

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1083630
Vendor Name: Carlin Horticultural Sales
Invoice Number: 383137-00
Invoice Date: 06/22/20
PO Number: P0369739
Check Number: E0080753
Check Amount: \$ 1,738.96
Check Date: 07/08/2020
Department ID: 00077
Reviewer Name: Monica Miller
Voucher Number: V0632561
Redaction Type: None
Document Type: AP Invoice

Document Below

From: hullamy@cod.edu
Sent: Tue Jun 30 16:31:02 CDT 2020
To: invoicing@cod.edu
CC: millermo@cod.edu, clement@cod.edu
Subject: ok to pay Carlin invoice 383137-00 PO #369739

Good afternoon, please see attached invoice and attached copy of email from Carlin saying to pay the amount minus the surcharge of \$17.20. The invoice is ok to pay, Carlin added a surcharge that wasn't in their quote, please pay the amount in the PO (369739) \$1738.96. All materials have been received. Thank you, Amy Hull
Amy Hull

Greenhouse Supervisor/Adjunct Faculty
College of DuPage
Phone: 630-942-3806
Fax: 603-942-2965

Please note from March 17 until further notice, we have limited staff and faculty on campus, and are continuing to perform assigned duties remotely. College leadership continues to monitor the coronavirus situation and will adjust the institutional response as circumstances warrant. COD campus updates can be found at cod.edu. We appreciate your patience during this challenging time.



8170 N. Granville Woods Rd.
Milwaukee, WI 53223
(414) 355-2300 Ph
(414) 386-7905 Fx
www.carlinsales.com



Remit To:
Carlin Sales Corporation
P.O. Box 8755
Carol Stream, IL 60197-8755

* Please see www.carlinsales.com for Terms & Conditions *

Cust#: 19125

Bill To	COLLEGE OF DU PAGE 425 FAWELL BLVD. ACCOUNTS PAYABLE GLEN ELLYN, IL 60137-6599	Ship To	COLLEGE OF DU PAGE 425 FAWELL BLVD. AMY HULL/GREENHOUSE GLEN ELLYN, IL 60137-6599
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Order #	383137-00
Page #	1
Cust Ph #	(630)942-2216/
Ship Point	** Drop Ship **
Via	Best Method
Terms	Net 30 Days
Sales In	Chris McKellar
Sales Out	Vince Kuyvenhoven
D Invoiced	06/22/20
A Shipped	06/22/20
T Picked	
E Ordered	
S Printed	

Taken By: **cjm** Placed by: **Amy** Customer P/O: **369739**

Instructions

Product	Quantity	Quantity	Quantity	Qty	Net	Net Price	List	List Price
Ln# And Description	Ordered	B.O.	Shipped	UOM	Price	Extended	Price	Extended
<p>** FREIGHT INCLUDED IN QUOTES FOR DIRECTS & COMMON CARRIER</p> <p>All per quote 61297</p> <p>Please call Amy (630)417-1804 or Brian 309-455-8411 at least 1 hour before delivery.</p>								
1 30-6999	8	0	8	ft	50.44	403.44	50.43	403.44
<p>Misc Steel Griffin</p> <p>5 pieces - Mech Pipe 1.315 x 14 gauge x 288" SOE</p> <p>3" 90 degree elbow galvanized per quote 61297</p>								
2 30-6999	8	0	8	ft	50.40	504.00	63.00	504.00
<p>Misc Steel Griffin</p> <p>5 pieces - Mech Pipe 1.315 x 14 gauge x 288" SOE</p> <p>3" 45 degree elbow galvanized per quote 61297</p>								
3 30-6999	64	0	64	ft	11.43	731.52	11.43	731.52
<p>Misc Steel Griffin</p> <p>5 pieces - Mech Pipe 1.315 x 14 gauge x 288" SOE</p> <p>MP3000SCH40252</p> <p>3" SC40x96" @ 7.58lbs/ft</p> <p>8 pieces cut 8'</p> <p>3" Sch 40 Galv Pipe</p> <p>3.50" OD x .216 wall x 8ft</p>								

APPROVED
07/04/20 - KRISTINE FAY

INVOICE REVIEWED
OKAY TO PAY
MONICA MILLER 07/02/20

3 Lines Total	Qty Shipped Total	NET PRICE	LIST PRICE
	80		
	Total	1638.96	1638.96
	Freight In	100.00	100.00
	Surcharge	17.20	17.20
	Grand Total	1756.16	1756.16

Invoice Total 1756.16
Due 07/22/20

PO 369739

OK to pay \$1738.96 - see attached email

Amy Hull
Customer Copy Page 1 of 1

RE: RE PO 369739



Christian McKellar <cmckellar@carlinsales.com>

Today 4:12 PM

Hull, Amy; Miller, Monica; Clement, Brian; Vincent K. Kuyvenhoven <VKuyvenhoven@Carlinsales.com>

Inbox

Label: Inbox Retention - 1 year (1 year) Expires: 6/30/2021 4:12 PM

Report Suspicious Mail

That's alright, we can deal with that later. Please have the college submit the total less 17.20.

Thanks!
Chris

Christian McKellar
Inside Sales Coordinator
Carlin Sales/ProGreen Plus
O: 800.657.0745 P: 414.355.2300 |

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www.carlinsales.com facebook.com/carlinhorticulturalsupplies facebook.com/carlinhorticulturalsupplies



From: Hull, Amy <hullamy@cod.edu>
Sent: Tuesday, June 30, 2020 4:11 PM
To: Christian McKellar <cmckellar@carlinsales.com>
Cc: Miller, Monica <millermo@cod.edu>; Clement, Brian <clement@cod.edu>; Vincent K. Kuyvenhoven <VKuyvenhoven@Carlinsales.com>
Subject: Re: RE PO 369739

Hi Chris, thank you for sending the invoice. They will probably not pay it because it is 17.20 over the PO amount due to a surcharge added by Carlin. The college won't pay an invoice that is over the amount of PO. Have a great Fourth too. Amy

Amy Hull
Greenhouse Supervisor/Adjunct Faculty
College of DuPage
Phone: 630-942-3806
Fax: 603-942-2965