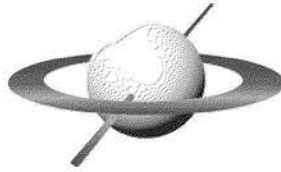


Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1534348
Vendor Name: William McKinley Studios
Invoice Number: BIDI219018
Invoice Date: 06/04/20
PO Number: p0369587
Check Number: 0269136
Check Amount: \$ 696.61
Check Date: 06/23/2020
Department ID: 00423
Reviewer Name: Paula Burns
Voucher Number: V0629338
Redaction Type: None
Document Type: AP Invoice

Document Below

Benchmark Imaging & Display
 221 Lively Blvd
 Elk Grove Village IL 60007
 Phone: 847-290-0002
 Fax: 847-290-8608
www.benchmarkimaging.com



INVOICE

Date	Invoice #	Via
06/04/20	BIDI29018	Email

BILL TO:

COLLEGE OF DUPAGE
 Jeff Elijah
 Berg Instructional Center
 Room 1D04Q
 GLEN ELLYN, IL 60137-6599

 630-942-2780

JOB SHIPPED TO:

College of Dupage
 PO 369587
 425 Fawell Blvd.
 Glen Ellyn, IL 60137

 630-942-2238

From Quote	Job Number	Terms	Rep	P.O. Number
	BIDO29018	Due Upon Receipt	Matt	369587

Culinary & Hospitality Table & Floor Banners

Qty	Description	Unit Price	Ext. Price
Culinary Department			
1	36" EBanner Retractable Display 35.75 x 90 - v.o. 35.75 x 83.25 + 6.75 bleed (6.25 bottom leader, .5 at top) UV inkjet banner installed in NEW displays w/ soft carry bag and box	\$280.00	\$280.00
1	Phoenix Mini Retractable Display 15.5x31.5 graphic printed on 15oz smooth blockout vinyl Install into new hardware	\$58.98	\$58.98
Hospitality & Tourism Department			
1	36" EBanner Retractable Display 35.75 x 90 - v.o. 35.75 x 83.25 + 6.75 bleed (6.25 bottom leader, .5 at top) UV inkjet banner Installed in NEW displays w/ soft carry bag and box	\$280.00	\$280.00
1	Phoenix Mini Retractable Display 15.5x31.5 graphic printed on 15oz smooth blockout vinyl Install into new hardware	\$58.98	\$58.98

INVOICE REVIEWED

OKAY TO PAY

PAULA BURNS 06/11/20
APPROVED

06/16/20 - KRISTINE FAY

SubTotal	\$677.96
Sales Tax	\$0.00
Shipping	\$18.65
Total	\$696.61

From: gayanna@cod.edu
Sent: Thu Jun 11 11:11:12 CDT 2020
To: invoicing@cod.edu
CC: munguiac@cod.edu
Subject: Fw: invoice for Culinary and Hospitality and Tourism banners

Please see attached

Anna Gay, Program Support Specialist
College of DuPage, Art, Communications and Hospitality Division

*Fashion Studies, Hospitality Management, Travel and Tourism, Culinary Arts, Dance
Speech Communications, Architecture,*

BIC 1441
425 Fawell Blvd.
Glen Ellyn, IL 60137

630-942-2502

From: Elijah, Jeff
Sent: Thursday, June 11, 2020 10:58 AM
To: Gay, Anna
Subject: Fw: invoice for Culinary and Hospitality and Tourism banners

Anna,
Here is the invoice for the banners. From Matt's note below, it looks like he already sent it to invoicing@cod.edu, so this is probably already being taken care of. You can check to see.
Jeff

From: Matt <Matt@benchmarkimaging.com >
Sent: Thursday, June 11, 2020 10:54 AM
To: Elijah, Jeff
Subject: RE: invoice for Culinary and Hospitality and Tourism banners

Hi Jeff,

We would never combine invoices, only deliveries. So any work Jane requests is billed separately from yours.

We are currently set up to send invoices to invoicing@cod.edu only. Please let me know if you need to be copied in on future invoices and I'll update our records.

Thanks!

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Office & Retail Partitions / Social Distancing & COVID-19 Safety Signage

Matt Rodgers | Benchmark Imaging and Display

specialists in Large Format Printing & Finishing / Interior and Decor / Custom Booths / Portable Displays

p: 847-290-0002 x107 c: 847-630-9537 e: matt@benchmarkimaging.com
221 Lively Blvd. Elk Grove Village, IL 60007 benchmarkimaging.com

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From: Elijah, Jeff [mailto:elijah@cod.edu]

Sent: Thursday, June 11, 2020 9:59 AM

To: Matt <Matt@benchmarkimaging.com >

Subject: invoice for Culinary and Hospitality and Tourism banners

Matt,

Could you send me the invoice for the four banners you did for Culinary, and Hospitality and Tourism? You did a tabletop and floor banner for each one. It's important that you send an invoice for these four separately from the banners you did for Jane.

The client is looking to make payment and close out the job before the end of the fiscal year.

As always, thanks for your help and let me know if you have questions.

Jeff Elijah

Marketing and Communications

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

elijah@cod.edu

(630) 942-2780

