

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 42487
Invoice Date: 06/30/20
PO Number: B0365136
Check Number: 0270973
Check Amount: \$ 867.48
Check Date: 07/14/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0634713
Redaction Type: None
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Wed Jul 01 16:32:35 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: UPDATED: RE: PreTrax Invoice #42487 instead of 42321 - Ok to pay

Please see attached PreTrax Invoice #42487 dated **6/30/2020** for HR recruiting purposes in FY20. Approved for payment with BO# 365136.

This Invoice is instead of Invoice #42321, which was sent in error by PreTrax and corrected. **DO NOT PAY 42321!**

Thanks,

Dana Collsen

Human Resources/Administrative Assistant

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 42488
Invoice Date: 06/30/20
PO Number: B0365136
Check Number: 0270973
Check Amount: \$ 867.48
Check Date: 07/14/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0634758
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Mon Jul 06 11:21:53 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice #42488 - Ok to pay

Please see attached PreTrax Invoice #42488 dated **6/30/2020** for HR recruiting purposes in **FY20**. Approved for payment with BO# 365136.

Regards,

Dana Collsen
Human Resources/Administrative Assistant
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
collsend@cod.edu
Phone: 630-942-2639

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Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
6/30/2020	42488

Bill To

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Farwell Blvd
Glen Ellyn, IL 60137

APPROVED**07/13/20 - LINDA SANDS-VANKERK**

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
6/24/2020	Julie Plesha		Background Check	52.00
6/25/2020	Julie Plesha		Background Check	32.00
6/11/2020	Julie Plesha		Background Check	32.00
6/16/2020	Julie Plesha		Background Check	32.00
6/24/2020	Julie Plesha		Background Check	50.50
6/24/2020	Julie Plesha		Background Check	32.00
6/24/2020	Julie Plesha		Background Check	32.00
6/25/2020	Julie Plesha		Background Check	32.00
6/25/2020	Julie Plesha		Background Check	32.00
6/18/2020	Julie Plesha		Background Check	32.00
6/25/2020	Julie Plesha		Background Check	32.00
6/25/2020	Julie Plesha		Background Check	41.25
6/25/2020	Julie Plesha		Background Check	32.00
6/18/2020	Julie Plesha		Background Check	32.00
6/24/2020	Julie Plesha		Background Check	41.25
6/24/2020	Julie Plesha		Background Check	32.00
6/24/2020	Julie Plesha		Background Check	147.00
6/11/2020	Julie Plesha		Background Check	32.00
6/11/2020	Julie Plesha		Background Check	32.00

INVOICE REVIEWED**OKAY TO PAY****JACQUELYN CAMPAGNOLO 07/09**

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$780.00