pay This Amount
Returns in excess of 10% of total order are subject to a \$2 per gown/unit restocking fee. No credit will be given for used items. Contact us about our new online order system at collegegradtracksupport@jostens.com.		61.21		.00		.00	61.21

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer P.O. Number	Customer Num.	Invoice No.	Invoice Date	Amount	Payment
	1075119	24615577	15-MAY-20	61.21	

Remit to: Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

COLLEGE OF DUPAGE ICC #502
ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN IL 60137

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086883

Vendor Name: Jostens

Invoice Number: 24587319

Invoice Date: 05/12/20

PO Number: B0368908

Check Number: E0080857

Check Amount: \$ 391.60

Check Date: 07/14/2020

Department ID: 12451

Reviewer Name:

Voucher Number: V0634806

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: Hernandez, Shannon <hernan@cod.edu>
Sent: Tuesday, July 7, 2020 6:30 PM
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Subject: Invoice - Jostens

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INVOICE

Please Pay From This Invoice

Remit to:

Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To:	No:	Sold To:	No: 1075119
		COLLEGE OF DUPAGE ICC #502	

Invoice Number	Date	Page
24587319	12-MAY-20	1 of 1
Terms	Order Number	
NET 30	Multiple	
Customer P.O. Number		
Date Shipped	Shipped Via	
12-MAY-20	UPS	
Shipping Ref Num.		
12227510120398643		
Due Date	FOB	
11-JUN-20	FOB Shipping Point	
Sales Agent	Sales ID	
SCIN O JOANN	7627	

Bill To: No: 1075119

COLLEGE OF DUPAGE ICC #502

ACCOUNTS PAYABLE

425 FAWELL BLVD

GLEN ELLYN IL 60137

AP VERIFIED

07/09/20 - BETHANY CRUSE

For Customer Service Call
1-800-854-7464

Line No.	Description	Quantity Ordered	To Follow	Quantity Shipped	Unit Price	Extended Price	Total Tax
1	Hood: Rental Alma Mater.Bachelor.Band: Drab. Lining: Green.Chevron: Gold.	2	0	2	11.10	22.20	.00
2	Packaging, Handling & Delivery	1	0	1		62.70	.00
3	Package: Rental Graduation Outfit Bachelor Qty 1 @ 12.85 = 12.85	2	0	2	.00	.00	.00
4	Cap: Alma Mater.Hard.Black.	2	0	2	2.40	4.80	.00
5	Gown: Rental Alma Mater.Black.	2	0	2	8.45	16.90	.00
6	Tassel: Regular.Plain.Drab.	2	0	2	2.00	4.00	.00
N		Total Charges Less Discount		Total Tax		Total Deposits	Please Pay This Amount
Returns in excess of 10% of total order are subject to a \$2 per gown/unit restocking fee. No credit will be given for used items. Contact us about our new online order system at collegegradtracksupport@jostens.com.		110.60		.00		.00	110.60

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer P.O. Number	Customer Num.	Invoice No.	Invoice Date	Amount	Payment
	1075119	24587319	12-MAY-20	110.60	

Remit to: Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

COLLEGE OF DUPAGE ICC #502
ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN IL 60137