

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1582717
Vendor Name: Building Technology Consultant
Invoice Number: 10584
Invoice Date: 05/08/20
PO Number: B0365583
Check Number: E0080358
Check Amount: \$ 7,287.40
Check Date: 06/10/2020
Department ID: 21013
Reviewer Name:
Voucher Number: V0622297
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: nmurphy@btc.expert
Sent: Fri May 08 12:49:01 CDT 2020
To: invoicing@cod.edu
CC: loftust@cod.edu
Subject: BTC Invoice

Hi,

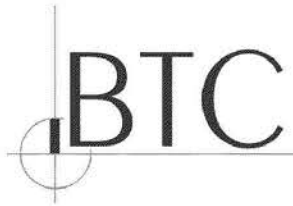
We hope you and yours are well.

Please find the most recent BTC invoice attached.

Nicole Murphy
Director of Finance and Administration
Building Technology Consultants, Inc.
Direct: (847) 454-8810
Main: (847) 454-8800
E-mail: nmurphy@btc.expert

1845 East Rand Road, Suite L-100
Arlington Heights, Illinois 60004

Brochure: www.btc.expert/brochure
Web: www.btc.expert



Invoice

Invoice to: College of DuPage
Project: College of DuPage Berg Instructional Center, Concrete Repair Consulting Services

Invoice No.: 10584
Invoice Date: May 08, 2020
Payment Due: June 07, 2020
BTC Project No.: 19-507

Total this Invoice:	\$4,908.40
Prior Outstanding Invoices:	-\$1,683.60
Total Amount Due:	\$3,224.80

Invoice Summary

Category	Phase	Budget	Fee Type	% Complete to Date	Fee Earned to Date	Previously Billed	Unbilled Balance	This Billing
Labor	Additional Services		T&M					
	Construction Phase Services		T&M		\$4,840.00			\$4,840.00
	Design	\$9,000.00		100%	\$9,000.00	\$9,000.00		
	Pre-Design/Evaluation	\$3,000.00	LS	100%	\$3,000.00	\$3,000.00		
	Reimbursable Expense		T&M					
Reimbursable Exp	Construction Phase Services		T&M		\$68.40			\$68.40
	Pre-Design/Evaluation		LS		\$33.60	\$33.60		
	Reimbursable Expense		T&M		\$949.09	\$949.09		

Total This Invoice: **\$4,908.40**

**INVOICE REVIEWED
OKAY TO PAY**

Building Technology Consultants, Inc.

KATHY STRIPLIN 05/20/20

1845 East Rand Road, Suite L-100
Arlington Heights, Illinois 60004
Main: (847) 454-3800 | www.btc.expert



Invoice (Continued)

BTC Project No: 19-507

Page 2 of 4

Breakdown of Time Charges (T&M and NTE Tasks Only)					
Employee	Description	Date	Quantity	Rate	Extension
Task 3 - Construction Phase Services					
C. Kottra	Contract Administration - Coordination	02/04/20	.5	\$220.00	\$110.00
C. Kottra	Meeting agenda and meeting preparation	02/24/20	2	\$220.00	\$440.00
C. Kottra	Contract Administration - Progress/Preconstruction Meeting	02/25/20	3	\$220.00	\$660.00
C. Kottra	Meeting minutes	02/28/20	1.5	\$220.00	\$330.00
C. Kottra	Contract Administration - Submittals	03/31/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Submittals	04/01/20	3	\$220.00	\$660.00
C. Kottra	Contract Administration - Coordination	04/13/20	1.5	\$220.00	\$330.00
C. Kottra	Contract Administration - Field Visit	04/14/20	5	\$220.00	\$1,100.00
C. Kottra	Contract Administration - Field Report Preparation	04/15/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Field Report Preparation	04/16/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Coordination	04/16/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Coordination	04/28/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Coordination	04/29/20	.5	\$220.00	\$110.00
Subtotal Time Charges, Task 3 - Construction Phase Services:					\$4,840.00

Breakdown of Reimbursable Expenses					
Phase	Expense	Quantity	Rate	Description	Extension
Construction Phase Services	Mileage	46	\$.70		2/25/2020 \$32.20

Building Technology Consultants, Inc.

1845 East Rand Road, Suite L-100
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Invoice (Continued)

BTC Project No: 19-507

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Breakdown of Reimbursable Expenses						
Phase	Expense	Quantity	Rate	Description	Date	Extension
Construction Phase Services	Toll	2	1.00		2/25/2020	\$2.00
Construction Phase Services	Mileage	46	\$.70		4/14/2020	\$32.20
Construction Phase Services	Toll	2	1.00		4/14/2020	\$2.00
Total Reimbursable Expenses:						\$68.40

Prior Outstanding Invoices						
Invoice No.	Invoice Date	>30 Days	>60 Days	>90 Days	>120 Days	Extension
10192	9/6/2019				-\$1,683.60	-\$1,683.60
Total Prior Outstanding Invoices:						-\$1,683.60

Grand Total This Invoice: **\$4,908.40**
Total Amount Due, Including This Invoice: **\$3,224.80**



Invoice (Continued)

BTC Project No: 19-507

Page 4 of 4

Comments:

P.O. Number 365583

Notes:

Please reference this invoice number in your payment.

BTC Federal Tax Identification Number: 36-4411406

Past due invoices are subject to late fees in accordance with our agreement.

Any disputes regarding charges in this invoice must be submitted in writing within 2 weeks of receipt of this invoice.

Abbreviations:

NTE=Not-to-Exceed, LS=Lump Sum, Est.=Estimated, T&M=Time & Material

Thank you for your prompt payment

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1582717
Vendor Name: Building Technology Consultant
Invoice Number: 10637
Invoice Date: 06/02/20
PO Number: B0365583
Check Number: E0080358
Check Amount: \$ 7,287.40
Check Date: 06/10/2020
Department ID: 21013
Reviewer Name: Kathy Striplin
Voucher Number: V0625612
Redaction Type: None
Document Type: AP Invoice

Document Below

From: nmurphy@btc.expert
Sent: Tue Jun 02 12:32:34 CDT 2020
To: invoicing@cod.edu
CC: loftust@cod.edu
Subject: BTC Invoice

Good Afternoon,

Please find the most recent BTC invoice attached to this email.

Nicole Murphy
Director of Finance and Administration
Building Technology Consultants, Inc.
Direct: (847) 454-8810
Main: (847) 454-8800
E-mail: nmurphy@btc.expert

1845 East Rand Road, Suite L-100
Arlington Heights, Illinois 60004

Brochure: www.btc.expert/brochure
Web: www.btc.expert



Invoice

Invoice to: College of DuPage
Project: College of DuPage Berg Instructional Center, Concrete Repair Consulting Services

Invoice No.: 10637
Invoice Date: June 02, 2020
Payment Due: July 02, 2020
BTC Project No.: 19-507

Total this Invoice:	\$4,062.60
Prior Outstanding Invoices:	\$3,224.80
Total Amount Due:	\$7,287.40

Invoice Summary

Category	Phase	Budget	Fee Type	% Complete to Date	Fee Earned to Date	Previously Billed	Unbilled Balance	This Billing
Labor	Additional Services		T&M					
	Construction Phase Services		T&M		\$8,800.00	\$4,840.00		\$3,960.00
	Design	\$1,000.00	LS	100%	\$1,000.00	\$9,000.00		
	Pre-Design/Evaluation	\$3,000.00	LS	100%	\$3,000.00	\$3,000.00		
Reimbursable Exp	Reimbursable Expense		T&M					
	Construction Phase Services		T&M		\$171.00	\$68.40		\$102.60
	Pre-Design/Evaluation		LS		\$33.60	\$33.60		
	Reimbursable Expense		T&M		\$949.09	\$949.09		

Total This Invoice: **\$4,062.60**

INVOICE REVIEWED

OKAY TO PAY

KATHY STRIPLIN 06/08/20

Building Technology Consultants, Inc.

1845 East Rand Road, Suite L-100
Arlington Heights, Illinois 60004
Main: (847) 454-8800 | www.btc.expert



Invoice (Continued)

BTC Project No: 19-507

Page 2 of 4

Breakdown of Time Charges (T&M and NTE Tasks Only)					
Employee	Description	Date	Quantity	Rate	Extension
Task 3 - Construction Phase Services					
C. Kottra	Contract Administration - Field Visit	05/04/20	3	\$220.00	\$660.00
C. Kottra	Contract Administration - Field Report Preparation	05/05/20	1.5	\$220.00	\$330.00
C. Kottra	Contract Administration - Coordination	05/07/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Coordination	05/08/20	1.5	\$220.00	\$330.00
C. Kottra	Contract Administration - Field Visit	05/15/20	6	\$220.00	\$1,320.00
C. Kottra	Contract Administration - Field Report Preparation	05/21/20	1	\$220.00	\$220.00
C. Kottra	Contract Administration - Field Report Preparation	05/22/20	.5	\$220.00	\$110.00
C. Kottra	Contract Administration - Field Visit	05/22/20	2.5	\$220.00	\$550.00
C. Kottra	Contract Administration - Field Report Preparation	05/28/20	1	\$220.00	\$220.00
Subtotal Time Charges, Task 3 - Construction Phase Services:					\$3,960.00

Breakdown of Reimbursable Expenses						
Phase	Expense	Quantity	Rate	Description	Date	Extension
Construction Phase Services	Mileage	46	\$.70		5/4/2020	\$32.20
Construction Phase Services	Toll	1	1.00		5/4/2020	\$2.00
Construction Phase Services	Mileage	46	\$.70		5/15/2020	\$32.20
Construction Phase Services	Toll	1	1.00		5/15/2020	\$2.00

Building Technology Consultants, Inc.

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Invoice (Continued)

BTC Project No: 19-507

Page 3 of 4

Breakdown of Reimbursable Expenses						
Phase	Expense	Quantity	Rate	Description	Date	Extension
Construction Phase Services	Mileage	46	\$.70		5/22/2020	\$32.20
Construction Phase Services	Toll	1	1.00		5/22/2020	\$2.00
Total Reimbursable Expenses:						\$102.60

Prior Outstanding Invoices						
Invoice No.	Invoice Date	>30 Days	>60 Days	>90 Days	>120 Days	Extension
10192	9/6/2019				-\$1,683.60	-\$1,683.60
10584	5/8/2020	\$4,908.40				\$4,908.40
Total Prior Outstanding Invoices:						\$3,224.80
Grand Total This Invoice:						\$4,062.60
Total Amount Due, Including This Invoice:						\$7,287.40



Invoice (Continued)

BTC Project No: 19-507

Page 4 of 4

Comments:

P.O. Number 365583

Notes:

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