

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1588241
Vendor Name: Ziken Signage LLC
Invoice Number: 2020-0203D
Invoice Date: 06/29/20
PO Number: B0369696
Check Number: E0080798
Check Amount: \$ 11,327.70
Check Date: 07/08/2020
Department ID: 39061
Reviewer Name: Kathy Striplin
Voucher Number: V0632614
Redaction Type: None
Document Type: AP Invoice

Document Below

Ziken Signage, LLC

2135 W. Carroll Ave
Chicago, IL 60612 US
+1 8474939700
erik@zikensignage.com

**INVOICE****BILL TO**

College of Dupage
Donald Inman
425 Fawell Blvd.,
Glen Ellyn, IL 60137
United States

SHIP TO

College of Dupage
Donald Inman
425 Fawell Blvd.,
Glen Ellyn, IL 60137
United States

INVOICE

2020-0203D
DATE 06/29/2020
TERMS Net 30
DUE DATE 07/29/2020

PURCHASE ORDER
PO 369696

PROJECT NAME
Athletic Hall of Fame

DESCRIPTION	QTY	RATE	AMOUNT
Furnish	0.50	19,705.40	9,852.70
Install	0.50	2,950.00	1,475.00

BALANCE DUE

\$11,327.70

APPROVED
07/06/20 - BRUCE SCH

INVOICE REVIEWED
OKAY TO PAY
KATHY STRIPLIN 07/06

From: inmand1960@cod.edu
Sent: Tue Jun 30 10:19:10 CDT 2020
To: invoicing@cod.edu
CC: striplin@cod.edu
Subject: Ziken Invoice PO 369696 GL 39061

From: Robyn Stepney <robyn@zikensignage.com>
Sent: Tuesday, June 30, 2020 9:42 AM
To: Inman, Donald <inmand1960@cod.edu>
Cc: Emily Sarbieski <emily@zikensignage.com>; Erik Woolsey <erik@zikensignage.com>
Subject: RE: COD Install This week

Hi Don – Please see deposit invoice attached.

Thank you

From: Emily Sarbieski <emily@zikensignage.com>
Sent: Tuesday, June 30, 2020 8:28 AM
To: Robyn Stepney <robyn@zikensignage.com>
Cc: Inman, Donald <inmand1960@cod.edu>; Erik Woolsey <erik@zikensignage.com>
Subject: RE: COD Install This week

Hey Robyn,

Can you send Don an invoice for 50% of the total?

Emily Sarbieski
Executive Assistant



2135 W. Carroll Ave, Chicago, IL 60612

From: Inman, Donald <inmand1960@cod.edu>
Sent: Monday, June 29, 2020 1:25 PM
To: Emily Sarbieski <emily@zikensignage.com>
Subject: Re: COD Install This week

I think you owe me an invoice for all the work you described.?

Get Outlook for Android

From: Emily Sarbieski <emily@zikensignage.com>
Sent: Monday, June 29, 2020 1:14:45 PM
To: Inman, Donald <inmand1960@cod.edu>
Subject: RE: COD Install This week

Hey Don,

Just talked to my fabricator and it is taking more time that originally planned to grind down the H channels so we can properly cut the T channels for installation tomorrow. I am looking to see if I can move up their film job to tomorrow and Wednesday so we can possibly install on Thursday. I will updated you as soon as I can!

Emily Sarbieski
Executive Assistant



2135 W. Carroll Ave, Chicago, IL 60612

From: Emily Sarbieski
Sent: Wednesday, June 24, 2020 6:54 PM
To: Inman, Donald <inmand1960@cod.edu>
Subject: COD Delivery Thursday 06/25

Hey Don,

We are going to have to push the install back one day because the channels are not ready until after 10 am tomorrow since our painter left early today. My plan is still to have them delivered to site tomorrow at 1pm. Can you confirm this time will work for you, and do you have a map of where our driver can meet you to make it as painless as possible for you. I can have them call you when they are 5-10 minutes away as well.

Sorry for the last minute change!

Emily Sarbieski
Executive Assistant



2135 W. Carroll Ave, Chicago, IL 60612