

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1604419

Vendor Name: Area Marketing

Invoice Number: 16558

Invoice Date: 04/01/20

PO Number: P0369406

Check Number: 0270802

Check Amount: \$ 875.00

Check Date: 07/14/2020

Department ID: 00825

Reviewer Name:

Voucher Number: V0632675

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: metcalf@cod.edu
Sent: Thu Jul 02 13:38:22 CDT 2020
To: invoicing@cod.edu
CC:
Subject: Area Marketing invoice #16588

Thank you.

Marsha Metcalf

Administrative Assistant, Marketing and Communications

College of DuPage

425 Fawell Blvd., Glen Ellyn, IL 60137

Phone (630) 942-3370 | metcalf@cod.edu | cod.edu

Office Location Institutional Resource Center (IRC) 1045

Family Time Magazine

10221 W. Lincoln Hwy.
Frankfort, IL 60423

billing@familytimemagazine.com

P: 815-806-8844

Web Site

www.familytimemagazine.co

Invoice

Date	Invoice #
4/1/2020	16558

Bill To

College of DuPage
Laurie Jorgensen Jorgensen
425 Fawell Blvd
BIC 1641
Glen Ellyn, IL 60137

AP VERIFIED

07/03/20 - MARIA ZERRUDO

Description	Qty	Rate	Amount
Print ad Family Time Magazine Full Page April Issue Full Color , Full Run		875.00	875.00
Ok to pay: PO # 369406 Acct 01-90-00825-5407001			
FY20			
Jorgensen, Laurette			
Digitally signed by Jorgensen, Laurette Date: 2020.07.02 09:38:25 -05'00'			
Thank You For Your Business			
A late charge of 1.5% per month will be applied to unpaid balances. There will be a \$35.00 charge for all returned checks.			
Terms: Due upon Receipt			
We Now Accept Visa, Master Card, & Dicsover - 3% Processing Fee will be applied.			
Month Total			\$875.00
Payments/Credits			\$0.00
Customer Total			\$875.00