

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1404475

Vendor Name: Quik Impressions Group, Inc.

Invoice Number: 835107

Invoice Date: 06/03/20

PO Number:

Check Number: 0269108

Check Amount: \$ 100.00

Check Date: 06/23/2020

Department ID: 11101

Reviewer Name:

Voucher Number: V0625525

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: mcgowan@cod.edu  
Sent: Tue Jun 09 17:26:41 CDT 2020  
To: invoicing@cod.edu  
CC:  
Subject: Quik Impressions Inv 835107  
-----

This was in returned to me in Image Now and I returned back to you. I could not figure out how to attach the correct invoice. Copies should be correct this time.

Ellen McGowan  
Business Manager  
McAninch Arts Center  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137  
Phone 630.942.3009  
Fax 630.942.3002



From: [acctg@uic.edu](mailto:acctg@uic.edu)  
To: McGowan, Ellen  
Subject: Voucher Confirmation: V0625525  
Date: Wednesday, June 3, 2020 12:59:12 PM

**AP VERIFIED**  
**06/11/20 - BETHANY CRUSE**

Voucher Number V0625525  
Voucher Status In Progress (Unfinished)

Requestor Name Mrs Ellen M. McGowan

Voucher Date 06/03/20  
Due Date 06/11/20  
Vendor ID and/or Name 1404475 Quik Impressions Group, Inc.  
AP Type IM Invoices < \$15,000  
Voucher Total \$100.00

**APPROVED**

*By Ellen McGowan at 12:00 pm, Jun 03, 2020*

ITEM 1

Item Description Pre-Press Alterations BTE 20-21 Brochure  
Quantity 1.000  
Price \$100.0000  
Extended Price \$100.00  
GL Distribution 05-60-11101-5402001

COMMENTS

Pre-Press 20-21 BTE Brochure  
61 Print Brochure  
BT21\_NAPER 33.33  
BT21\_HUMAN 33.33  
BT21\_ONEMAN 33.34

APPROVAL

DATE

NEXT APPROVALS





# INVOICE

Invoice #	Invoice Date
835107	05/26/2020
Sales Rep: Rick Smolke	
Customer#: 21957	
Page : 1 of 1	

Tax Exempt: E9997-3391-06

BILL TO:

**APPROVED**

By Ellen McGowan at 12:01 pm, Jun 03, 2020

SHIP TO:

College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137

Voucher #  
V0625525

College of DuPage  
425 Fawell Boulevard  
Glen Ellyn, IL 60137

Attn/OnBase Contact:  
Ref/PO/Internal Tracking #

Customer's Terms	Customer's Phone	Customer's Fax	Ordered By	Purchase Order #	Customer Service Rep.
Net 30 Day	(630) 942-2263		Roland Raffel		Steve McCuiston

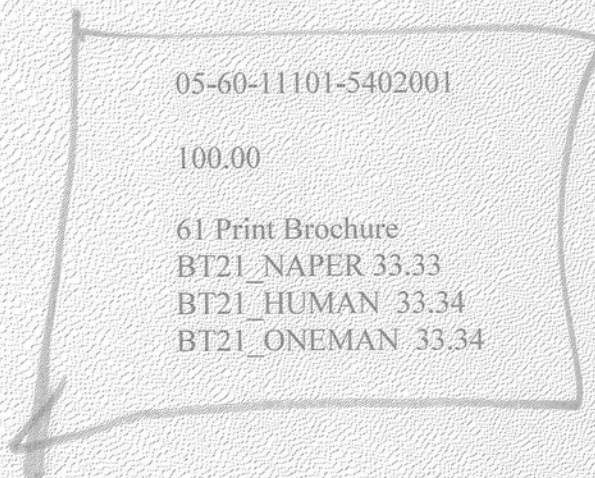
Quantity	Description	Tax	Sub-Total
1	Pre-Press - 20-21 BTE Brochure	N	100.00

Description: Alterations needed after approval from customer

Alterations were needed for the 2020-2021 BTE Mailer after approval.

Needed to make new press plates after correct alterations were adjusted on new artwork.

Please Pay below



Ship Via	Sub-Total	Tax Rate %	Tax	Freight	Deposit	Amount Due
US Post Office	100.00	0.000		0.00	0.00\$	100.00

Thank You