

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1512676

Vendor Name: Sue Franzen

Invoice Number: BE35001010A

Invoice Date: 05/21/20

PO Number: P0369380

Check Number: 0269057

Check Amount: \$ 3,613.00

Check Date: 06/23/2020

Department ID: 14025

Reviewer Name:

Voucher Number: V0623061

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: sue.franzen@proforma.com  
Sent: Thu May 21 16:15:50 CDT 2020  
To: invoicing@cod.edu  
CC: penevs@cod.edu  
Subject: Invoice for your PO #369380  
-----

Attached please find the invoice for your PO#369380.  
All of these items Stephanie ordered and have been delivered.  
Thank you!

**Proforma Premiums**

**Sue Franzen • Owner**

520 Kingsway Drive • Aurora, IL 60506

630.844.3147 • sue.franzen@proforma.com



[Click here to Find Proforma Promotional Products](#)  
**2020 Proforma Catalog**

PROforma

# Original Bill

Proforma Premiums  
Telephone: 630-844-3147  
Email: [sue.franzen@proforma.com](mailto:sue.franzen@proforma.com)

Bill Number BE35001010A  
Bill Date 5/21/2020  
Due Date 6/19/2020  
Terms Net 30  
Sales Order SE35001010  
Sales Person Sue Franzen

## Sold To

Stephanie Penev  
College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, Illinois 60137  
Phone: 630-942-2067  
[penevs@cod.edu](mailto:penevs@cod.edu)

## Shipped To

Stephanie Abrassart  
1929 Stanford Drive  
NAPERVILLE, IL 60565

Customer PO: 369380

Customer Reference: Adult Ed items, pencils, sharpener, fun pe

Item #	Item Description	QTY	QTY	Back	Unit	Per	Credit	Amount
Bill	Ordered	Order	Piece					
Puzzle Cubes	Puzzle Cubes Assorted Black imprint	500	500	0	0.9900	Each	-	\$495.00
Set-up charge	set-up charge for puzzle cube	1	1	0	45.0000	Each	-	\$45.00
Mood Pencils	Mood Artic Pencils Black imprint 200 of each color	1,000	1,000	0	0.3100	Each	-	\$310.00
Round Pencils Sharpener	Round Pencils Sharpener Green Black imprint	500	500	0	9.00	Each	-	\$475.00
set-up charge	set-up charge for eraser combo	1	1	0	30.0000	Each	-	\$30.00
Fresno Fun Guy	Fresno Fun Guy Pen Green Black imprint	1,000	1,000	0	0.6400	Each	-	\$640.00
set-up charge	set-up charge for Fresno Guy Pen	1	1	0	20.0000	Each	-	\$20.00
Elina	Smashlight Elina Green Black imprint	250	250	0	2.90	Each	-	\$725.00
set-up charge	set-up charge for smashlight	1	1	0	50.0000	Each	-	\$50.00
Flower Highlighter	Flower Highlighter Exact repeat of previous order	500	500	0	1.0900	Each	-	\$545.00
Repeat Set-up	Repeat set-up charge	1	1	0	25.0000	Each	-	\$25.00

Line-Item Total	Freight Amount	Tax Amount	Sub Total	Deposits	Credits/Discounts	Amount Due:
\$3,360.00	\$253.00	-	\$3,613.00	-	-	\$3,613.00 USD

Bills that are paid beyond terms will be adjusted to reflect current retail prices in addition to a 1.5% per month (18% per annum) service charge. Proforma makes no warranties, express or implied, on merchantability, fitness or otherwise which extend beyond the description of the product herein. Furthermore, buyer agrees through payment of this bill that Proforma's damages, if any, shall be limited to the total selling price of any item purchased.

Please indicate on your remittance the bill numbers to which the payment is to be applied.

**Thank you for your business!**

-----  
Please detach this portion and return with your payment.

## Remittance Advice

Billed Customer #	Bill Number	Bill Date	Amount Due
C0E3500193	BE35001010A	5/21/2020	\$3,613.00 USD

## BILL TO:

College of Dupage  
Stephanie Penev  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

## PLEASE SEND PAYMENT TO:

Proforma  
P.O. Box 640814  
Cincinnati, OH 45264-0814