

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1604440

Vendor Name: Melanie Galich

Invoice Number: 050520

Invoice Date: 05/05/20

PO Number:

Check Number: E0080243

Check Amount: \$ 1,148.33

Check Date: 06/03/2020

Department ID: 00789

Reviewer Name:

Voucher Number: V0624340

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu
Sent: Wed May 27 08:12:05 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Melanie Galich's Reimbursement Request for League of Innovation Conference

From: Refakes, Eugene
Sent: Tuesday, May 26, 2020 8:33 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Subject: FW: Melanie Galich's Reimbursement Request for League of Innovation Conference

Hi Marivic,

Please handle this for payment. It's a bit unusual. The person, Melanie Galich, is a non-employee from another school who was invited by COD to attend a conference. It was agreed that we would pay her expenses. Mark Chavez and Kirk Overstreet approved this deal. So please check for receipts and prepare a voucher. She also needs to be set up as a vendor with direct deposit. I don't want to go through the usual vendor intake process so I'll talk to Jordan about that. We can discuss further tomorrow after you look through everything.

Thanks,

Eugene Refakes
Manager, Financial Operations and Systems
Financial Affairs
College of DuPage
Phone | (630)942-3263 | E-Mail | refakese@cod.edu

From: Jolly-McCarthy, Laurel <jollymc@cod.edu>
Sent: Thursday, May 7, 2020 8:44 AM
To: Refakes, Eugene <refakese@cod.edu>
Cc: Groves, Barbara <grovesb16@cod.edu>; McConnell, Amy <mcconnella1369@cod.edu>; Overstreet, Kirk <overstreetk@cod.edu>
Subject: Fw: Melanie Galich's Reimbursement Request for League of Innovation Conference

Hello Eugene,

Attached are the receipts (1st attachment) and revised 2 page Reimbursable Expense Report (2nd attachment) for Hinsdale South High School teacher Melanie Galich.

The Expense Report has been signed/approved by Dr. Overstreet and Dr. Curtis-Chavez.

I previously sent you the direct deposit form for Melanie, but have attached it here again. It's part of the 3rd attachment entitled Galich Reimbursement Documents 03-31-2020. Please disregard the original expense report in this attachment but wanted to be sure you have the direct deposit form.

Please let me know if you have any questions.

Laurel

Laurel Jolly-McCarthy
STEM Division
College of DuPage

p.s. thank you Amy and Barb!

From: Groves, Barbara
Sent: Wednesday, May 6, 2020 4:11 PM
To: McConnell, Amy; Overstreet, Kirk
Cc: Jolly-McCarthy, Laurel
Subject: RE: Melanie Galich's Reimbursement Request for League of Innovation Conference

Hello,

Please find attached the approved expense report.

Barb Groves
Assistant to the Provost
Office of the Provost
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137
630-942-2005 (ph) | 630-942-3925 (fax)

From: McConnell, Amy <mcconnella1369@cod.edu>
Sent: Tuesday, May 5, 2020 1:38 PM
To: Overstreet, Kirk <overstreetk@cod.edu>
Cc: Groves, Barbara <grovesb16@cod.edu>; Jolly-McCarthy, Laurel <jollymc@cod.edu>
Subject: Melanie Galich's Reimbursement Request for League of Innovation Conference

Kirk,

This is ready for your approval. Once approved, please forward to Mark for his approval.

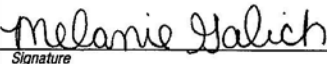
Thank you,

Amy McConnell
Administrative Assistant to Dr. Kirk Overstreet, Academic Affairs
College of DuPage | 425 Fawell Blvd. | BIC 3B15A | Glen Ellyn, IL 60137
(630) 942-3342 (phone) | (630) 942-3925 (fax) | mcconnella1369@cod.edu

Full name of event (no initials): _____ League for Innovation in the Community College Annual Conference 2020 ; March 1-4 2020 Location (City/State): _____ Seattle, WA If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.			IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances. <i>Refer to instructions on reverse side.</i> Attach additional forms if necessary.									
			AUTOMOBILE As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.		ROOM & TAX (Adjusted to single room rate). Itemize charges by day.		MEALS/INCIDENTALS For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.		OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.			
DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	PREST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL	
			\$.575									
3/3/2020	Airport Parking									60.00	60.00	
3/1/2020	Uber airport to hotel									54.00	54.00	
3/4/2020	Hyatt Regency Hotel								March 1, 2, 3	800.16	800.16	
3/4/2020	Seattle Yellow Cab hotel to airport									52.44	52.44	
3/1/2020	Buffalo Wild Wings lunch									16.13	16.13	
3/2/2020	5th Avenue breakfast									6.04	6.04	
3/2/2020	Tribeca Kitchen & Bar lunch									19.81	19.81	
3/2/2020	The Market snack									16.24	16.24	
TOTAL											1,024.82	
Melanie Galich Name (please print)			Signature: <i>Melanie Galich</i> Date: <i>3/31/20</i>						Total Expense Authorized by Department			
Department Name Academic Affairs			Budget Officer Approval: <i>Kirk Overstreet</i> Date: <i>5/5/2020</i>						Less Pre-Travel Advance Issued by the College			
Employee Colleague ID Number _____ Telephone Extension _____			Budget Officer Approval: <i>Mark Curtis-Chavez</i> Date: <i>5/6/2020</i>						Amount Due Employee			
									Amount Due College (Payment is to accompany expense report; if paying by check, Payee is College of DuPage).			
ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE										FOR OFFICE USE ONLY:		
FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT								
01	80	00789	55033005	\$ 1,148.33	Audited By:							
				\$	Audited By:							
				\$	Extensions/Footings Checked:							
				\$	Comments:							
				\$								

Full name of event (no initials): _____ League for Innovation in the Community College Annual Conference 2020 ; March 1-4 2020 Location (City/State): _____ Seattle, WA If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.			IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances. <i>Refer to instructions on reverse side.</i> Attach additional forms if necessary.								
			AUTOMOBILE As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.		ROOM & TAX (Adjusted to single room rate). Itemize charges by day.		MEALS/INCIDENTALS For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.		OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.		
DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	B'FAST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL
			\$.575								
3/2/2020	Purple Cafe & Wine Bar dinner									54.46	54.46
3/3/2020	Skalka; Georgian Bakery									5.99	5.99
3/3/2020	Hyatt Regency; Andare lunch									16.42	16.42
3/3/2020	Cucina Italiana dinner									14.59	14.59
3/3/2020	Hyatt Regency snack									2.20	2.20
3/3/2020	Capitol Hill; Hot Cakes dessert									13.02	13.02
3/4/2020	Pallino at Seatac breakfast									12.87	12.87
3/4/2020	Starbucks at Seatac breakfast (additional)									3.96	3.96
TOTAL											123.51
Melanie Galich Name (please print)			Signature: <i>Melanie Galich</i> Date: <i>3/31/20</i>						Total Expense Authorized by Department		
Department Name Academic Affairs			Budget Officer Approval: <i>Kirk Overstreet</i> Date: <i>5/5/2020</i>						Less Pre-Travel Advance Issued by the College		
Employee Colleague ID Number _____ Telephone Extension _____			Budget Officer Approval: <i>Mark Curtis-Chavez</i> Date: <i>5/6/2020</i>						Amount Due Employee		
									Amount Due College (Payment is to accompany expense report; if paying by check, Payee is College of DuPage).		
ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE									FOR OFFICE USE ONLY:		
FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT		Audited By: _____ Audited By: _____ Extensions/Footings Checked: _____ Comments: _____					
01	80	00789	5503005	\$	1,148.33						
				\$							
				\$							
				\$							

REIMBURSABLE EXPENSE FORM

Full name of event (no initials): _____ <u>League for Innovation in the Community College</u> <u>Annual Conference 2020 ; March 1-4 2020</u> Location (City/State): <u>Seattle, WA</u> If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.			IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances. <i>Refer to instructions on reverse side.</i> Attach additional forms if necessary.									
			AUTOMOBILE As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.			ROOM & TAX (Adjusted to single room rate). Itemize charges by day.		MEALS/INCIDENTALS For more information on meals and incidental expenses, see instructions. Meals/incidentals must be itemized by day.		OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.		
DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	B'FAST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL	
3/3/2020	Airport Parking		\$.575	disregard mileage						60.00	60.00	
3/1/2020	Uber airport to hotel									54.00	54.00	
3/2/2020	Uber restaurant to hotel									6.39	6.39	
3/4/2020	Hyatt Regency Hotel								March 1, 2, 3	822.17	822.17	
3/4/2020	Seattle Yellow Cab hotel to airport									52.44	52.44	
3/1/2020	Buffalo Wild Wings lunch									20.88	20.88	
3/2/2020	5th Avenue breakfast									6.04	6.04	
3/2/2020	Tribeca Kitchen & Bar lunch									29.81	29.81	
3/2/2020	The Market snack									16.24	16.24	
TOTAL											1067.97	
Melanie Galich Name (please print)			 Signature			3/31/20 Date			Total Expense Authorized by Department			
Department Name			Budget Officer Approval			Date			Less Pre-Travel Advance Issued by the College			
Employee Colleague ID Number Telephone Extension			Budget Officer Approval			Date			Amount Due Employee			
Employee Colleague ID Number Telephone Extension			Budget Officer Approval			Date			Amount Due College (Payment is to accompany expense report; if paying by check, Payee is College of DuPage).			
ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE								FOR OFFICE USE ONLY:				
FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT	Audited By: _____ Audited By: _____ Extensions/Footings Checked: _____ Comments: _____							
				\$								
				\$								
				\$								
				\$								
				\$								
				\$								

Full name of event (no initials): _____

League for Innovation in the Community College

Annual Conference 2020 ; March 1-4 2020

Location (City/State): Seattle, WA

If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.

IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances.
Refer to instructions on reverse side. Attach additional forms if necessary.

AUTOMOBILE

As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.

ROOM & TAX

(Adjusted to single room rate). Itemize charges by day.

MEALS/INCIDENTALS

For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.

OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.

DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	B'FAST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL
			\$.575								
3/2/2020	Purple Cafe & Wine Bar dinner								bill for 4 persons	69.46	69.46
3/3/2020	Skalka; Georgian Bakery									5.99	5.99
3/3/2020	Hyatt Regency; Andare lunch									26.42	26.42
3/3/2020	Cucina Italiana dinner									23.40	23.40
3/3/2020	Hyatt Regency snack									2.20	2.20
3/3/2020	Capitol Hill; Hot Cakes dessert									22.02	22.02
3/4/2020	Pallino at Seatac breakfast									12.87	12.87
3/4/2020	Starbucks at Seatac breakfast (additional)									3.96	3.96
TOTAL											166.32

Melanie Galich

Name (please print)

Melanie Galich 3/31/20

Signature

Date

Department Name

Budget Officer Approval

Date

Employee Colleague ID Number

Telephone Extension

Budget Officer Approval

Date

Total Expense Authorized by Department

Less Pre-Travel Advance Issued by the College

Amount Due Employee

Amount Due College (Payment is to accompany expense report; if paying by check, Payee is College of DuPage).

ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE

FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT
				\$
				\$
				\$
				\$
				\$

FOR OFFICE USE ONLY:

Audited By:

Audited By:

Extensions/Footings Checked:

Comments:



HYATT
REGENCY™

Hyatt Regency Seattle

808 Howell Street

Seattle, WA 98101

Tel: 206-973-1234

Fax:

seattle.regency.hyatt.com

INVOICE



Room No. 4028
Arrival 2020-03-01
Departure 2020-03-04
Page No. 1 of 1
Folio Window 1
Folio No. 32646022

Confirmation No. 5649649701
Group Name Innovations 2020

Date	Description	Charges	Credits
03-01-2020	Group Room	229.00	
03-01-2020	Room Tax	35.72	
03-01-2020	Seattle Tourism Assessment	2.00	
03-02-2020	Guest Room Movies Room# 4028 : TV Services	22.01	
03-02-2020	Group Room	229.00	
03-02-2020	Room Tax	35.72	
03-02-2020	Seattle Tourism Assessment	2.00	
03-03-2020	Group Room	229.00	
03-03-2020	Room Tax	35.72	
03-03-2020	Seattle Tourism Assessment	2.00	
03-04-2020	Visa XXXXXXXXXXXXXXX9092		-822.17
Total		822.17	-822.17

Didn't remove the movie fees from the total amount paid. Amount owed to Melanie \$800.16

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

We trust you enjoyed your stay at the Hyatt Regency Seattle. Please let us know your thoughts at: qualitySEARS@hyatt.com or contact us by telephone at (206) 973-1234.

If you are not able to locate a personal belonging or feel that you may have left something behind, we are happy to help you with your search. Please visit our partner website: www.ileftmystuff.com and use client identification number 83040.

We thank you for your business and appreciate your loyalty.

Please remit payment to:
Hyatt Regency Seattle
P.O. Box 84412
Seattle, WA 98124-5712

World of Hyatt Summary

Membership: XXXXXX346H
Bonus Codes:
Qualifying Nights: 3
Eligible Spend: 687.00
Redemption Eligible: 22.01

Summary Invoice, please see front desk for eligibility details.

Buffalo Wild Wings
Grill and Bar #0494
1624 4th Avenue
206-467-2743

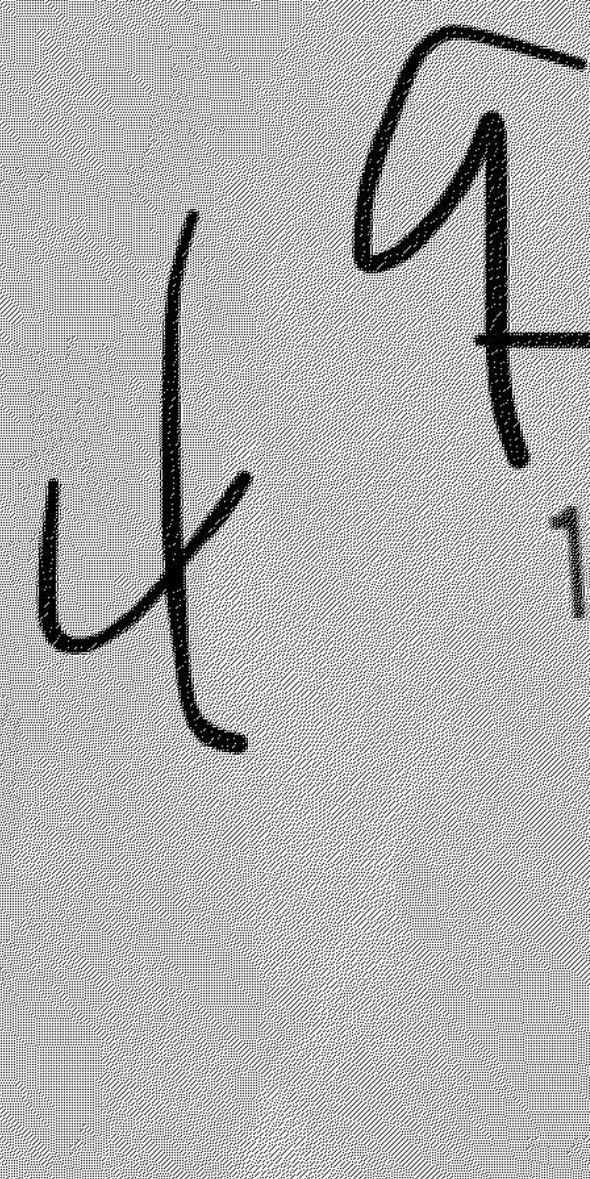
Server: Tessa
Table 308/1
Guests: 1

03/01/2020
2:10 PM

#40019

Order Type: DINE IN


CRISPY CHICKEN WRAP
NO SAUCE


~~4.75~~
11.49

GET \$5 OFF \$25 ON NEXT VISIT
GIVE US YOUR FEEDBACK
Go to bwwlistens.com within 48 hours
and tell us about your visit
Survey Code:

| 939 103 000 014 015 4 |

Redemption Code from Survey:

Present your original receipt with

Buffalo Wild Wings
Grill and Bar #0494
1624 4th Avenue
206-467-2743

Server: Tessa 03/01/2020
Table 308/1 2:13 PM
Guests: 1

#40019

Order Type: DINE IN

CRISPY CHICKEN WRAP 11.49
NO SAUCE

GET \$5 OFF \$25 ON NEXT VISIT
GIVE US YOUR FEEDBACK
Go to bwwlistens.com within 48 hours
and tell us about your visit
Survey Code:

| 939 103 000 014 015 4 |

Redemption Code from Survey:

Present your original receipt with
Redemption Code at a participating
Buffalo Wild Wings within 14 days of the
date printed on the receipt to redeem
offer for \$5 off \$25 your food purchase
(excluding tax, gratuity, and alcohol).
Dine-in Only. Other restrictions may
apply. Visit bwwlistens.com for more
details. Void where prohibited.

Subtotal 16.24
Tax 1.64

Total for reimbursement \$16.13

Total 17.88

GW Visa #9092X00313EPA40019 \$17.88

Tip 3.00
Total 20.88

Auth:03686C

Grand Total 20.88

Suggested Tip is based on \$ 17.88
(15%) \$ 2.68

5th Ave

2125 5th Ave
Seattle, WA 98121
Phone (206) 728-1966

3/2/2020

8:20:19 AM

Order Id: AAAAGH86AEBN

#65 - For Here

Employee: AM Till 0001

1 Pink Rainbow	\$2.49
1 Chocolate Milk	\$3.00

Sub Total	\$5.49
-----------	--------

Sales Tax	\$0.55
-----------	--------

Order Total	\$6.04
-------------	--------

Visa	\$6.04
------	--------

Card#: *****9092

Authorization: 00361C

--> Order Closed <--

Thank You!

TRIBECA

KITCHEN & BAR

809 OLIVE WAY
SEATTLE, WA 98101
(206) 588-2090

Ticket #10242618
3/2/2020 1:17:34 PM

User: Juan

Table: 201

SALE

VISA

300982559725

CARD #XXXX9092

Entry method: Swiped

APPROVAL 02059C

Amount: \$29.81

+ Tip: ~~_____~~

= Total: 29.81

I agree to pay the above total amount
according to the card issuer agreement

SIGN:

Melanie Galich

GALICH/MELANIE

TRIBECA

KITCHEN & BAR

809 OLIVE WAY
SEATTLE, WA 98101
(206) 588-2090

Ticket #10242618
3/2/2020 1:14:39 PM

User: Juan

Table: 201

Item	Qty	Price	Total
GRILLED CHICKEN	1	13.00	13.00
Side Tomato Soup			
WHITE	1	10.00	10.00
CA DEL DOGE			
20% SERVICE CHARGE	1	4.60	4.60

Subtotal

27.60

Tax

2.21

Total

~~29.81~~

Tender:

(9.81)

A 20% SERVICE CHARGE HAS ADDED TO YOUR
BILL. 100% OF THAT WILL BE PAID DIRECTLY
TO EMPLOYEES INCLUDING SERVERS, COOKS AND
SUPPORT STAFF.
THANK YOU

purple

1225 4TH Ave
Seattle, WA 98101

Server: Antonio F
Check #203
Seat 4

03/02/20 8:57 PM
Table 17

FLTW RIESLING	\$15.00
Steak Frites	\$30.00
Service Charge (20.00%)	\$9.00
Subtotal	\$54.00
Tax	\$5.46
Total	\$59.46

A 20% service charge is included in each check. The charge is retained by the company. Our valued service team receives competitive compensation in the form of wages, commissions, health insurance, 401k and opportunities for development and advancement. We are required by Washington state law to collect tax on the service charge.

1225 4TH Ave
Seattle, WA 98101

Server: Antonio F
Check #203
Seat 4

03/02/20 8:57 PM
Table 17

Input Type
VISA CREDIT
Time

C (EMV Chip Read)
xxxxxxxx9092
9:05 PM

Transaction Type
Authorization
Approval Code
Payment ID
Application ID
Application Label
Terminal ID
Card Reader

Sale
Approved
05647C
dkT7Hr9FbhgM
A0000000031010
VISA CREDIT
d3a46515e111adf5
MAGTEK_EDYNAMO

Subtotal	\$54.00
Tax	\$5.46
Amount	\$59.46

+ Tip: 10.00
= Total: 69.46

x Melanie Galich
MELANIE GALICH

Merchant Copy

THE MARKET
808 Howell Street
Seattle, WA 98101
206-973-1234

Opened By: Toni

1

TBL 11/1

CHK 603475

2020-03-02 16:57:01

1	Smartfood White Cheddar	4.00
	Popcorn	
1	Whole Earth Kettle Corn	2.75
1	Tropicana Apple Juice	4.50
1	Chocolate Chip Cookie	3.50

FOOD 14.75

Sub Total: 14.75

*Tax Total: 1.49

Check Total: 16.24

16:57:26 Printed By: Toni

Tip: _____

Total: _____

Room: _____

Name: _____

Signature: _____

Join World of Hyatt today
and start earning points for
stays, dining and more.

Visit worldofhyatt.com

*Not point earning eligible.

#Not point redemption eligible

For Market-To-Go orders delivered to the
room A 20% service charge is added to
each order. 100% of the service charge is
retained by your server. Added gratuity
is at the guest's discretion.



Melanie Galich <melgalich@gmail.com>

Receipt from Skalka

1 message

Skalka via Square <receipts@messaging.squareup.com> Tue, Mar 3, 2020 at 9:07 AM
Reply-To: Skalka via Square
<CAESPxIAGjFyX21memZhcnRxaXpldmszY2RoYmNleXdjdWc1aGRtNGRka25ydTZxM3VpcjNnY3FxlghkaWFsb2d1ZS1gZRMZM1JG+Wp4Q/qYbwsqt2cMOAInCLfvL03Sr8MFVig=@reply2.squareup.com>
To: melgalich@gmail.com

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)



Skalka

How was your experience?



\$5.99

Breakfast Sandwich (Regular Egg)	\$5.44
+ Scrambled Egg	
Purchase Subtotal	\$5.44
Sales Tax (10.1%)	\$0.55
Total	\$5.99

Skalka

206-408-8169



Visa 9092 (Chip)

Mar 3 2020 at 9:06 AM

VISA

#PFpF

MELANIE GALICH

Auth code: 09208C

AID: A0000000031010

Signature Verified

© 2020 Square, Inc.

1455 Market Street, Suite 600
San Francisco, CA 94103

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[Manage preferences](#) for digital receipts





HYATT REGENCY SEATTLE
ANDARE KITCHEN AND BAR
808 Howell Street
Seattle, WA 98101
206-973-1234

Opened By: KC 1

TBL 42/1 CHK 108544

2020-03-03 12:19:37

1 Spaghetti 14.00

FOOD Total: 14.00

Sub Total: 24.00

*Tax Total: 2.42

Check Total: 26.42

12:20:08 Printed By: KC

Total for Reimbursement \$16.42

Earn or Redeem Points for Dining

World Of Hyatt#: _____

Last Name: _____

Offer code(s):

Redemption Eligible:

*Not point earning eligible.

#Not point redemption eligible.

A taxable 20% service charge is added to each check. 100% of the service charge is distributed to the service team. Added gratuity is at the guest's discretion.

Due' Cucina Italiana

Order# 194273
Call Number# 88
Customer: Mel .
Date: 3/3/20, 6:33 PM

Transaction: 10194273

Paid With: VISA xxxx9092
Bill: MELANIE GALICH
Total: \$20.59

Tip: \$2.81

Total Paid: \$23.40

Total Tax Breakdown

Rate	Total
Washington Stat [\$18.70@10.10%]	\$1.89

Thank you for visiting us!
Follow us on duecucina.com

Merchant Copy

Due' Cucina Italiana

Order# 194273

Call Number# 88

Customer: Mel .

Date: 3/3/20, 6:33 PM

Traditional Bolognese Ragù	\$12.70
Sourdough Bread Slice	
Egg-dough Fettuccine	

Total Item Count: 2

Subtotal: \$18.70

Total Tax: \$1.89

Total: \$20.59

VISA 9092 \$20.59

Tip: \$2.81

Total Paid: \$23.40

Total for
Reimbursement \$14.59

Total Tax Breakdown

Rate	Total
------	-------

Washington Stat [\$18.70@10.10%]	\$1.89
----------------------------------	--------

Thank you for visiting us!
Follow us on duecucina.com



Melanie Galich <melgalich@gmail.com>

Receipt - Capitol Hill

1 message

no-reply@revelsystems.com <no-reply@revelsystems.com>
To: melgalich@gmail.com

Tue, Mar 3, 2020 at 7:38 PM



Hot Cakes
\$22.02

Get Your Hot Cakes
1650 East Olive Way
Seattle, WA 98102
206-453-3792
<http://getyourhotcakes.com>

Order#: 877171
Eat In Order
Station: POS1
Call Name: 13 HOLD
Date: 3/3/20, 7:37 PM

1 S'mores \$11.00



Total Item Count 2

Subtotal **\$20.00**

Subtotal \$11.00

Total Tax \$2.02

Total \$22.02

Credit \$22.02

Total Paid \$22.02

Total for Reimbursement \$13.02

Credit Card \$22.02

Thank You!

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303 Second street, North Tower, Suite 550, San Francisco, CA 94107, United States

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Receipt

Location

Hyatt Regency Seattle, 808 Howell Street, Seattle, WA 98101

Date and Time
03-03-2020 12:53 PM

Check #
604128

Order #
9510849

Item Name	Price
1xKit Kat Bar	\$2.00

Subtotal:	\$2.00
Tax:	\$0.20
Service Charge:	\$0.00
Tip:	\$0.00
Total:	\$2.20

My Payments

Payment Type

Visa - 9092

Total Paid

\$2.20



STARBUCKS EVENINGS
SEA-TAC INTERNATIONAL AIRPORT

256253 Princess

CHK 6860 GST 1

MAR04'20 5:18AM

TO GO

1 HOT CHOC S 3.60

SUBTOTAL 3.60

TAX 0.36

AMOUNT PAID 3.96

AT04870C XXX9092

VISA CC 3.96

--256253 Closed MAR04 05:19AM--

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

STORE ID: SEASTA21

Feeling Good on the Move

email: seatac@pallino.com

Pallino at Seatac Central Terminal

Pacific Marketplace Central Terminal
17801 Pacific Highway South
Seattle, WA 98158
Phone (206) 444-4796

3/4/2020

5:12:05 AM

Order Id: AAAA9H9AACAS

16 - Dine In

Employee: ImranbhaiV

16

1 *Bagel Sandwich	\$8.95
BGL-Cheese	\$0.00
1 Aquafina	\$2.75

Sub Total \$11.70

Sales Tax \$1.17

Order Total \$12.87

Visa \$12.87

Card#: *****9092

Authorization: 04769C

--> Order Closed <--

Thank You for Dining with Us!

Guest Receipt

Sign Up for Pallino Mio Awards -- Ask Your
Cashier Today

BOOTH 2 TERMINAL GARAGE
ECON BOOTH 6
5050 W 55TH ST
CHICAGO, IL 60638
773-838-0756

Bank ID: 1340
Merchant ID: 5342
Term ID: 007

Sale

XXXXXXXXXXXX9092
VISA

Entry Method: Chip

Total: \$

60.00

03/03/20

Inv #: 000040

Apprvd: Online

Retrieval Ref. #: 50100023

12:45:25

Appr Code: 07479C

Batch#: 064001

CHASE VISA

ATD: A0000000031010

TSI: E800

IVR: 0080008000

Customer Copy

End of Shift Report
Taxi# 1078

Seattle Yellow Cab
2901 S 128th St
Tukwila, WA
(206) 822-6500
www.seattleyellowcab.com

Mar 4, 20 04:59

Car#	1078
Driver#	10945
Booking#	549926
Distance	15.0 mi

From:
3/4/2020 4:40:39 AM

To:
3/4/2020 4:58:31 AM

Flagfall	\$2.60
Fare	\$41.10
Extras	\$0.00
Tolls	\$0.00
Total + Tip	\$52.44
Subtotal	\$43.70

Tip	\$8.74
Card Charged	\$52.44

Approval

Card No	*****9092 (C)
Entry Mode	EMVContact
Auth ID	07478C
MID	372742627881
TID	04976708
Mode	Issuer
AID	A0000000031010
TVR	0880008000
IAD	0602120360A000
TSI	E800
ARC	00
VISA	CREDIT

(PLEASE SIGN)

-DRIVER COPY-
3/4/2020 4:59:20 AM

Thank you for using Seattle
Yellow Cab!

To file a complaint, call the
complaint hotline:
(206) 296-TAXI



Melanie Galich <melgalich@gmail.com>

Receipt from Flatt rate for hire

Flatt rate for hire via Square <receipts@messaging.squareup.com> Sun, Mar 1, 2020 at 11:58 AM
Reply-To: Flatt rate for hire via Square
<CAESPxIAGjFyX21memZ1MzNuanZ4d3N6dGxrNXInNndsemtiM3ZnemRzajU0eGF3a3JpajNnY3FxlghkaWFsb2d1ZSlgsiS0By2c884ARtEX0157vnFZsE6wCeTQq6Z0Xj6CTYE=@reply2.squareup.com>
To: melgalich@gmail.com

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)



Flatt rate for hire

How was your experience?



\$54.00

Custom Amount	\$45.00
Purchase Subtotal	\$45.00
Tip	\$9.00
Total	\$54.00

Melanie Galich



Visa 9092 (Chip)

Mar 1 2020 at 11:58 AM

VISA

#ZomM

MELANIE GALICH

Auth code: 02793C

AID: A0000000031010

Signature Verified

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San Francisco, CA 94103

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An Employee Benefit Direct Deposit of Payroll

For more than 15 years the college has been offering Direct Deposit, with the convenience and security of receiving automated payroll deposits at your financial institution.

By choosing to have your pay automatically deposited to the personal account(s) of your choice, you can:

- Eliminate trips or mailings to your financial institution to deposit paychecks.
- Receive "good funds" on payday instead of waiting for a paycheck to "clear."
- Eliminate the danger of lost and stolen checks.
- Enjoy the security of having pay deposited automatically even while traveling on business or vacation.

All college employees may participate in the direct deposit program.

The direct deposit service is available no matter where you bank as long as your financial institution is a member of the National Automated Clearing House Association (NACHA). The college will deposit your net pay, on payday, to any financial institution that participates in the ACH system.

Obtaining the benefits of a direct deposit service costs you nothing and takes only three easy steps:

1. Fill out the appropriate authorization agreement.

Note: If this is your initial request for Direct Deposit or a change to your primary deposit, fill out Section A only. If this is a secondary deposit or a change to a secondary deposit, fill out Section B only.

2. Attach a voided personal check to the form if you will receive deposits into a checking account, or attach a deposit ticket (MICR-encoded with your account number and financial institution ID) if you will receive deposits into a savings account.

3. Sign and send the completed authorization agreement to the Payroll Department.

Frequently Asked Questions About a Direct Deposit Program

Can I receive a deposit in a checking, savings, money market or NOW account?

Yes, it is possible to have your pay deposited to any of these account types. (Money Market and NOW accounts are considered as "checking accounts" for direct deposit purposes.)

How do I know that a deposit has been made to my account?

The college will provide you with an advice on payday to show how much you have earned and how much has been deposited to your account. The advice looks very much like the paycheck stub. Secondary deposits show in the "Other Deductions" section of the payroll advice as either "Checking" or "Savings." Your financial institution will also show the deposit on your monthly statement; some will send you a credit advice on payday as well.

(Please detach here before returning to the Payroll Department.)

Section A: Net Pay Option (Initial Request for Direct Deposit) Authorization Agreement for Automatic Deposits

The agreement is being submitted as (check one):

- ☒ a first-time request for direct deposit
☐ a change in financial institution or account information

I have read the Direct Deposit of Payroll information, and I hereby authorize College of DuPage, hereinafter called the College, to initiate credit entries for Payroll (and/or corrections to the previous credits) and the Financial Institution indicated below, hereinafter called Financial Institution, to credit and/or correct with the amounts thereof my:

- ☒ Checking Account ☐ Savings Account

If you are to receive deposits into a Checking Account, attach a voided personal check to this form to allow the Payroll Department to verify the proper financial institution and account information. If you will be receiving deposits into a Savings Account, attach a deposit ticket (MICR-encoded with your account number and financial institution ID) to this form to allow the Payroll Department to verify the proper information.

Please note, it will take two payrolls for your first direct deposit to take effect.

Chase Bank 20801 S. La Grange Rd
FINANCIAL INSTITUTION ADDRESS
Frankfort IL 60423
CITY STATE ZIP

This authority is to remain in full effect until the College or Financial Institution has received written notification from me of its termination in such time and manner as to afford the College or Financial Institution a reasonable opportunity to act on it, or until the College or Financial Institution has sent me at least ten (10) days written notice of the College or Financial Institution's termination of this arrangement.

EMPLOYEE NAME (Please print.) Melanie Galich

SOCIAL SECURITY NUMBER (last four characters only) XXX - XX - 9448

PHONE NUMBER 815 603-7901

DATE 3/31/20

EMPLOYEE SIGNATURE melanie galich