

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1082288  
Vendor Name: Adobe Systems Incorporated  
Invoice Number: 4600063808  
Invoice Date: 05/27/20  
PO Number: B0369554  
Check Number: E0080337  
Check Amount: \$ 84,612.00  
Check Date: 06/08/2020  
Department ID: 90111  
Reviewer Name:  
Voucher Number: V0623242  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: usar@adobe.com  
Sent: Wed May 27 03:38:47 CDT 2020  
To: usar@adobe.com,wongken@cod.edu,invoicing@cod.edu  
CC:  
Subject: Adobe Invoice No.4600063808  
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Dear Valued Customer, Attached is a copy of your Adobe Invoice. In order to open this invoice, you will need to have the most current version of Adobe Acrobat Reader installed on your computer. If you do not have the most current version of Acrobat Reader, please go to '<http://www.adobe.com/products/acrobat/readstep.html>' and download a free copy. If you find any problems with this Invoice or if you need to update the bill to contact, please advise your Adobe credit contact. The Adobe credit contact that handles your account is contained on your Invoice. Thank You, Adobe Credit Management Do not reply to this message, it will not be received.

[attachment: 4600063808.pdf]



Adobe Inc.  
345 Park Avenue  
San Jose, CA 95110-2704  
United States  
Federal Tax ID: 77-0019522

#### Invoice Information

Invoice Number 4600063808  
Invoice Date 27-May-2020  
Payment Terms Net 30 days  
Invoice Due Date 26-Jun-2020  
Purchase Order# 369554  
Currency USD

#### Bill To

**COLLEGE OF DUPAGE**  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708  
United States

#### Ship To

**COLLEGE OF DUPAGE**  
425 FAWELL BLVD  
GLEN ELLYN IL 60137  
United States  
Company ID : 84019495

#### Sold To

**COLLEGE OF DUPAGE**  
United States  
Company ID : 1459127

**APPROVED**

**05/27/20 - RICHARD KULIG**

Invoice Summary

#### Adobe On-Premise Software

Agreement Number: DR2441022

PRODUCT DESCRIPTION	EXT. PRICE	TAXES	TOTAL
All Apps HED Faculty/Staff	84,000.00	0.00	84,000.00
Shared Device License HED	0.00	0.00	0.00
Captivate	612.00	0.00	612.00
SUBTOTAL DR2441022 :	84,612.00	0.00	84,612.00
SUBTOTAL On-Premise Software :	84,612.00	0.00	84,612.00

#### Invoice Total

EXTENDED PRICE TOTAL (USD)	84,612.00
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL DUE (USD)	84,612.00

#### Payment by Check

Adobe Inc.  
29322 Network Place  
Chicago, IL 60673-1293

#### Billing Contact

Emily Luskin  
Phone : 1-385-345-1190  
Email : Luskin@adobe.com



**Adobe Inc.**  
345 Park Avenue  
San Jose, CA 95110-2704  
United States  
Federal Tax ID: 77-0019522

#### Invoice Information

Invoice Number	4600063808
Invoice Date	27-May-2020
Payment Terms	Net 30 days
Invoice Due Date	26-Jun-2020
Purchase Order#	369554
Currency	USD

## Invoice Details

### Adobe On-Premise Software

Agreement Number: DR2441022

SKU	PRODUCT DESCRIPTION	SERVICE TERM	QTY	UOM/METRIC	UNIT PRICE	EXT. PRICE	TAX RATE	TAXES	TOTAL
65290665	All Apps HED Faculty/Staff	27-May-2020 to 26-May-2021	1,500	Each/Per Year	56.00	84,000.00	6.250 %	0.00	84,000.00
65297410	Shared Device License HED	27-May-2020 to 26-May-2021	176	Each	0.00	0.00	0.000 %	0.00	0.00
65291298	Captivate	27-May-2020 to 26-May-2021	10	Each/Per Year	61.20	612.00	6.250 %	0.00	612.00
SUBTOTAL DR2441022 :						84,612.00		0.00	84,612.00
SUBTOTAL On-Premise Software :						84,612.00		0.00	84,612.00

## Invoice Total

EXTENDED PRICE TOTAL (USD)	84,612.00
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL DUE (USD)	84,612.00

Thank you for your business!

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From: zerrudom@cod.edu  
Sent: Mon Jun 08 17:34:56 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: FW: Invoices > \$25,000 - Chairman Approval  
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**From:** Sekerka, Joyce  
**Sent:** Monday, June 8, 2020 7:58 AM  
**To:** Barrios, Isabel <barriosi142@cod.edu>; Zerrudo, Maria <zerrudom@cod.edu>; Cruse, Bethany <cruseb199@cod.edu>  
**Cc:** Refakes, Eugene <refakese@cod.edu>  
**Subject:** Fw: Invoices > \$25,000 - Chairman Approval

Good Morning Everyone! Happy Monday!

Attached is the Chairman's approval for the over \$25K payments.

Thanks,  
Joyce

**Joyce Sekerka**  
**Accounts Payable Supervisor**  
**College of DuPage**  
425 Fawell Blvd.  
Glen Ellyn, IL 60137-6599  
630-942-2293  
Email: sekerkaj@cod.edu



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**From:** Frank Napolitano <frank.s.napolitano@gmail.com >  
**Sent:** Monday, June 8, 2020 7:52 AM  
**To:** Brady, Scott  
**Cc:** Napolitano, Frank; Caputo, Brian; Roberts, Ellen; McCambridge, Wendy; Kalin, Lilianna; Refakes, Eugene; Sekerka, Joyce  
**Subject:** Re: Invoices > \$25,000 - Chairman Approval

All approved

Sent from my iPhone

On Jun 8, 2020, at 7:38 AM, Brady, Scott <bradys310@cod.edu > wrote:

Chair Napolitano,

Please see below 17 invoices we need approval to pay. Let us know if you need additional information on any of them in particular. Thanks, Scott

**Scott L. Brady, CPA**  
**Interim Chief Financial Officer**  
**College of DuPage**  
425 Fawell Blvd.  
SRC 2130L  
Glen Ellyn, IL 60137-6599  
Direct: 630.942.2219  
Email: bradys310@cod.edu

<image001.png>

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The list below represents payments that are \$25,000 or greater. Contractual Services or Equipment Purchases were previously approved by the Board. The approval date is so noted in accordance with the respective BOT minutes. We are requesting the Board's approval to release payment to the vendors listed below.

Vendor Name	Amount	Invoice Number	Board Approval Date	Description
DuPage County Collector	39,725.32	05-27-200-008	Pass Thru	Both installments-2019
K.K. Stevens	66,630.86	59349	4/25/2019	Continuing Education
Media Resources	71,789.00	14967	3/19/2020	Extron Equipment
Riverside Technolgies	39,249.40	0285323-IN	7/18/2019	Equipment IT
RoMaas, Inc.	40,906.20	042020 #5 FINAL	11/21/2019	BIC Academic Affairs
Xerox Corporation	36,563.95	230242456	7/17/2019	Xerox Contract Fleet
Xerox Corporation	42,404.30	230232835	7/17/2019	Xerox Contract Fleet
American Hotel Regis	61,797.65	92475813	11/21/2019	Inn at Water's Edge
Fitzgerald's Electric	103,370.00	B0368459/051920	10/24/2019	HEC Emergency
Riverside Technology	69,657.44	0289046-IN	7/18/2019	Equipment IT (HP)
Adobe System Inc.	84,612.00	4600063808	4/16/2020	Adobe On-Premise
Combined Roofing Service	36,541.00	22620	6/20/2019	Carol Stream roof
Follett Higher Education	15,501.08	03.10.20	PASS THRU	2020SP Follett Booksto
McGraw Hill Global	27,240.00	112620507001	11/21/2019	Aleks placement
Parvin Clauss Sign	70,607.00	85339	3/19/2020	Services to update
Vision Point media	45,985.00	ML5093	6/20/2019	May Agency Services

Vision Point media	45,985.00	ML5093	6/20/2019	May Agency Services
Willowbrook Ford/Kia	59,124.30	22620	2/21/2019	2019 Ford F-450