

Information:

Drawer: Finance

Number: \*\*\*\* FERPA Redaction \*\*\*\*

Name: \*\*\*\* FERPA Redaction \*\*\*\*

Invoice Number: C086785

Invoice Date:

PO Number:

Check Number: 0270953

Check Amount: \$ 50.00

Check Date: 07/14/2020

Voucher Number: V0623461

AP Type: IM Invoices < \$15,000

Redaction Type: FERPA

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

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From: cruseb199@cod.edu  
Sent: Fri May 29 11:48:43 CDT 2020  
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Attachment File Type: pdf, Multi-Page Multifunction Printer Location: SRC-3 Device Name: Printer-266

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

VENDOR NUMBER		AGREEMENT NUMBER: C086785		
ACCOUNT NUMBER/AMOUNT				
FUND	FUNCTION	DEPARTMENT	OBJECT	AMOUNT
01	10	00345	5309001	\$150
APPROVED—Supervisor, Purchasing				DATE / /

# **\* Independent Contractor Agreement**

(Not to be used for contracts in excess of \$5,000.00)

## **PART I. Complete PRIOR to performance of contractual services.**

Name \_\_\_\_\_

Phone \_\_\_\_\_

Street \_\_\_\_\_

City, St \_\_\_\_\_

Agrees to perform on 3/11/20 the following services for the College of DuPage:

Guest speaker for the DuPage Community Jazz Ensemble

(ALSO COMPLETE AND SIGN FORM W-9 ATTACHED)

may be paid as an independent contractor.)

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$ 50 will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

- ☐ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

Marianne Hummel 3/10/20  
DEPARTMENT AUTHORIZED SIGNATOR DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.

(Must Check One)

- ☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.
- ☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree to the contractual agreement.

## **PART II. Complete AFTER performance of contractual services.**

Authorized Signator certifies that the contractual services described in Part I have been completed satisfactorily, and authorizes payment in full. (Payment is to be made only after completion of the contractual service.)

Marianne Hummel 3/13/20  
COLLEGE AUTHORIZED SIGNATURE DATE

**APPROVED**  
**EUGENE REFAKES**  
**06/23/2020**  
COLLEGE AUTHORIZED SIGNATOR (OPTIONAL) DATE

\*See board policy, procedures and instructions on reverse side.

(This agreement is VOID if amount exceeds \$5,000.00)

Original forward to Accounts Payable; Blue, Purchasing Dept.; Yellow, Signator; Pink, Contractor