

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1087679
Vendor Name: Paddock Publications
Invoice Number: 48307
Invoice Date: 05/16/20
PO Number:
Check Number: E0080528
Check Amount: \$ 46.00
Check Date: 06/23/2020
Department ID: 00825
Reviewer Name: Marsha Metcalf
Voucher Number: V0629314
Redaction Type: None
Document Type: AP Invoice

Document Below



95 W. Algonquin Road Suite 300, Arlington Heights, IL 60005
Phone: 847-427-4300 / Fax: 847-427-4789
Email: circulation@dailyherald.com

Invoice

NIID Pf tt

BO 0365315

Invoice# :48307

Invoice Date :05/16/2020

Terms :15 days

Customer Account#: 117519

Due Date :05/31/2020

g TL BL P *****SINGLE-PIECE
COLLEGE OF DU PAGE
BL' 2425 FAWELL BLVD
GLEN ELLYN, IL 60137

06/23/20 - BETHANY CRUSE

Jorgensen,

Laurette

Digitally signed by Jorgensen,
Laurette
Date: 2020.06.22 16:15:49
-05'00'

Order Number	Order Name	Order Date	Order PO #	Sales Rep
55373	PUBLIC HEARING	05/04/2020	4544637- LAURETTE JORGENSEN	svc_pad_ws

Ad Type	Ad Number	Ad PO#	Ad Name	Ad Description	Net
Print	1181444	4544637	LEGAL NOTICE	Issue Date: 5/11/2020; NOTICE OF PUBLIC	\$46.00
				Edition: Daily Herald; Section: Public Hearing & Notices; Lines: 0.00; Page: 0	

Total Amount:

\$ 46.00

PAYMENT and ADVERTISING TERMS & CONDITIONS:

IMPORTANT: Sign up for electronic invoicing at <https://tearsheets.dailyherald.com/invoicing/>

Display Sales: (847) 427-4648 Classified Sales: (847) 427-4444 Credit Dept: (847) 427-4346

This is an itemized summary of billable transactions for the current period, with a total of the balance owed on those transactions.
PLEASE INCLUDE COUPON BELOW WITH YOUR PAYMENT.

Please detach and return bottom portion with your remittance.

Invoice Date:	Invoice No. :	Account No.	Amount Due:
05/16/2020	48307	117519	\$ 46.00

Bill to: COLLEGE OF DU PAGE -
COLLEGE OF DU PAGE -
425 FAWELL BLVD
GLEN ELLYN, IL 60137

Make Payments Payable to :

PLEASE MAKE ALL CHECKS PAYABLE TO:
PADDOCK PUBLICATIONS, INC.
P.O. BOX 7761
CAROL STREAM, IL 60197-7761

0048307 00004600

From: cruseb199@cod.edu
Sent: Tue Jun 23 07:57:13 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Invoice requires your review

Thanks Bethany Cruse AP Lead College Of DuPage -----Original Message----- From: Jorgensen, Laurette
Sent: Monday, June 22, 2020 4:17 PM To: Cruse, Bethany Cc: Metcalf, Marsha ; Parks, Wendy Subject: Re:
Invoice requires your review Bethany, Here are the signed invoiced from Perceptive Content. Thanks for
pulling them for me. Laurie □ On 6/22/20, 12:08 PM, "Cruse, Bethany" wrote: Yes I will forward. Thanks
Bethany Cruse AP Lead College Of DuPage -----Original Message----- From: Jorgensen, Laurette Sent:
Monday, June 22, 2020 12:06 PM To: Cruse, Bethany Cc: Metcalf, Marsha Subject: FW: Invoice requires your
review Bethany, I work on a Mac at home and Perceptive Content doesn't work on any current Mac browsers.
Can you send me PDFs of invoices waiting on my approval? We have ordered a PC laptop for Marsha that
should arrive soon. She will be able to help me with this as soon as it arrives. Laurie Laurie Jorgensen Director,
Marketing & Creative Services College of DuPage 425 Fawell Blvd, Glen Ellyn IL 60137 IRC1060
630.942.2755 cod.edu On 6/22/20, 9:02 AM, "ImageNow@cod.edu" wrote: You have one or more invoices
that require your attention. The invoices have been assigned to you from the Accounts Payable Department
based on the Authorized Signer List. By reviewing each invoice, you are either (1) confirming the approval to
pay the invoice and you acknowledge complete receipt of the goods and/or services; or (2) confirming the
approval to pay the modified invoice and you acknowledge complete receipt of goods and/or services; or (3)
rejecting the invoice and not approving any payment. Please click the link below to view all invoices needing
your attention. <https://contentweb.cod.edu:8443/index.jsp?action=task &viewname=My%20Assigned>

[attachment: Paddock-Daily Herald.pdf]

From: crusebl99@cod.edu
Sent: Wed Jun 10 11:42:07 CDT 2020
To: invoicing@cod.edu
CC:
Subject: Scanned from a Xerox Multifunction Device

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: SRC-3 Device Name: Printer-266

[attachment: Scanned from a Xerox Multifunction Printer.pdf]