

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1186052

Vendor Name: Amalgamated Bank of Chicag

Invoice Number: 1854592003

Invoice Date:

PO Number:

Check Number: W595

Check Amount: \$ 981,350.00

Check Date: 06/24/2020

Department ID: 00853

Reviewer Name:

Voucher Number: V0631436

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu
Sent: Wed Jun 24 12:39:43 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: debt service due 7/1/20

From: Virgilio, David
Sent: Tuesday, June 23, 2020 9:56 AM
To: Zerrudo, Maria <zerrudom@cod.edu>
Subject: FW: debt service due 7/1/20

Good morning Marivic,

I processed this wire this morning. Attached is the check request so you can post it as a dummy check.

Please let me know if you have any questions, thanks!

David P. Virgilio, C.P.A.
Interim Controller / Assistant Financial Controller – Financial Affairs
College of DuPage – Glen Ellyn, IL
phone 630.942.3028 – fax 630.942.2297

Check out the Financial Affairs Team Site [Here](#)

From: Roberts, Ellen <roberts@cod.edu>
Sent: Tuesday, June 23, 2020 9:44 AM
To: Virgilio, David <virgiliod@cod.edu>
Subject: RE: debt service due 7/1/20

Good morning, David –

Here you go!

Thanks, and enjoy your day,

Ellen

Ellen M. Roberts
Interim Vice President, Administrative Affairs
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
roberts@cod.edu
630-942-2218

From: Virgilio, David <virgiliod@cod.edu>
Sent: Tuesday, June 23, 2020 9:01 AM
To: Roberts, Ellen <roberts@cod.edu>
Subject: debt service due 7/1/20

Good morning Ellen,

Good morning Ellen,

Please approve this attached check request for the payment on debt service due 7/1/20. We have completed the wire this morning.

Thanks!

David P. Virgilio, C.P.A.
Interim Controller / Assistant Financial Controller – Financial Affairs
College of DuPage – Glen Ellyn, IL
phone 630.942.3028 – fax 630.942.2297

Check out the Financial Affairs Team Site [Here](#)

From: Brady, Scott <bradys310@cod.edu>
Sent: Tuesday, June 23, 2020 8:59 AM
To: Virgilio, David <virgiliod@cod.edu>
Subject: RE: Year end IL Funds balance

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

Information in this transmission is intended only for the person(s) to whom it is addressed and may contain privileged and/or confidential information. If you are not the intended recipient, any disclosure, copying or dissemination of the information is unauthorized and you should delete/destroy all copies and notify the sender. No liability is accepted for any unauthorized use of the information contained in this transmission.

From: Virgilio, David <virgiliod@cod.edu>
Sent: Tuesday, June 23, 2020 8:57 AM
To: Brady, Scott <bradys310@cod.edu>
Subject: RE: Year end IL Funds balance

thanks! If you could please put your electronic john hancock on this, I will then send to Ellen and finally to A/P.

thanks!

David P. Virgilio, C.P.A.
Interim Controller / Assistant Financial Controller – Financial Affairs
College of DuPage – Glen Ellyn, IL
phone 630.942.3028 – fax 630.942.2297

Check out the Financial Affairs Team Site [Here](#)

Check out the Financial Affairs Team Site [Here](#)

From: Brady, Scott <bradys310@cod.edu>

Sent: Tuesday, June 23, 2020 8:43 AM

To: Virgilio, David <virgiliod@cod.edu>; Jursinic, Maki <jursinicm@cod.edu>

Subject: RE: Year end IL Funds balance

Approved and Released.

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage

425 Fawell Blvd.

SRC 2130L

Glen Ellyn, IL 60137-6599

Direct: 630.942.2219

Email: bradys310@cod.edu



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From: Virgilio, David <virgiliod@cod.edu>

Sent: Tuesday, June 23, 2020 8:39 AM

To: Jursinic, Maki <jursinicm@cod.edu>; Brady, Scott <bradys310@cod.edu>

Subject: RE: Year end IL Funds balance

Scott – the outgoing wire to ABOC for the debt service in the amount of \$981,350.00 is ready for you to approve/release.

Thanks!

David P. Virgilio, C.P.A.
Interim Controller / Assistant Financial Controller – Financial Affairs
College of DuPage – Glen Ellyn, IL
phone 630.942.3028 – fax 630.942.2297

Check out the Financial Affairs Team Site [Here](#)



College of DuPage

College of DuPage - Accounts Payable
Check Request Form
revised 1/11/19

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 6/23/2020
Vendor ID: 1186052

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
1854592003	debt svc due 7/1/20	04	90	00853	1100113	Cash with Paying Agent	\$ 143,100.00
1856978002	debt svc due 7/1/20	04	90	00853	1100113	Cash with Paying Agent	\$ 838,250.00

Grand Total \$ 981,350.00

--- \$1,000 and Over: Approval of Division Vice President Required ---

Check the appropriate box below and sign:

☒ We, the undersigned, hereby certify that the goods/services for which payment is herein requested have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Amalgamated Bank of Chicago


Other Instructions: paid online via wire

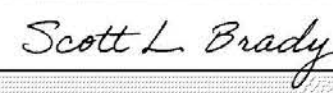
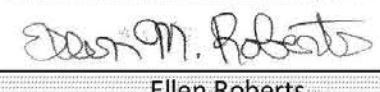
Payee Address: paid online via wire

Description on Check:

payment of debt service due July 1, 2020

Approvals:

Prepared By: Dave Virgilio
Signature: 
Payment Due: 7/1/2020
Board Approved Date: n/a

Approved By: Scott Brady Date: 06/23/2020
Signature: 
Approved By: Ellen Roberts Date: 6.23.2020
Signature: 
Approved By Division VP: Ellen Roberts Date:
Signature: _____

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

College of DuPage - Accounts Payable

Check Request Form

Notes:

Processing a Check Request

To expedite the processing of a Check Request, or other non-purchase order disbursement, the requesting department should:

1. Verify that the vendor intake process has been completed by the Purchasing Department. Payment cannot be made to a vendor until this process has completed.
2. Complete and review this Check Request Form and confirm that all relevant supporting documentation is attached.
3. Ensure the payee information is complete and includes the vendor's Colleague ID number.
4. Ensure that the General Ledger Account number is included and correct.
5. Maintain a copy of the approved Check Request Form for department records.
6. Submit the completed Check Request Form to the Accounts Payable Department.

The Check Request Form will be returned to the Authorized Signer if the information is incomplete, not in compliance with College Policy, or if budget is not available.

Transaction Information

Account Number/Name	Branch Location/Bank Name/Bank ID	
938613791/COD CONCENTRATION	JPMorgan Chase Bank, N.A. (IL)/JPMORGAN CHASE BANK, N.A./071000013	
Method	Payment Amount	Value Date
Wire	USD 981,350.00	06/23/2020
Bank to Bank Transfer	Beneficiary Bank Country	
No	UNITED STATES - US	

Routing/Reference Information

Beneficiary

Account Number
150002305
College of DuPage Beneficiary Trust
ATTN Stacy Coleman
UNITED STATES - US

Beneficiary Bank

United States FED ABA
071003405
AMALGAMATED TRUST AND SAVINGS
BANK
1 WEST MONROE STREET
CHICAGO,IL,60603-5504
UNITED STATES - US

Supplementary No ID

Last Validation: 06/23/2020 08:39 AM

Transaction Details

1854592003 - \$143,100

1856978002 - \$838,250

Bank To Bank

Charges	Priority
Remitter	No

Date Created	Transaction ID	Bank Reference	Settlement Reference
06/23/2020 08:39 AM CDT	75665244	1675200175JO0000	FED Ref: 0623B1QGC08C003458

DEBT SERVICE NOTICE

FUNDS DUE FOR BOND ISSUE 4592

COLLEGE OF DUPAGE #502
ATTN: CHIEF FINANCIAL OFFICER
425 FAWELL BOULEVARD
GLEN ELLYN IL 60137

COLLEGE OF DUPAGE CCD #502 G.O.
REFUNDING BONDS (ARS) **SERIES 2011B**

Administrator: STACY COLEMAN 312-822-8527

Debt Service 07/01/2020

Interest Due: \$ **143,100.00**

Principal Due: \$ **0.00**

***Total Debt Service Due:** \$ **143,100.00**

Please remit payment via WIRE/ACH/CHECK:

Wire Instructions:

ABA #: 071003405
DDA ACCT #: 150002305
REF: **1854592003** COD#502
ATTN: STACY COLEMAN 312-822-8527

ACH Instructions:

ABA #: 071003405
ACCT #: 150002305
TITLE OF ACCT: 1854592003 COD#502

Mailing Address:

Amalgamated Bank of Chicago
Attn: Corporate Trust
P.O. Box 800
Chicago, IL 60690
ATTN: STACY COLEMAN 312-822-8527

Overnight Mailing Address:

Amalgamated Bank of Chicago
Attn: Corporate Trust
30 North LaSalle - 38th Floor
Chicago, IL 60602
ATTN: STACY COLEMAN 312-822-8527

*Wires must be received by 10:00 AM Central Time on the Payment Due Date.
Checks must be received 5 business days prior to Payment Due Date*

IMPORTANT NOTICE: Amalgamated Bank of Chicago has calculated the amounts due and the due date reflected above and believes the information to be accurate. However, in the event of a discrepancy between this notice and the terms of the documents that govern your transactions, the terms of the governing documents control. If you believe this notice may not be correct, please contact us immediately.

DEBT SERVICE NOTICE

FUNDS DUE FOR BOND ISSUE 6978

COLLEGE OF DUPAGE #502
ATTN: CHIEF FINANCIAL OFFICER
425 FAWELL BOULEVARD
GLEN ELLYN IL 60137

COMMUNITY COLLEGE DISTRICT #502
(COLLEGE OF DUPAGE) GENERAL OBLIGATION
REFUNDING BONDS ALTERNATE REVENUE SOURCE
SERIES 20019

Administrator: STACY COLEMAN 312-822-8527

Debt Service 07/01/2020

Interest Due: \$ **838,250.00**

Principal Due: \$ **0.00**

***Total Debt Service Due:** \$ **838,250.00**

Please remit payment via WIRE/ACH/CHECK:



Mailing Address:

Amalgamated Bank of Chicago
Attn: Corporate Trust
P.O. Box 800
Chicago, IL 60690
ATTN: STACY COLEMAN 312-822-8527



Overnight Mailing Address:

Amalgamated Bank of Chicago
Attn: Corporate Trust
30 North LaSalle - 38th Floor
Chicago, IL 60602
ATTN: STACY COLEMAN 312-822-8527

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