

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1602158
Vendor Name: Raymond Nault
Invoice Number: 1271
Invoice Date: 04/25/20
PO Number: B0368767
Check Number: E0080296
Check Amount: \$ 14,849.69
Check Date: 06/03/2020
Department ID: 00449
Reviewer Name: Lauren Ryan
Voucher Number: V0622931
Redaction Type: None
Document Type: AP Invoice

Document Below

From: cruseb199@cod.edu
Sent: Fri May 15 11:29:52 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: [REDACTED] - resending email from 5/11/2020 2:19 pm

From: Doguim, Melissa <doguimm@cod.edu>
Sent: Thursday, May 14, 2020 12:13 PM
To: Cruse, Bethany <cruseb199@cod.edu>
Subject: RE: Raymond Nault - resending email from 5/11/2020 2:19 pm

I see something different than what you are seeing. I'm attaching the email I sent to show you – please let me know if you still don't see the attachment and if not we need to call IT and find out why not.

Melissa Doguim
Administrative Assistant V to Dr. Diana Del Rosario,
Assistant Provost, Student Affairs
630-942-3687 – Callers will be able to leave a voicemail message which will be returned as soon as possible. PLEASE NOTE:
college staff are working remotely.



For students seeking help, resources can be found at: <https://cod.edu/coronavirus/student-resources.aspx>
For information on how the College is responding to the Outbreak of COVID 19, please refer to our website:
<https://cod.edu/coronavirus/index.aspx>

From: Cruse, Bethany <cruseb199@cod.edu>
Sent: Thursday, May 14, 2020 12:04 PM
To: Doguim, Melissa <doguimm@cod.edu>
Subject: [REDACTED]

Hello Melissa,
No invoices were in your attachment, please send to invoicing.
Thanks

Bethany Cruse
AP Lead
College Of DuPage

CollegeAidServices, LLC

8724 Sunset Drive #257

Miami, FL 33173 US

4016362917

finance@collegeaidservices.net

www.collegeaidservices.net



College Aid Services

Invoice

PO# 368767

GL: 01-30-00449-5302001

BILL TO

Ms Michelle Olson

College of DuPage

425 Favell Blvd

Glen Ellyn, IL 60137

United States

Reviewed 5.1.20

Lauren Ryan

APPROVED

05/28/20 - DIANA DEL ROSARIO

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1271	04/25/2020	\$14,849.69	06/24/2020	Net 60	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/13/2020	College of DuPage				
04/13/2020	College of DuPage (Financial Aid Business Analyst)	[Apr 13 – Apr 23]	89:00	75.00	6,675.00
04/13/2020	College of DuPage (Interim Financial Aid Representatives)	[Apr 13 – Apr 24]	151:15	55.00	8,318.75
	SUBTOTAL - College of DuPage				14,993.75
04/24/2020	College of DuPage:College of DuPage				
04/24/2020	College of DuPage (Financial Aid Business Analyst)	weekly staff meeting; SALT Team meeting; CARES Act team meeting; 20-21 set up meeting with Laura; final close out meeting with Laura; emails and final prepping to become the interim DFA	8:30	75.00	637.50
	SUBTOTAL - College of DuPage:College of DuPage				637.50

INVOICE REVIEWED

OKAY TO PAY

LAUREN RYAN 05/20/20

Revised 5/1 to add Sean View hours on 4/24/20. Updated Time Sheet attached.

SUBTOTAL	15,631.25
DISCOUNT 5%	-781.56
TOTAL	14,849.69
BALANCE DUE	\$14,849.69