

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 0748938
Vendor Name: Ms Zona A. Anderson
Invoice Number: REFUNDS062320BAL
Invoice Date: 07/24/20
PO Number:
Check Number: 0271248
Check Amount: \$ 4.00
Check Date: 07/28/2020
Department ID: 11301
Reviewer Name:
Voucher Number: V0637612
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu
Sent: Fri Jul 24 12:53:42 CDT 2020
To: invoicing@cod.edu
CC:
Subject: Attached Document

From: zerrudom@cod.edu
Sent: Fri Jul 24 12:03:40 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Ticket Refunds

From: Sekerka, Joyce
Sent: Thursday, July 23, 2020 4:23 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Subject: Fw: Ticket Refunds
Importance: High

Hi Marivic,

There were three individuals that were short paid last week per Ellen McGowan. The amounts are in the spreadsheet attached highlighted. We owe the amounts listed in the difference column for those individuals. Since these were already approved in full, can you please enter the adjustments so they will pay out next week? The GL code to use is listed below. Please let me know if you have any questions on these.

05-60-11301-4509033

Thanks,
Joyce
Joyce Sekerka
Accounts Payable Supervisor
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137-6599
630-942-2293
Email: sekerkaj@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: McGowan, Ellen
Sent: Thursday, July 23, 2020 4:11 PM
To: Sekerka, Joyce
Subject: Ticket Refunds

Subject: Ticket Refunds

Hi Joyce,

Bobby Marek in Finance discovered there were three customers underpaid from the spreadsheet payments we did a few weeks ago.



How would you like me to complete the payments? They will come out of 05-60-11301-4509033
Should I (a) do a check request so you can voucher early next week or (b) I voucher for you or (c) you voucher?
Or what you think is best. The checks can go in the August run, but we need them vouchered so Bobby can finish the accrual.

Let me know what is best.

Ellen McGowan
Business Manager
McAninch Arts Center
College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
Phone 630.942.3009
Fax 630.942.3002

GL #	Total Refund from GL
05-60-11101-2900005	1,140.00
01-30-12271-4509099	84.00
05-60-11601-4509099	727.25
05-60-11999-4509099	2,330.00
05-60-11701-4509099	1,396.70
05-60-11401-2900005	108.00
05-60-11301-4509033	306.00
Total Check Refund	6091.95

Colleague ID	Last Name	First Name	ss 2
1606728	Becci	Robert	
1049420	Caputo	Brian	
0685917	Corcoran	John & Marie	
0688777	Fischer	Donald & Catheri	
0688879	Friedrich	Gloria	
1606736	Gaucher	Robert	
0643186	Hoehl	Pamela	
1606730	Jokiel	Bernard	
0688406	Jonah	Charles	
0518202	Kuhn	Mary	
0129582	Loth	Esther	
1606731	O'Hanlon	Kelly	
1606732	Plemich	Laura	
1111666	Rutledge	John	
1606734	Schneider	Kathleen	
1606735	Valenta	David	
0680432	Walter	Coleen	
1606726	Wendorf	Thomas	
1606720	Ruffing	Jim	
0050162	Tenzinger	Marie	
Total for 05-60-11101-2900005			
0650036	Anderson	Bonnie J	
1610780	Preuss	Donald	
1125773	Schroeder	Ron	
Total for 01-30-12271-4509099			
0723406	Ainsworth	Beverly	
0748938	Anderson	Zona (Bunny)	
0335958	Berndt	Ed	
0561510	Huth	Michael & Patricia	
1591776	Jais	Joan	
0641562	Kiselyk	Joanne	
1560128	Rev	Jamie	
1606720	Ruffing	Jim	
0124258	Strang	Carl	
0050162	Tenzinger	Marie	
0276556	Westlake	Donald	
0808650	Wheaton	Bonnie	
1610779	Martin	Norbert	
Total for 05-60-11601-4509099			
1609297	Lowe	Jennifer	
1609298	Hagy	Kerry	
1609300	Johnson	Sue	
1609302	Gade-Schara	Liz	
0340593	Onak	Luanne	
Total for 05-60-11999-4509099			
0128123	East	Joanne	
1607480	Fairbairn	Kathryn & George	

City	State	Zip	Phone	Amount Refunded
Elgin	IL	60124	(608) 695-6	91.50
Aurora	IL	60504	(630) 675-0	63.00
Wheaton	IL	60189	(630) 690-0	64.00
Wheaton	IL	60189	(630) 665-9	64.00
Downers Grove	IL	60516	(630) 964-3	60.00
Naperville	IL	60563	(630) 369-0	60.00
Villa Park	IL	60181	(630) 530-1	40.00
Sugar Grove	IL	60554	(630) 466-7	60.00
Darien	IL	60561	(630) 985-5	60.00
Naperville	IL	60540	(630) 983-7	31.50
Naperville	IL	60563	(630) 357-7	60.00
Wheaton	IL	60189	(425) 233-5	63.00
Naperville	IL	60565	(630) 369-6	63.00
Wheaton	IL	60189	(630) 319-8	60.00
Naperville	IL	60563	(630) 355-9	60.00
Downers Grove	IL	60516	(630) 968-5	60.00
Westmont	IL	60559	(630) 440-0	30.00
Wheaton	IL	60187	(708) 870-9	60.00
Plainfield	IL	60586	(630) 235-7	30.00
Wheaton	IL	60189	(630) 462-1	60.00
				1,140.00
Glendale Heights	IL	60139	(630) 917-1	28.00
Hinsdale	IL	60521	(630) 654-3	28.00
Hanover Park	IL	60133	(630) 289-1	28.00
				84.00
Naperville	IL	60540	(630) 357-5	2.35
Schaumburg	IL	60194	(630) 977-3	81.00
Wheaton	IL	60189	(630) 665-2	144.00
LaGrange Park	IL	60526	(708) 341-7	67.50
Oakbrook Terrace	IL	60181	(630) 916-7	81.00
Naperville	IL	60540		74.00
Glen Ellyn	IL	60137	(630) 664-5	70.20
Plainfield	IL	60586	(630) 235-7	33.75
Warrenville	IL	60555		33.75
Wheaton	IL	60189	(630) 462-1	67.50
Wheaton	IL	60189	(630) 665-2	33.75
Wheaton	IL	60187	(630) 640-9	33.75
Lombard	IL	60148	(630) 705-	4.70
				727.25
Toledo	OH	43609	419- 241-16	\$504.00
South Haven	MI	49090	269-637-10	\$850.00
La Salle	IL	61301	815-223-19	\$400.00
Madison	WI	53718	608-230-45	\$560.00
Aurora	IL	60506	(630) 896-3	16.00
				2,330.00
Wheaton	IL	60187	(630) 668-9	37.00
Batavia	IL	60510	(630) 406-9	74.00

Event being refunded	Revenue Account #	Handling Fee to be refunded	Handling Fee Account #	Total Patron Refund for Event
BTE: Naperville	05-60-11101-2900005			91.5
BTE: Naperville	05-60-11101-2900005			63.0
BTE: Naperville	05-60-11101-2900005			64.0
BTE: Naperville	05-60-11101-2900005			64.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005	2.00	05-60-11301-4509033	42.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			31.5
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			63.0
BTE: Naperville	05-60-11101-2900005			63.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			30.0
BTE: Naperville	05-60-11101-2900005			60.0
BTE: Naperville	05-60-11101-2900005			30.0
BTE: Naperville	05-60-11101-2900005			60.0
Clue:On Stage	01-30-12271-4509099			28.0
Clue:On Stage	01-30-12271-4509099	4.00	05-60-11301-4509033	32.0
Clue:On Stage	01-30-12271-4509099			28.0
Drum Tao	05-60-11601-4509099	2.00	05-60-11301-4509033	4.3
Drum Tao	05-60-11601-4509099	4.00	05-60-11301-4509033	85.0
Drum Tao	05-60-11601-4509099			144.0
Drum Tao	05-60-11601-4509099			67.5
Drum Tao	05-60-11601-4509099			81.0
Drum Tao	05-60-11601-4509099	4.00	05-60-11301-4509033	78.0
Drum Tao	05-60-11601-4509099			70.2
Drum Tao	05-60-11601-4509099			33.7
Drum Tao	05-60-11601-4509099			33.7
Drum Tao	05-60-11601-4509099			67.5
Drum Tao	05-60-11601-4509099			33.7
Drum Tao	05-60-11601-4509099			33.7
Drum Tao	05-60-11601-4509099	2.00	05-60-11301-4509033	6.7
Frida Kahlo Exhibit	05-60-11999-4509099	56.00	05-60-11301-4509033	560.0
Frida Kahlo Exhibit	05-60-11999-4509099	100.00	05-60-11301-4509033	950.0
Frida Kahlo Exhibit	05-60-11999-4509099	50.00	05-60-11301-4509033	450.0
Frida Kahlo Exhibit	05-60-11999-4509099	70.00	05-60-11301-4509033	630.0
Frida Kahlo Exhibit	05-60-11999-4509099	2.00	05-60-11301-4509033	18.0
NP: Frida	05-60-11701-4509099			37.0
NP: Frida	05-60-11701-4509099			74.0

0323509	
1606722	
1607482	
1606724	
0068866	Apt W233
0739253	
0106816	
0808650	
0559174	Apt W322
1607483	J306
1607485	
0869310	
1606725	
0643187	
0768208	
1547445	Unit 7
Total for 0	
1606652	
1606654	
Total for 0	
Total for 0	

Woodridge	IL	6	74.00
St. Charles	IL	6	37.00
La Grange	IL	6	37.00
Roselle	IL	6	90.00
Wheaton	IL	6	74.00
Glen Ellyn	IL	6	74.00
Wheaton	IL	6	74.00
Wheaton	IL	6	36.75
Wheaton	IL	6	74.00
Oak Brook	IL	6	78.40
Lisle	IL	6	392.00
Lisle	IL	6	74.00
LaGrange Park	IL	6	74.00
Villa Park	IL	6	74.00
Lombard	IL		2.55
Glen Ellyn	IL		20.00
			396.70
Lisle	IL		54.00
Downers Grove	IL		54.00
			108.00

NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			37.0
NP: Frida	05-60-11701-4509099			37.0
NP: Frida	05-60-11701-4509099			90.0
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			36.7
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			78.4
NP: Frida	05-60-11701-4509099			392.0
NP: Frida	05-60-11701-4509099			74.0
NP: Frida	05-60-11701-4509099			74.0
NP Frida	05-60-11701-4509099			74.0
NP Frida	05-60-11701-4509099	2.00	05-60-11301-4509033	4.5
NP Frida	05-60-11701-4509099			20.0
Salt Creek Ballet	05-60-11401-2900005	4.00	05-60-11301-4509033	58.0
Salt Creek Ballet	05-60-11401-2900005	4.00	05-60-11301-4509033	58.0
		306.00		
			Total Check Refund	6,091.9

Colleague ID	Address 2
0723406	
0650036	
0748938	6
1606728	
0335958	
1049420	
0685917	
0128123	
1607480	
0688777	
0688879	
1609302	
1606736	
1609298	
0323509	
0643186	
0643187	
0561510	
1591776	
1609300	
1606730	
0688406	
1606652	
0641562	
0768208	
0518202	
1547445	7
0129582	
1609297	
1606722	
1610779	410
1607482	
1606724	
1606731	
0340593	
0068866	V233
0739253	
1606732	
1610780	
0106816	
1560128	
1606720	
1606720	
1111666	
1606734	
1125773	
0559174	V322
0124258	
1607483	
0050162	
0050162	

City	State		Market Amount to be refunded
Naperville	IL		2.35
Glendale Heights	IL	6013	28.00
Schaumburg	IL	6019	81.00
Elgin	IL	6012	91.50
Wheaton	IL	6018	144.00
Aurora	IL	6050	63.00
Wheaton	IL	6018	64.00
Wheaton	IL	6018	37.00
Batavia	IL	6051	74.00
Wheaton	IL	6018	64.00
Downers Grove	IL	6051	60.00
Madison	WI	5371	\$560.00
Naperville	IL	6056	60.00
South Haven	MI	4909	\$850.00
Woodridge	IL	6051	74.00
Villa Park	IL	6018	40.00
Villa Park	IL	6018	74.00
LaGrange Park	IL	6052	67.50
Oakbrook Terrace	IL	6018	81.00
La Salle	IL	6130	\$400.00
Sugar Grove	IL	6055	60.00
Darien	IL	6056	60.00
Lisle	IL	6053	54.00
Naperville	IL	6054	74.00
Lombard	IL	6014	2.55
Naperville	IL	6054	31.50
Glen Ellyn	IL	6013	20.00
Naperville	IL	6056	60.00
Toledo	OH	4360	\$504.00
St. Charles	IL	6017	37.00
Lombard	IL	6014	4.70
La Grange	IL	6052	37.00
Roselle	IL	6017	90.00
Wheaton	IL	6018	63.00
Aurora	IL	6050	16.00
Wheaton	IL	6018	74.00
Glen Ellyn	IL	6013	74.00
Naperville	IL	6056	63.00
Hinsdale	IL	6052	28.00
Wheaton	IL	6018	74.00
Glen Ellyn	IL	6013	70.20
Plainfield	IL	6058	30.00
Plainfield	IL	6058	33.75
Wheaton	IL	6018	60.00
Naperville	IL	6056	60.00
Hanover Park	IL	6013	28.00
Wheaton	IL	6018	74.00
Warrenville	IL	6055	33.75
Oak Brook	IL	6052	78.40
Wheaton	IL	6018	60.00
Wheaton	IL	6018	67.50

Event being refunded	Revenue Account #	Handling Fee to be refunded	Handling Fee Account #
Drum Tao	05-60-11601-4509099	2.00	05-60-11301-4509033
Clue:On Stage	01-30-12271-4509099		
Drum Tao	05-60-11601-4509099	4.00	05-60-11301-4509033
BTE: Naperville	05-60-11101-2900005		
Drum Tao	05-60-11601-4509099		
BTE: Naperville	05-60-11101-2900005		
BTE: Naperville	05-60-11101-2900005		
NP: Frida	05-60-11701-4509099		
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
BTE: Naperville	05-60-11101-2900005		
Frida Kahlo Exhibit	05-60-11999-4509099	70.00	05-60-11301-4509033
BTE: Naperville	05-60-11101-2900005		
Frida Kahlo Exhibit	05-60-11999-4509099	100.00	05-60-11301-4509033
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005	2.00	05-60-11301-4509033
NP Frida	05-60-11701-4509099		
Drum Tao	05-60-11601-4509099		
Drum Tao	05-60-11601-4509099		
Frida Kahlo Exhibit	05-60-11999-4509099	50.00	05-60-11301-4509033
BTE: Naperville	05-60-11101-2900005		
BTE: Naperville	05-60-11101-2900005		
Salt Creek Ballet	05-60-11401-2900005	4.00	05-60-11301-4509033
Drum Tao	05-60-11601-4509099	4.00	05-60-11301-4509033
NP Frida	05-60-11701-4509099	2.00	05-60-11301-4509033
BTE: Naperville	05-60-11101-2900005		
NP Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
Frida Kahlo Exhibit	05-60-11999-4509099	56.00	05-60-11301-4509033
NP: Frida	05-60-11701-4509099		
Drum Tao	05-60-11601-4509099	2.00	05-60-11301-4509033
NP: Frida	05-60-11701-4509099		
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
Frida Kahlo Exhibit	05-60-11999-4509099	2.00	05-60-11301-4509033
NP: Frida	05-60-11701-4509099		
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
Clue:On Stage	01-30-12271-4509099	4.00	05-60-11301-4509033
NP: Frida	05-60-11701-4509099		
Drum Tao	05-60-11601-4509099		
BTE: Naperville	05-60-11101-2900005		
Drum Tao	05-60-11601-4509099		
BTE: Naperville	05-60-11101-2900005		
BTE: Naperville	05-60-11101-2900005		
Clue:On Stage	01-30-12271-4509099		
NP: Frida	05-60-11701-4509099		
Drum Tao	05-60-11601-4509099		
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
Drum Tao	05-60-11601-4509099		

Total Patron Refund for Event	Vouchered	Difference
4.35	2.35	2.00
28.00	28.00	-
85.00	81.00	4.00
91.50	91.50	-
144.00	144.00	-
63.00	63.00	-
64.00	64.00	-
37.00	37.00	-
74.00	74.00	-
64.00	64.00	-
60.00	60.00	-
630.00	560.00	70.00
60.00	60.00	-
950.00	950.00	-
74.00	74.00	-
42.00	42.00	-
74.00	74.00	-
67.50	67.50	-
81.00	81.00	-
450.00	450.00	-
60.00	60.00	-
60.00	60.00	-
58.00	58.00	-
78.00	78.00	-
4.55	4.55	-
31.50	31.50	-
20.00	20.00	-
60.00	60.00	-
560.00	560.00	-
37.00	37.00	-
6.70	6.70	-
37.00	37.00	-
90.00	90.00	-
63.00	63.00	-
18.00	18.00	-
74.00	74.00	-
74.00	74.00	-
63.00	63.00	-
32.00	32.00	-
74.00	74.00	-
70.20	70.20	-
30.00	30.00	-
33.75	33.75	-
60.00	60.00	-
60.00	60.00	-
28.00	28.00	-
74.00	74.00	-
33.75	33.75	-
78.40	78.40	-
60.00	60.00	-
67.50	67.50	-

160665	
160673	
160748	
086931	
068043	
160672	
027655	
080865	
080865	
160672	

Downers Grove	IL	54.00
Downers Grove	IL	60.00
Lisle	IL	392.00
Lisle	IL	74.00
Westmont	IL	30.00
Wheaton	IL	60.00
Wheaton	IL	33.75
Wheaton	IL	33.75
Wheaton	IL	36.75
LaGrange Park	IL	74.00

Salt Creek Ballet	05-60-11401-2900005	4.00	05-60-11301-4509033
BTE: Naperville	05-60-11101-2900005		
NP: Frida	05-60-11701-4509099		
NP: Frida	05-60-11701-4509099		
BTE: Naperville	05-60-11101-2900005		
BTE: Naperville	05-60-11101-2900005		
Drum Tao	05-60-11601-4509099		
Drum Tao	05-60-11601-4509099		
NP: Frida	05-60-11701-4509099		
NP: Frida	05-60-11701-4509099		

58.00	58.00	-
60.00	60.00	-
392.00	392.00	-
74.00	74.00	-
30.00	30.00	-
60.00	60.00	-
33.75	33.75	-
33.75	33.75	-
36.75	36.75	-
74.00	74.00	-
6,091.95	6,015.95	76.00